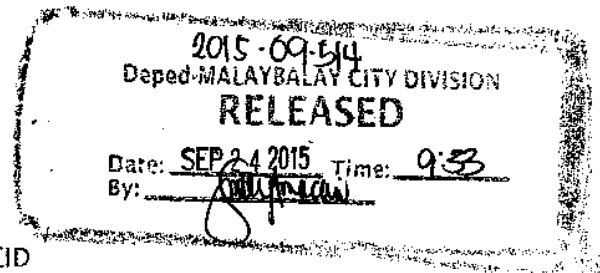




DEPARTMENT OF EDUCATION
Region X- Northern Mindanao
DIVISION OF MALAYBALAY CITY
Sayre Highway, P6, Casisang, Malaybalay City, Bukidnon
Telefax # 088-314-0094



MEMORANDUM



To: **RALPH T. QUIROG**
Chief Education Supervisor CID

From: **Schools Division Superintendent**
This Division

Date: **September 23, 2015**

In view of my attendance to attend the Installation of the Secondary School Principal I, Send-off Ceremony and DAPPSHI Special Meeting on September 24, 2015 at San Martin Agro-Industrial National High School, you are hereby designated as Officer In-Charge, Office of the Schools Division Superintendent.

You shall represent the undersigned in meetings which calls for his presence. You shall act on routine matters of the SDS's Office. Matters which need policy-determining decisions should be held in abeyance until **September 24, 2015**.

Your designation will take effect on **September 24, 2015**.

For information, guidance and compliance.


EDILBERTO L. OPLENARIA, CESO VI
OIC-Schools Division Superintendent

Copy furnished:
SDS
Records Section