



DEPARTMENT OF EDUCATION  
Region X- Northern Mindanao  
DIVISION OF MALAYBALAY CITY

Sayre Highway P-6, Casisang, Malaybalay City

Website: [depedmalaybalay.net](http://depedmalaybalay.net) email: [depedmalaybalay@gmail.com](mailto:depedmalaybalay@gmail.com)

Telefax: (088)813 - 0094



March 29, 2016

DIVISION MEMORANDUM  
No. 157 S. 2016

2016-3-460  
Deped-MALAYBALAY CITY DIVISION  
**RELEASED**

Date: MAR 29 2016 Time: 3:25  
By: Verano

**ESTABLISHMENT OF K TO 12 ACTION CENTER  
AND COMPOSITION OF K TO 12 TASK FORCE**

To: **Chief Education Supervisors-CID and SGOD  
Education Program Supervisors  
Public Schools District Supervisors  
Elementary and Secondary School Heads  
All Others Concerned**

1. For the information and guidance of all concerned, attached is the Regional Memorandum No. 70, s. 2016 dated March 22, 2016 re: *Establishment of K to 12 Action Center and Composition of K to 12 Task Force*, the content of which is self-explanatory.

2. The following is the composition of the K to 12 Task Force in this Division :

Chair : Edilberto L. Oplenaria, Schools Division Superintendent  
Co-Chair : Ralph T. Quirog, CID Chief  
Members :  
Lorenzo O. Capacio, SGOD Chief  
Purissima J. Yap, EPS  
Perlita B. Wales, SEPS Soc. Mob.  
Leslie T. Fontanilla, Engineer III  
Novem A. Sescon, Planning Officer III  
Paul John P. Arias, IT Officer I

3. All schools are directed to establish the K to 12 Task Force and shall submit the names on or before April 5, 2016 through email at [purisimajainaryap@gmail.com](mailto:purisimajainaryap@gmail.com). The following is the composition of the K to 12 Task Force in schools:

Chair : (School Head)  
Co-chair : (K to 12 Coordinator)  
Members :  
Faculty Club President  
School Property Custodian  
Faculty Club Secretary  
School ICT Coordinator

4. Further, the K to 12 Task Force shall submit a monthly report using the attached template.
5. The Division K to 12 Task Force shall coordinate to DepEd Regional Office on issues, problems and concerns that extremely need technical assistance.
6. Immediate dissemination and strict compliance of this Memorandum is desired.



**EDILBERTO L. OPLENARIA, CESO VI**  
Schools Division Superintendent

Enclosure: as stated  
To be posted in the website





March 22, 2016

**REGIONAL MEMORANDUM**

No. 70, s. 2016

DepED-X  
Cagayan de Oro City

**ESTABLISHMENT OF K TO 12 ACTION CENTER  
AND COMPOSITION OF K TO 12 TASK FORCE**

20 MAR 2016

1980

To: Schools Division Superintendents  
Asst. Schools Division Superintendents  
All Others Concerned

1. In line with DepED Order No. 43, s. 2013 re: Implementing Rules and Regulations (IRR) of Republic Act No. 10533 Otherwise Known as the Enhanced Basic Education Act of 2013; and to ensure effective and efficient operationalization of K to 12 Program, this Office hereby directs divisions and schools to establish the K to 12 Action Center and create the K to 12 Task Force for effective management of the K to 12.

2. The Chairman and Members of the K to 12 Task Force are as follows:

**Regional Office**

Chair : Allan G. Farnazo, *Regional Director*  
Co-chair : Atty. Shirley O. Chatto, *OIC-Asst. Regional Director*  
Shambaeh A. Usman, Ph.D., *CLMD Chief*  
*K to 12 Coordinator*

**Members:**

Allan L. Mansaladez, *PPRD Chief*  
Rogelio C. Evangelista, *QAD Chief*  
Noe D. Simene, Ph.D., *ESSD Chief*  
Mary Ann D. Neri, *FD Chief*  
Edith L. Ortega, Ph.D., *FTAD Chief*  
Gonzala D. Aguirre, *OIC- Chief Administrative Officer*  
Raymund S. Antolo, Ph.D., *HRDD Chief*  
Mala Epra B. Magnaong, *EPS, Information/Action Officer*  
Kristin Nida M. Joson, *Ece, ITO Officer*

**Schools Division Offices**

Chair (Schools Division Superintendent)  
Co-Chair (Asst. Schools Division Superintendent)  
(K to 12 Coordinator)

**Members:**

CID Chief  
SGOD Chief



Republic of the Philippines  
Department of Education  
REGION X – NORTHERN MINDANAO  
Zone I Upper Bahulang  
Cagayan de Oro City

**Tayo**  
PARA SA  
EDUKASYON

Telephone No.: (0881) 831-7072, 850-7071; Email: region10@deped.gov.ph

Physical Facilities Coordinator  
Division Planning Officer  
Division IT Officer  
SEPS – Social and Mobilization

**Schools**

Chair (School Head)  
Co-Chair (K to 12 Coordinator)  
Members:  
Faculty Club President  
School Property Custodian  
Faculty Club Secretary  
School ICT Coordinator

3. The abovementioned K to 12 Task Force shall:
  - a. ensure that stakeholders will be provided with adequate information and technical assistance in line with the implementation of K to 12;
  - b. serve as DepEd's institutional link to partners, stakeholders and individuals in the communities;
  - c. implement, support and promote all K to 12 initiatives of the Department;
  - d. establish and maintain partnership with Government Agencies, Non-government Organizations, and Local Government Units;
  - e. assist the stakeholders in any K to 12 concerns/issues/problems and initiate action to ensure sustainable building partnerships for desired outcomes;
  - f. convene monthly in assessing the K to 12 curriculum implementation;
  - g. function closely from region, division down to school levels.
4. The Regional K to 12 Task Force shall coordinate to DepED Central Office on issues, problems and concerns that highly need technical assistance.
5. Monthly submission of report is required from the Task Force using the enclosed template.
6. Name(s) and official representatives and/or alternates of the K to 12 Task Force shall be submitted to the Regional K to 12 Task Force through email on or before April 8, 2016 at region10@deped.gov.ph.
7. Immediate dissemination and strict compliance of this Memorandum is desired.

  
**ALLAN G. FARNAZO**  
Regional Director

Enclosure: as stated  
Reference: as stated  
Attachment:  
To be indicated in the perpetual index under the following subjects  
K to 12 Policy  
ppof



Republic of the Philippines  
Department of Education  
REGION X – NORTHERN MINDANAO  
Zone 1 Upper Hatulang  
Cagayan de Oro City



Telephone No.: (088) 880-7072, 880-7071; email: regional10@deped.gov.ph

Enclosure to Regional Memorandum No. \_\_\_ s. 2016

**K to 12 Task Force Report**

Division/School:

Date	Name of Client	Concern/Issues/Problem of the Client	Action Taken

Submitted by:

\_\_\_\_\_  
(K to 12 Focal Person)

Noted by:

\_\_\_\_\_  
(K to 12 Task Force Chair)