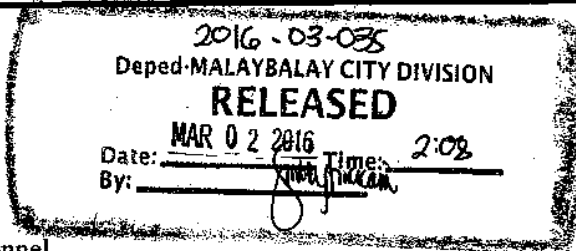




DEPARTMENT OF EDUCATION
Region X – Northern Mindanao
DIVISION OF MALAYBALAY CITY
Sayre Highway, Casisang, Malaybalay City



March 1, 2016

DIVISION MEMORANDUM
No. 092 s. 2016

To: All Division Personnel
Public Schools District Supervisors
Elementary and Secondary Public School Administrators (Non-Implementing Units)
This Division

SUBJECT: REVISED DISBURSEMENT FORMS

Please be advised that the Disbursement Forms were revised as prescribed by COA Circular 2015-007 dated October 22, 2015, Government Accounting Manual for Use of All National Government Agencies.

The following are the revised forms and may be downloaded from our Division website:

1. Disbursement Forms – Division
 - a. Disbursement Voucher (DV) - MOOE
 - b. Obligation Request and Status (ORS)
 - c. Budget Utilization Request and Status (BURS)
2. Disbursement Forms – School
 - a. Disbursement Voucher (DV)
 - b. Disbursement Voucher (Buseco)

For your information and guidance.

[Signature]
EDILBERTO L. OPLENARIA, CESO VI
S/OIC Schools Division Superintendent