



May 13, 2016


**DIVISION MEMORANDUM**

No. 241 s. 2016

**TO :** Chief Education Supervisor, Curriculum Implementation Division  
Chief Education Supervisor, Schools Governance & Operations Division  
Head of the Office of the Schools Division Superintendent  
Public Schools District Supervisors  
School Heads (Elem. & Secondary except Bukidnon National HS)  
This Division

  
**FROM :** EDILBERTO L. OPLENARIA, CESO VI  
Schools Division Superintendent

2016-05-16 9  
Deped-MALAYBALAY CITY DIVISION  
**RELEASED**

Date: MAY 16 2016 Time: 1:30  
By: 

**RE :** SUBMISSION OF SUMMARY OF PERFORMANCE RATING FOR SY 2015-2016

1. Pursuant to Budget Circular No. 2016-3 in the grant of Mid-Year Bonus 2016, you are hereby directed to submit a List of Permanent Teachers / Employees per School with corresponding Performance Rating - Objective and Descriptive for SY 2015-2016 to the Division Office not later than May 23, 2016 to support the grant of the said MID YEAR Bonus 2016.
2. For guidance and compliance.

Copy furnished:  
Records Unit  
Personnel Unit

TO BE POSTED ON THE WEBSITE