

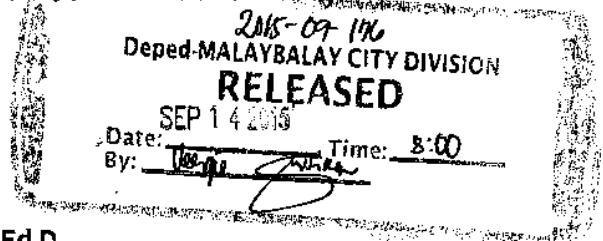


DEPARTMENT OF EDUCATION
Region X- Northern Mindanao
DIVISION OF MALAYBALAY CITY

Sayre Highway, P6, Casisang, Malaybalay City, Bukidnon
Telefax # 088-314-0094



MEMORANDUM



To: **LORENZO O. CAPACIO, Ed.D**
Chief Education Supervisor- SGOD

From: **Schools Division Superintendent**
This Division


Date: **September 14, 2015**

In view of my attendance to attend the Continuous Improvement Implementation Meeting on September 14 - 15, 2015 at Regional Office X, Cagayan de Oro City, you are hereby designated as Officer In-Charge, Office of the Schools Division Superintendent.

You shall represent the undersigned in meetings which calls for his presence. You shall act on routine matters of the SDS's Office. Matters which need policy-determining decisions should be held in abeyance until **September 15, 2015**.

Your designation will take effect on **September 14, 2015**.

For information, guidance and compliance.


EDILBERTO L. OPLENARIA, CESO VI
OIC-Schools Division Superintendent

Copy furnished:

SDS
Records