



DEPARTMENT OF EDUCATION  
Region X-Northern Mindanao  
**DIVISION OF MALAYBALAY CITY**  
Sayre Highway, Casisang, Malaybalay City  
Telefax: (088)314-0094




website: [www.depedmalaybalay.net](http://www.depedmalaybalay.net) email: [depedmalaybalay@gmail.com](mailto:depedmalaybalay@gmail.com)

**DIVISION MEMORANDUM**

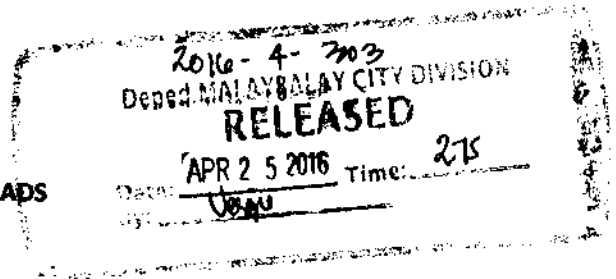
No. 203, s. 2016

To : **PUBLIC SCHOOLS DISTRICT SUPERVISORS  
ELEMENTARY AND SECONDARY SCHOOL HEADS**  
This Division

From :   
**EDILBERTO L. OPLENARIA, CESO VI**  
OIC, Schools Division Superintendent

Date : April 25, 2016

Re : **SUBMISSION OF SCHOOL READINESS CHECKLIST FOR DEPED COMPUTERIZATION  
PROGRAM (DCP) BATCHES 29, 30, 31 & 33 E-CLASSROOM PACKAGES FOR PUBLIC  
ELEMENTARY AND SECONDARY SCHOOLS**



1. For effective & efficient deployment of DCP Batches 29, 30, 31 & 33 E-classroom Packages and to validate the readiness of the schools and compliance of the counterpart requirements, all DCP e-classroom recipient schools are hereby directed to submit the School Readiness Checklist Form **on or before April 27, 2016** to the Office of the Schools Division Superintendent attention: ICT Unit.
2. Further, all recipient schools of DCP batches 30, 31 & 33 are advised to prepare and comply all the counterpart requirements before the delivery of the e-classroom packages. In case the school is not ready with the requirements, inform this Office immediately through a letter and waiver so we can recommend replacement school to DepEd ICT Service.
3. Enclosed are the List of DCP E-classroom Recipient Schools, DCP E-classroom Package, Counterpart Requirements, School Readiness Checklist Form and Suggested E-classroom Layout.
4. Immediate and widest dissemination of this Memorandum is desired.

Encl.:  
As stated

Copy Furnished:  
Records Unit  
ICT Unit

TO BE POSTED IN THE WEBSITE



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**LIST OF DCP E-CLASSROOM RECIPIENT SCHOOLS**

School ID	School Name	District	Batch 29	Batch 30	Batch 31	Batch 33
126580	Dalwangan ES	Malaybalay City District I	1	1		
126582	Kalasangay CS	Malaybalay City District I	1	1		
126583	Kapt. Angel ES	Malaybalay City District I	1			
126589	New Ilocos ES	Malaybalay City District I	1			
126590	Patpat ES	Malaybalay City District I	1			
126575	Baganao ES	Malaybalay City District II	1			
126577	Can-ayan IS	Malaybalay City District II	1			
126578	Candiisan ES	Malaybalay City District II	1			
126584	Kibalabag ES	Malaybalay City District II	1			
126585	Kilap-agan ES	Malaybalay City District II	1			
126587	Manalog ES	Malaybalay City District II	1			
126593	Sumpang CS	Malaybalay City District II	1	1		
126594	Tag-ilanao ES	Malaybalay City District II	1			
126595	Tintinaan ES	Malaybalay City District II	1			
126581	Imbayao ES	Malaybalay City District III	1			
126592	Sta. Ana ES	Malaybalay City District III	1			
199510	Barangay 9 ES	Malaybalay City District IV	1			
126576	BCT ES	Malaybalay City District IV	1			
126586	Malaybalay City CS	Malaybalay City District IV	1		1	
126574	Airport Village ES	Malaybalay City District V	1	1		
126579	Casisang CS	Malaybalay City District V	1			
126565	Mabuhay ES	Malaybalay City District V	1			
126588	Natid-asan ES	Malaybalay City District V	1			
126551	Panamucan ES	Malaybalay City District V	1			
126591	San Jose ES	Malaybalay City District V	1			
126557	Aglayan CS	Malaybalay City District VI	1	1		
126559	Bendolan ES	Malaybalay City District VI	1			
126561	Cabangahan ES	Malaybalay City District VI	1			
126564	Laguitas ES	Malaybalay City District VI	1			
126567	Magsaysay ES	Malaybalay City District VI	1			
126569	Mapayag ES	Malaybalay City District VI	1			
126558	Bangcud CS	Malaybalay City District VII	1	1		
126560	Binalbagan ES	Malaybalay City District VII	1			
126562	Calawag ES	Malaybalay City District VII	1			
126563	Dapulan ES	Malaybalay City District VII	1			



