



DEPARTMENT OF EDUCATION  
Region X-Northern Mindanao  
DIVISION OF MALAYBALAY CITY

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DIVISION MEMORANDUM

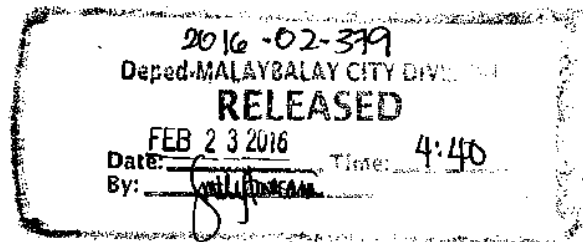
No. 080 s. 2016

TO : Chief Education Supervisors - CID & SGOD  
Education Program Supervisors/ Coordinators  
Public Schools District Supervisors  
Elementary and Secondary School Heads

FROM : *[Signature]*  
EDILBERTO L. OPLENARIA, CESO VI  
OIC, Schools Division Superintendent

DATE : February 22, 2016

RE : COMPOSITION OF THE DIVISION SELECTION COMMITTEE AND CORRIGENDUM  
TO THE SCHEDULE OF INTERVIEW AND DEMONSTRATION TEACHING OF SENIOR  
HIGH SCHOOL TEACHER APPLICANTS FOR SCHOOL YEAR 2016 – 2017



1. For information and guidance of all concerned, this office hereby disseminates the composition of the Division Selection Committee whose functions are as follows:
  - a. *Receives from the School Screening Committee the list of applicants with the corresponding documents. Receives applications and documents*
  - b. *Verifies the documents submitted by the School Screening Committee as to completeness, accuracy, authenticity, and veracity*
  - c. *Evaluates applicants based on the criteria set forth in these guidelines.*
  - d. *Ensures that applicants are notified at least seven (7) days before the scheduled conduct of evaluation procedures such as Demonstration Teaching, English Proficiency Test, and Interview. Documentary proof of announcements, notifications, and communications shall be kept.*
  - e. *Reviews and consolidates the results of the individual ratings of applicants based on the scores they obtain in each criterion for evaluation.*
  - f. *Prepares separate division-wide ROAs for each core subject and track.*
  - g. *Sends to each applicant a written communication detailing the scores he or she has received for each evaluation criterion as well as the final overall rating, signed by the Chair*
  - h. *Submits the complete results of the evaluation of applicants, including pertinent records of deliberations to the SDO's Personnel Division.*  
[ Source : DepED Order No. 3. S. 2016]
2. For information and compliance.

Memo # 5 ... 2016  
CID/elo

## **DIVISION SELECTION COMMITTEE**

### **TEAM A (Committee in charge of applicants for HUMSS, ABM AND STEM)**

- Chairman - **RALPH T. QUIROG**, Chief Curriculum Implementation Division
- Members - **ANALY L-OCIER**, Education Program Supervisor
- **DINAFLORE L. RAAGAS**, DAPSSHI Vice President
- **MARLON BASALO**, Authorized Representative of a recognized Teachers' Association
- \_\_\_\_\_, Authorized Representative of a duly – accredited or Recognized organization industry proficient and knowledgeable in the track/learning area needed
- Process Observer - **JOSEPHINE L. VALLEDOR**, Education Program Supervisor, DepED, Region X
- Secretariat - **ROSIE A. SALUPADO**, Education Program Supervisor, SGOD

### **TEAM B (Committee in charge of applicants for TVL, SPORTS, ARTS AND DESIGN)**

- Chairman - **LORENZO O. CAPACIO**, Ed.D, Chief Schools Governance & Operation Division
- Members - **LUIS S. ALAJAR**, Education Program Supervisor
- **SUSAN S. OLANA**, DAPSSHI President
- **LEPELYN VALDEZ**, Authorized Representative of a recognized Teachers' Association
- \_\_\_\_\_, Authorized Representative of a duly – accredited or recognized organization/industry proficient and knowledgeable in the track/learning area Needed
- Process Observer - **JOSEPHINE L. VALLEDOR**, Education Program Supervisor, DepED, Region X
- Secretariat - **JUTCHEL L. NAYRA**, DPA Administrative Officer V

**SCHEDULE OF INTERVIEW AND DEMONSTRATION TEACHING**

Venue : Bukidnon National High School

TIME FRAME	ACTIVITY	SUBJECT GROUP	
		TEAM A	TEAM B
March 7, 2016	Conduct of interview and demonstration teaching by the Division Selection Committee	HUMANITIES AND SOCIAL SCIENCES ( Group 1A,1B)	SPECIALIZED TVL – AGRI – FISHERIES AND INDUSTRIAL ARTS
March 8, 2016		HUMANITIES AND SOCIAL SCIENCES (1C & 1D)	SPECIALIZED TVL - ICT
March 9, 2016		ACCOUNTANCY AND BUSSINESS MANAGEMENT, ENTREPRENUERSHIP, RESEARCH AND WORK IMMERSION	SPECIALIZED TVL – HOME ECONOMICS
March 10, 2016		SCIENCE TECHNOLOGY ENGINEERING AND MATHEMATICS ( Group III A )	SPORTS, PHYSICAL EDUCATION AND HEALTH, PERSONAL DEVELOPMENT & RELATED SPECIALIZED SPORTS SUBJECTS
March 11, 2016		SCIENCE TECHNOLOGY ENGINEERING AND MATHEMATICS (Group IIIB)	ARTS AND DESIGN
<b>Note: Please refer to DepED Order No. 3 s. 2016 page 3-4 for the Subject Groups</b>			
March 23, 2016	Tentative schedule of the administration of the English Proficiency Test by the Division Selection Committee		
March 30, 2016	Submission of eRQA to the Office of the Schools Division Superintendent		