

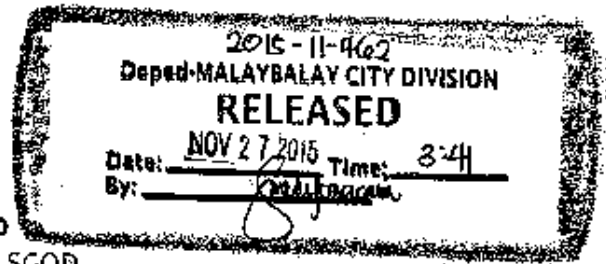


DEPARTMENT OF EDUCATION  
Region X- Northern Mindanao  
DIVISION OF MALAYBALAY CITY

Sayre Highway, P6, Casisang, Malaybalay City, Bukidnon  
Telefax # 088-314-0094



MEMORANDUM



To: LORENZO O. CAPACIO, Ed.D  
Chief Education Supervisor- SGOD

From: Schools Division Superintendent  
This Division

Date: November 27, 2015

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In view of my attendance for the Senior High School Convention at Metro Manila, you are hereby designated as Officer In-Charge, Office of the Schools Division Superintendent.

You shall represent the undersigned in meetings which calls for his presence. You shall act on routine matters of the SDS's Office. Matters which need policy-determining decisions should be held in abeyance until December 4, 2015.

Your designation will take effect on December 1, 2015.

For information, guidance and compliance.

  
EDILBERTO L. OPLENARIA, CESO VI  
OIC-Schools Division Superintendent

Copy furnished:

SDS  
Records Section