



DEPARTMENT OF EDUCATION  
Region X- Northern Mindanao



**DIVISION OF MALAYBALAY CITY**  
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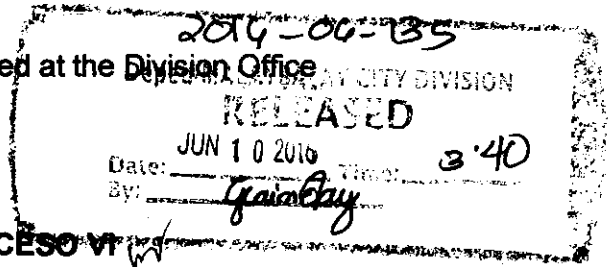
## DIVISION ADVISORY

TO: All Job Order Personnel assigned at the Division Office  
All Others Concerned

FROM:   
EDILBERTO L. OPLENARIA, CESO VI  
Schools Division Superintendent

DATE: June 9, 2016

SUBJECT: MANDATORY DRUG TESTING



1. For information and guidance of all concerned, this office hereby disseminates the herein Memorandum dated June 8, 2016 from the Office of the City Mayor re: Mandatory Drug Testing on September 10, 2015, 8:00AM to 5:00AM at A & K Drug Testing Center in front of LTO, content of which is self-explanatory.
2. For immediate and widest dissemination.

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Personnel Unit  
Records Unit

TO BE POSTED IN THE WEBSITE



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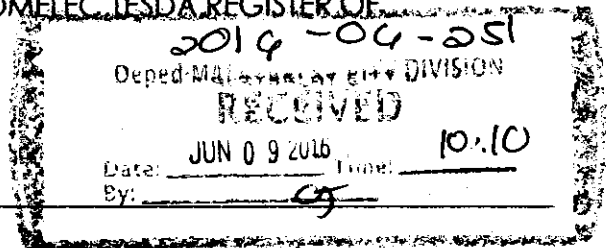
## OFFICE OF THE CITY MAYOR

JUNE 8, 2016

### MEMORANDUM

To: All job order assigned at the. CAIVTF, TMC, CENRO, CEEDMO, LCR, ASSO, DILG, MIX CMO, LICENSE, HALL JUSTICE, BAND, CMO COOPERATIVES, LIBRARY, CMO INTERNAL CONTROL, COA, BUHITA, COMELEC, TESDA, REGISTER OF DEEDS, BIR, WOMEN.

Subject: **MANDATORY DRUG TESTING**



Pursuant to Administrative Order No. 14, Series of 2012, all job order of the city government assigned at the above cited office are hereby directed to submit to Mandatory Drug Testing on JUNE 9, 2016, 8:00 a.m. to 5:00 p.m. at A & K Drug Testing Center in front of LTO.

Failure or refusal to submit to the above scheduled date sans any valid reason shall be sufficient ground for non-renewal. Further, you are directed to present your City Government Identification (Green ID) and fill-up drug testing forms (DT-001, DT-002A, DT-002B and DT-002C) prior to your screening test to avoid delays.

For strict compliance.

By the Authority of the City Mayor

**Herculano S. Ronolo**  
City administrator  
Chairman Drugfree/Work place Committee