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School ID	School Name	District	Batch 29	Batch 30	Batch 31	Batch 33
126566	Macote ES	Malaybalay City District VII	1			
126570	Padernal ES	Malaybalay City District VII	1			
126573	Simaya ES	Malaybalay City District VII	1			
126542	Lalawan ES	Malaybalay City District VIII	1			
126544	Linabo CS	Malaybalay City District VIII	1	1		
126568	Malapgap ES	Malaybalay City District VIII	1			
199511	Paiwaig ES	Malaybalay City District VIII	1			
126571	San Martin ES	Malaybalay City District VIII	1			
126572	San Roque ES	Malaybalay City District VIII	1			
126552	Sawaga ES	Malaybalay City District VIII	1			
126534	Bagong Silang ES	Malaybalay City District IX	1			
126539	Dumayas ES	Malaybalay City District IX	1			
126543	Langasihon ES	Malaybalay City District IX	1			
126545	Lunokan ES	Malaybalay City District IX	1			
126546	Maligaya ES	Malaybalay City District IX	1			
126547	Managok CS	Malaybalay City District IX	1	1		
126549	Matangpatang ES	Malaybalay City District IX	1			
126550	Miglamín ES	Malaybalay City District IX	1			
126536	Busdi IS	Malaybalay City District X	1			
126537	Caburacanan ES	Malaybalay City District X	1			
126540	Indalasa ES	Malaybalay City District X	1			
199518	Kibalabag ES	Malaybalay City District X	1			
126541	Kulaman ES	Malaybalay City District X	1			
126548	Mapulo ES	Malaybalay City District X	1			
126553	Silae ES	Malaybalay City District X	1			
126554	St. Peter ES	Malaybalay City District X	1			
259006	Tuburan ES	Malaybalay City District X	1			
126556	Zamboanguita CS	Malaybalay City District X	1			
314915	Kalasungay NHS	Malaybalay City District I				1
314917	Can-ayan IS	Malaybalay City District II				1
303950	Bukidnon NHS	Malaybalay City District III				4
314916	Malaybalay City NHS	Malaybalay City District V				1
303946	Bangcud NHS	Malaybalay City District VII				1
303984	Silae NHS	Malaybalay City District X				1
314905	St. Peter NHS	Malaybalay City District X				1



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### DCP E-CLASSROOM PACKAGE

#### Batch 29 - Kinder to Grade 3

Quantity	Particulars
1	Laptop
1	Projector
1	Multimedia Speaker

#### Batch 30 - Grade 4 to Grade 6 (1 package)

Quantity	Particulars
2	Host PCs
12	Thin Clients
1	Laptop
1	48" LED TV (w/ wall mount)

#### Batch 31 - Grade 4 to Grade 6 (2 packages)

Quantity	Particulars
4	Host PCs
24	Thin Clients
2	Laptop
2	48" LED TV (w/ wall mount)

#### Batch 33 - Grade 7 to Grade 12

Quantity	Particulars
7	Host PCs
42	Thin Clients
2	Laptop
2	Projector



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### **COUNTERPART REQUIREMENTS (DCP BATCHES 30, 31 & 33)**

1. Multi-media Classroom
2. Computer Tables
3. Mono chairs
4. Air-condition or at least 2 units Electric Fans
5. Sufficient lighting
6. Windows and doors with iron grills
7. Proper electrical wirings with circuit breaker and proper electrical grounding
8. Standard electrical outlets with appropriate load capacity
9. Engaging the assistance of Barangay Officials for security mechanism

School Readiness Checklist



Republic of the Philippines
Department of Education
TECHNICAL SERVICE
Pasig City, Philippines

SCHOOL ID: \_\_\_\_\_ NAME OF SCHOOL: \_\_\_\_\_

Classification (if recipient pls. check):

