



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region X- Northern Mindanao

**Division of Malaybalay City**

Purok 6, Casisang, Malaybalay City  
Telefax: (088) 314-0094 email: Malaybalay.city@gmail.com

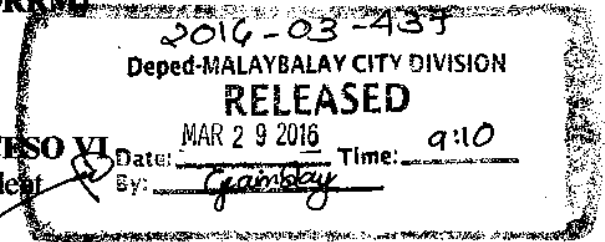


**DIVISION MEMORANDUM**

No. 153 s. 2016

**To: All Schools District Supervisors/Coordinating Principals  
Public and Private Elementary and Secondary School Heads  
School Disaster Risk Reduction and Management Coordinators  
Project Development Officer II (DRRM)**

**From: EDILBERTO L. OPLENARIA, CESO VI**  
OIC – Schools Division Superintendent



**Date: March 28, 2016**

**Subject: REITERATION OF UNNUMBERED REGIONAL ADVISORY  
DATED MARCH 7, 2016 RE: SIMULTANEOUS CONDUCT OF  
QUARTERLY FIRE DRILLS AND EARTHQUAKE DRILLS TO  
ALL DEPED OFFICES AND SCHOOLS OF REGION X CY 2016**

1. Pursuant to Unnumbered Regional Advisory dated March 7, 2016, this Office enjoins all concerned to conduct the first simultaneous earthquake drill on **March 29, 2016 (Tuesday)**. The drill should be evaluated by at least three (3) persons using the Earthquake Drill Evaluation Form (see Enclosure A).
2. Furthermore, School DRRM Coordinators shall submit a hardcopy of the evaluation forms fully filled out and signed by the evaluators to this Office attention: Project Development Officer II (DRRM) Jimdandy S. Lucine not later than March 31, 2016 (Thursday).
3. For information and guidance.

Encl.:  
Enclosure A – Earthquake Drill Evaluation Form  
Enclosure B – Unnumbered Regional Advisory

Copy Furnished:  
Records Unit  
DRRM

TO BE POSTED IN THE WEBSITE



### Division of Malaybalay City

Purok 6, Casisang, Malaybalay City  
Telefax: (088) 314-0094 email: depedmalaybalay@gmail.com

## EARTHQUAKE DRILL EVALUATION FORM

Date/Time: \_\_\_\_\_ Place of Drill: \_\_\_\_\_

School Name: \_\_\_\_\_

Location in the school during the drill: \_\_\_\_\_

Name of Evaluator: \_\_\_\_\_ Signature: \_\_\_\_\_

The evaluator works in the Barangay Office:  YES  NO, pls. specify \_\_\_\_\_

**A. Encircle the letter of your choice.**

1. Is the siren loud enough to be heard by all the drill participants?
  - a. YES
  - b. NO *If NO, please elaborate:* \_\_\_\_\_
2. Did the drill participants practice the "Duck, Cover and Hold" technique during the Alarm Phase (while the siren is being sounded)?
  - a. YES
  - b. NO *If NO, please elaborate:* \_\_\_\_\_
3. During the Alarm Phase, what did the participants do?
  - a. The participants evacuate while the bell is ringing.
  - b. The participants waited for the siren to stop before evacuating.
  - c. Others, please elaborate \_\_\_\_\_
4. Did the drill participants follow their designated routes to evacuation area?
  - a. YES
  - b. NO *If NO, please elaborate:* \_\_\_\_\_
5. What did the participants do during the evacuation phase?
  - a. The participants run.
  - b. The participants walk casually.
  - c. The participants walk faster than normal.
6. Did the drill participants bring any first aid kit or any item noticeable during the evacuation phase?
  - a. YES
  - b. NO *If NO, please elaborate:* \_\_\_\_\_
7. Did the drill participants conduct the headcount during the headcount phase?
  - a. YES
  - b. NO *If NO, please elaborate:* \_\_\_\_\_
8. Is the evacuation area big enough to accommodate the evacuees?
  - a. YES
  - b. NO *If NO, please elaborate:* \_\_\_\_\_
9. What did the participants do while they are in the evacuation area?
  - a. The participants stay in the evacuation area.
  - b. The participants move to other place.
  - c. The participants go back to the building without instruction.

**B. Please write down your observations in the space provided.**

1. Any other problem observed during the drill that might need to be addressed?  
Please elaborate: \_\_\_\_\_
2. How long did it take for all the drill participants to vacate the building and time to reach the designated evacuation area? \_\_\_\_\_
3. Observed number of drill participants (estimate will do): \_\_\_\_\_
4. Any untoward incident observed during the drill? \_\_\_\_\_

**C. If you have suggestions, please write them down in the space below.**

\_\_\_\_\_  
\_\_\_\_\_

*\*This form is based from Evaluation Form A in DepEd Order No. 48, s. 2012*



Republic of the Philippines  
Department of Education  
**REGION X - NORTHERN MINDANAO**  
Zone I Upper Balabang  
Cagayan de Oro City



Telephone No. (088) 883-7072, 883-7071, 883-2067; Telefax No. (08822) 72-26-61

**REGIONAL ADVISORY**

To: The Schools Division Superintendents  
This Region

From:   
ALLAN G. FARNAZO  
Regional Director

Date: March 7, 2016

Subject: Simultaneous Conduct of Quarterly Fire Drills and Earthquake Drills to all  
DepEd Offices and Schools of Region X CY 2016

Reference: Per instruction of the Regional Director

DepED-X  
Cagayan de Oro City

08822 72-26-61  
1592

1. The Office will conduct simultaneous quarterly Fire Drills and Earthquake Drills to all DepEd Offices and schools of Region X CY 2016 on specified schedule dates.
2. The participants of these activities are all personnel of Regional and Division Offices and teachers and learners of all public and private schools in the region.
3. The Fire Drills will be conducted in our Offices and schools at 9:00 AM on March 14, 2016, June 20, 2016, September 20, 2016 and December 12, 2016.
4. The Earthquake Drills will be conducted in our Offices and schools at 9:00 AM on March 29, 2016, May 23, 2016, August 22, 2016 and November 21, 2016.
5. The Region/Division Focal Person of Disaster Risk Reduction and Management (DRRM) shall tap the services of the personnel from Local Disaster Risk Reduction and Management Council in their respective areas as raters/observers during the drills.
6. National Advisory relative to the schedules of nationwide Fire Drills and Earthquake Drills shall also be implemented and followed.
7. Division consolidated report shall be submitted to Noe D. Simene, Ph. D., Chief, ESSD via fax at (08822) 714792 or email at [noedsimene@yahoo.com](mailto:noedsimene@yahoo.com) five (5) days after the schedule every quarter activity.
8. For information and guidance.