

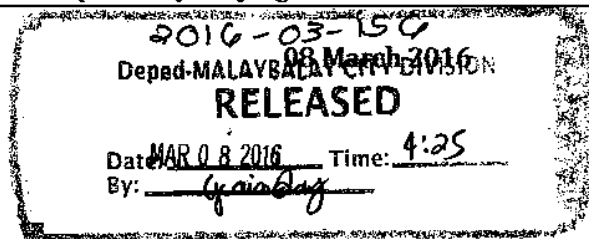


DEPARTMENT OF EDUCATION
Region X- Northern Mindanao
DIVISION OF MALAYBALAY CITY
Purok 6, Casisang, Malaybalay City

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DIVISION MEMORANDUM
NO. 100 S. 2016



DIVISION TRAINING-WORKSHOP ON THE ENHANCED SCHOOL IMPROVEMENT PLAN (ESIP), GUIDEBOOK AND SCHOOL REPORT CARD (SRC)

TO: **Division Education Chief, CID and SGOD
Education Program Supervisors/Division Coordinators
Public Schools District Supervisors/District OICs
Senior Education Program Specialists/Education Program Specialists II
Public Elementary/Secondary School Heads
This Division**

1. Pursuant to the Regional memorandum No. 108, s. 2015 entitled Regional Facilitators' Training on the Enhanced School Improvement Plan (ESIP), Guidebook and School Report Card (SRC), this Office shall conduct a **Division Training-Workshop on the Enhanced School Improvement Plan (ESIP), Guidebook and School Report Card (SRC) on March 15 & 16, 2016** at Loizas Pavilion, Casisang, Malaybalay City, Bukidnon.
2. At the end of this training-workshop, the following are expected from the participants to:
 - a. train members of the School Planning Team (SPT) on the Enhanced SIP and SRC process using the principles of adult learning;
 - b. facilitate the development of school plans using the Enhanced SIP process; and
 - a. assist in the implementation and monitoring of the Enhanced School Improvement Plan (ESIP).
3. It is advised that participants shall bring with them the following documents/materials:
 - a. School Community Data (Annex 1A)
 - b. Child Mapping (Annex 1B)
 - c. Child Friendly (Annex 2A)
 - d. Child Protection Policy (Annex 2B)
 - e. Student-led School Watching & Hazard Mapping (Annex 2C)
 - f. School Report Card (SRC)

- g. Pocket wifi
 - h. Extension wires
 - i. Laptops/netbooks
4. Meals and snacks shall be charged against Division HRTD Funds while travel expenses shall be charged to school MOOE/local funds subject to the usual accounting and auditing policies, rules and regulations.
 5. Enclosed is the distribution of participants to this training-workshop.
 6. Immediate dissemination and strict compliance of this Memorandum is desired.

Edilberto L. Oplenaria
EDILBERTO L. OPLENARIA, CESO VI
★ OIC, Schools Division Superintendent

DISTRIBUTION OF PARTICIPANTS

<i>District</i>	<i>Public Schools District Supervisors</i>	<i>District OICs/ Elementary/ Secondary School Heads</i>	<i>Cluster/Annex School OIC or any Teacher Representative</i>	<i>Total Participants</i>
District I	1	4	2	7
District II	1	6	3	10
District III	1	4	1	6
District IV	1	3	1	5
District V	0	6	1	7
District VI	1	6	2	9
District VII	1	7	1	9
District VIII	1	6	3	10
District IX	0	6	5	11
District X	1	7	5	13
T O T A L	8	55	24	87

<i>Division Office Staff/Personnel</i>	<i>Total Participants</i>
<i>Curriculum Implementation Division (CID)</i>	
• Chief Education Supervisor, CID	1
• Education Program Supervisors (including IPEd & LRMSD)	9
• Education Program Specialist II - ALS	2
<i>School Governance and Operations Division (SGOD)</i>	
• Chief Education Supervisor, SGOD	1
• Education Program Supervisor	1
• Senior Education Program Specialist (HRD, Soc. Mob. & M&E)	3
• School Health & Nutrition Officer	1
• Engineer III	1
• Planning Officer III	1
• Project Development Officer II (DRRM)	1
<i>Schools Division Superintendent's Office (SDO)</i>	
• Administrative Officer V	1
• Attorney III	1
• Accountant III & 1 Accounting Staff	2
• Budget Officer V	1
• Information Technology Officer	1
<i>Division ESIP Facilitators and Support Staff</i>	3
T O T A L	30