- Main, Annex, Campus A, Annex A, Campus B, Annex B, Campus C

Region: \_\_\_\_\_ Province: \_\_\_\_\_ District: \_\_\_\_\_ City/Municipality: \_\_\_\_\_

Division: \_\_\_\_\_ Superintendent: \_\_\_\_\_

Principal/School Head: \_\_\_\_\_

Contact No./Cellphone No.: \_\_\_\_\_ E-mail: \_\_\_\_\_

School Property Custodian: \_\_\_\_\_ Contact No: \_\_\_\_\_

Name of Computer Laboratory In-Charge: \_\_\_\_\_

Contact No./Cellphone No.: \_\_\_\_\_

Tel. No. (of the school): \_\_\_\_\_ Fax No. \_\_\_\_\_ E-mail: \_\_\_\_\_

In compliance to DepEd Memo No. 280, series of 2011, the school's readiness for the DCP shall be assessed by the Division ICT Coordinator according to the following criteria. Please tick appropriate box.

Table with 4 columns: Criteria, Yes, No, Remarks. Lists 9 criteria for school readiness assessment.

Based on the assessment above, the school is:

- Ready, Partially Ready, Not Ready with corresponding checkboxes and descriptions of readiness levels.

RECOMMENDATIONS:

Large empty rectangular box for providing recommendations.

ASSESSED BY:

CONCURRED BY:

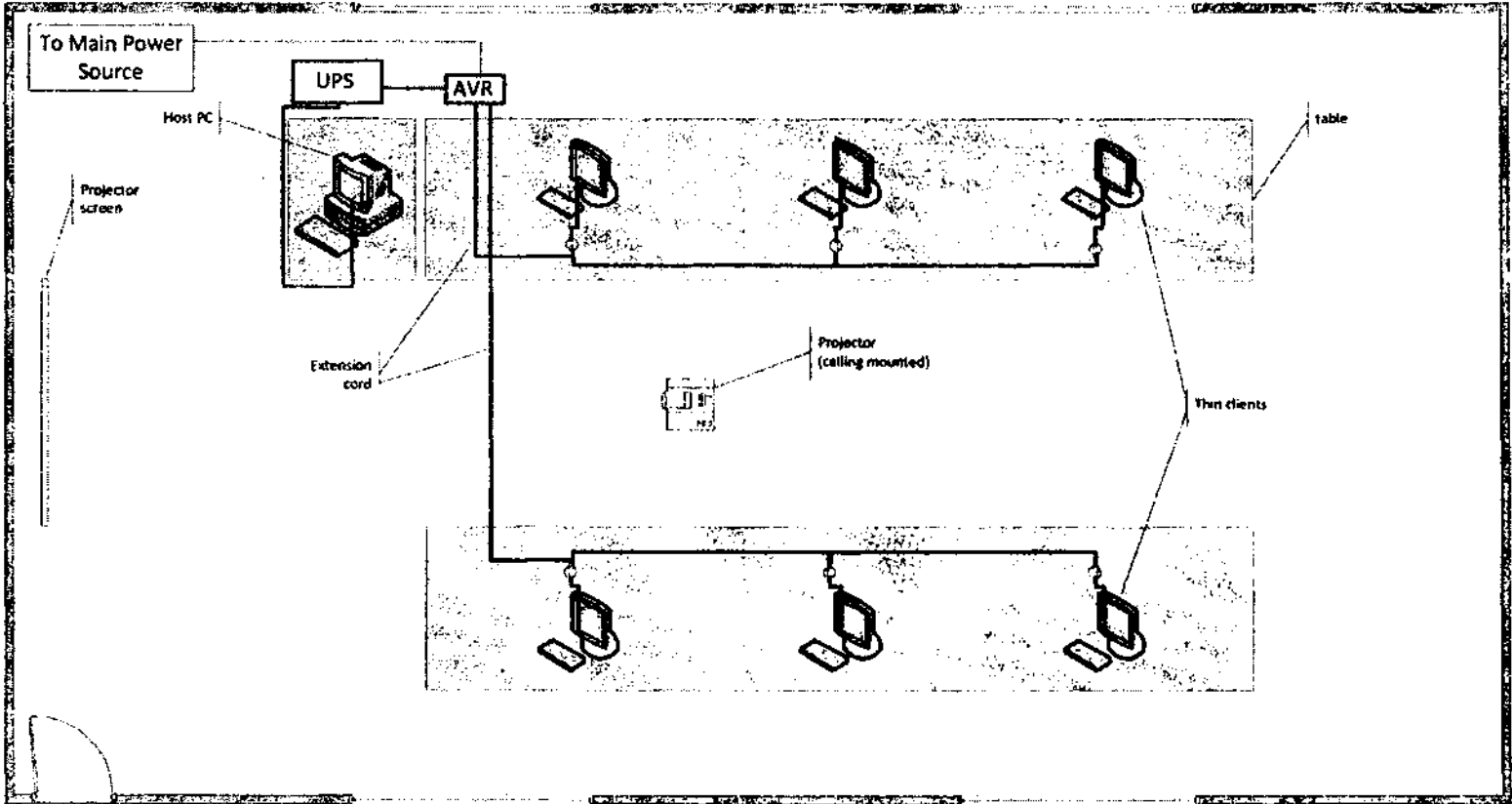
(Name and signature of Division ICT Coordinator)

(Name and signature of School Head)

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- Suggested E-Classroom Lay-out for Elementary and Secondary Schools (Batch 26 and Batch 27)

*Suggested Elementary E-Classroom Lay-out*



10/1

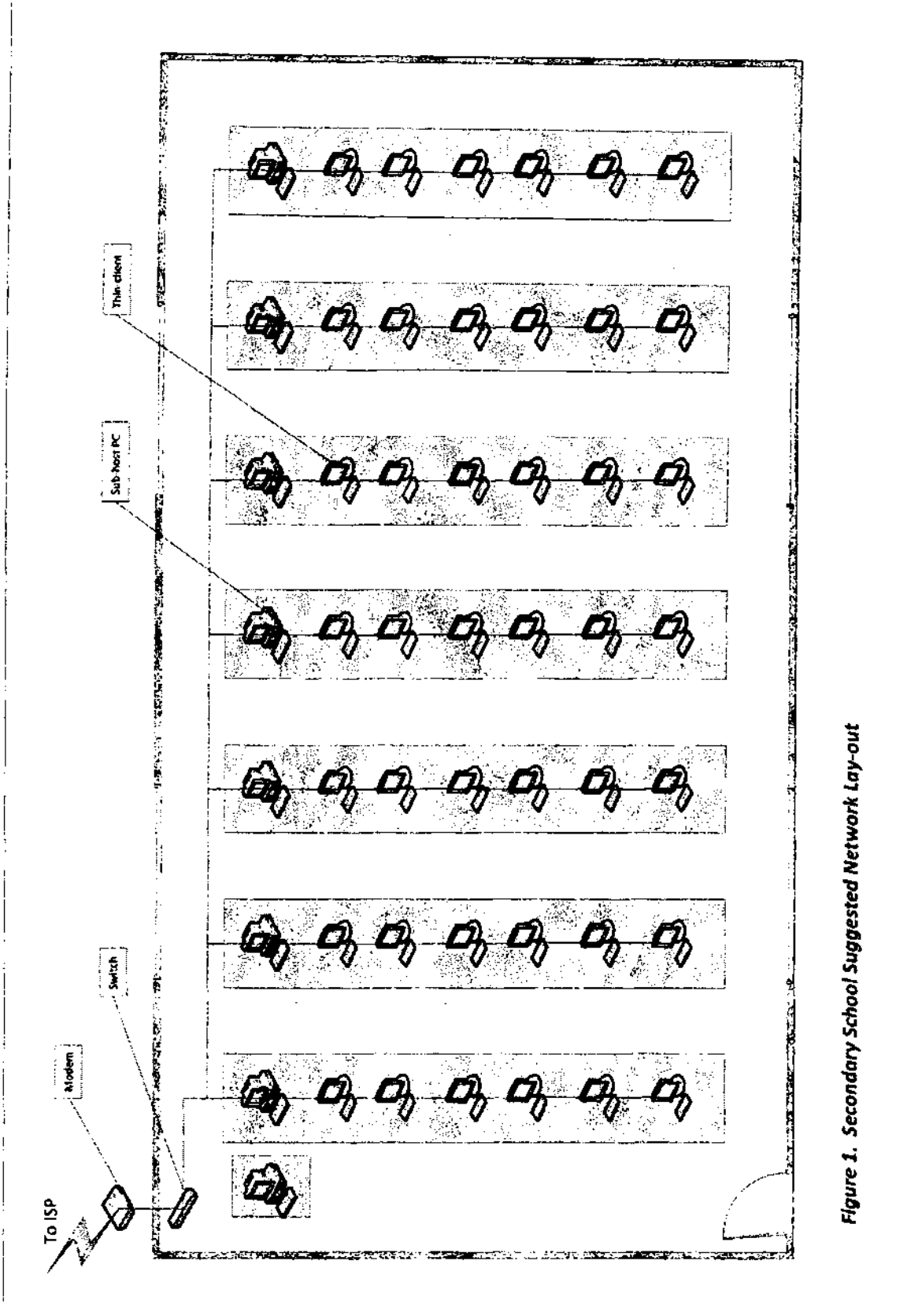
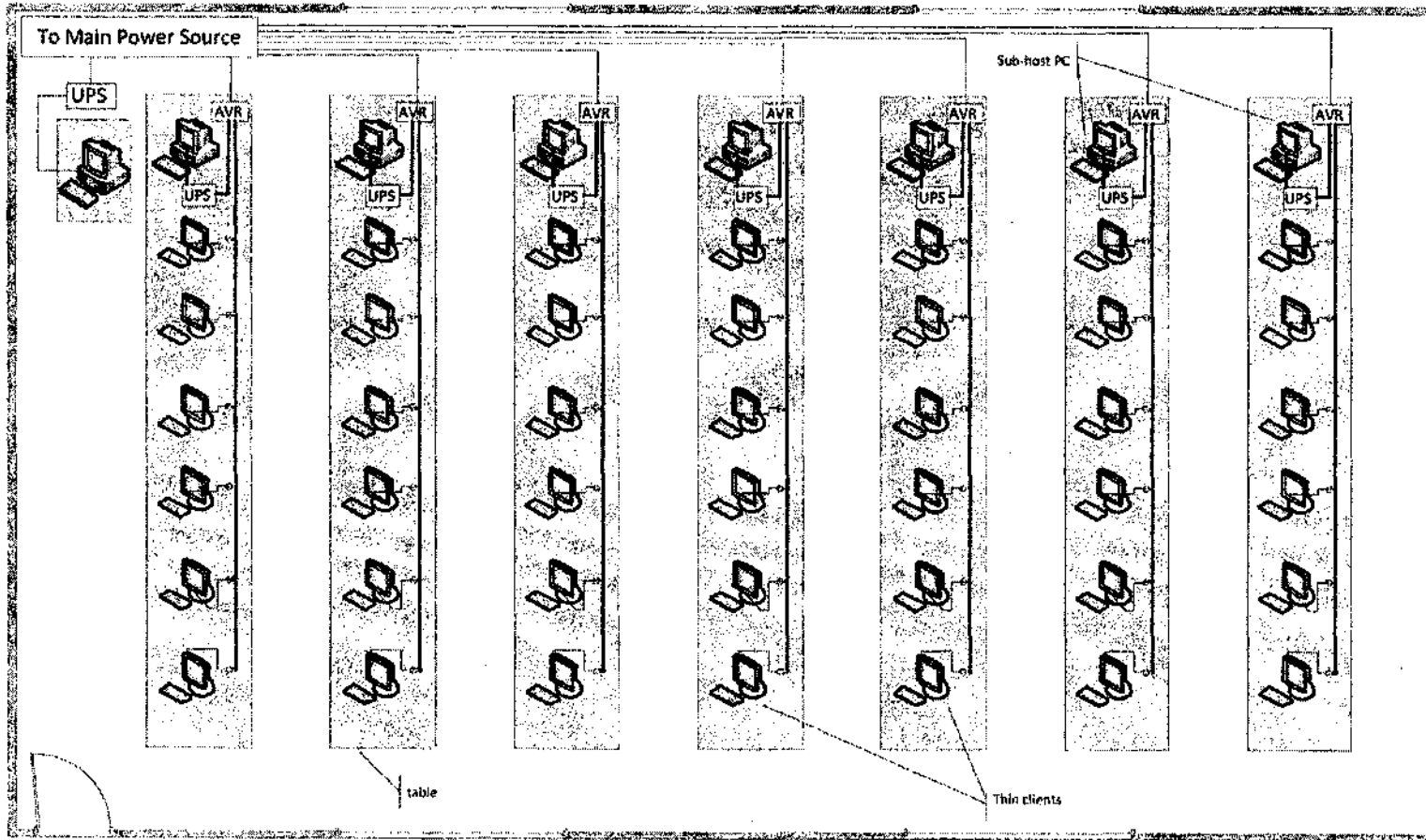


Figure 1. Secondary School Suggested Network Lay-out

Handwritten mark



**Suggested Secondary E- Classroom Lay-out**



*Handwritten signature or mark.*