



DEPARTMENT OF EDUCATION
Region X- Northern Mindanao
DIVISION OF MALAYBALAY CITY
Sayre Highway, Purok 6, Casisung, Malaybalay City
Website: <http://depedmalaybalay.net>



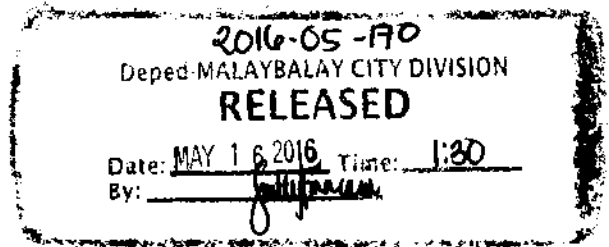
May 13, 2016

DIVISION MEMORANDUM

No. 242 s. 2016

TO : Chief Education Supervisor, Curriculum Implementation Division
Public Schools District Supervisors
School Heads (Elem. & Secondary except Bukidnon National HS)
This Division

[Signature]
FROM : EDILBERTO L. OPLENARIA, CESO VI
Schools Division Superintendent



**RE: Computation of Teacher's Proportional Vacation Pay (PVP)
for SY 2015-2016**

Pursuant to the attached DepED Memorandum No. 78, s. 2016 dated May 12, 2016 all District Offices and Non-Implementing Secondary Schools are hereby instructed to submit their School/District Payroll on the Teacher's Proportional Vacation Pay (PVP) for SY 2015-2016 on or before May 18, 2016. Please refer your computation on the said DepEd memorandum.

Immediate and wide dissemination of this Memorandum is desired.

Copy furnished:
Records Unit
Personnel Unit

TO BE POSTED ON THE WEBSITE



Republic of the Philippines
Department of Education

12 MAY 2016

DepEd MEMORANDUM
 No. **78**, s. 2016

**COMPUTATION OF PUBLIC SCHOOL TEACHERS' PROPORTIONAL VACATION PAY (PVP)
 FOR SCHOOL YEAR (SY) 2015-2016**

To: Regional Directors
 Schools Division Superintendents
 Public Elementary and Secondary Schools Heads
 All Others Concerned

1. This is to provide the field offices with a uniform basis for the computation of the Proportional Vacation Pay (PVP) entitled to all public elementary and secondary school teachers under the teacher's leave basis.

2. For School Year (SY) 2015-2016, each of the teachers who have continuous services from June 1, 2015 to April 1, 2016 shall be entitled to **88 days total of PVP** from Summer and Christmas vacation days, which is computed as follows:

Total Number of days served	=	306 days
from June 1, 2015 to April 1, 2016		
Less: Number of Christmas vacation days earned	=	<u>-16 days</u>
from December 19, 2015 to January 3, 2016		
Actual days served	=	290 days
Multiply factor		<u>x 0.303</u>
Total PVP earned from the number of Summer and Christmas vacation days	=	88 days
Less: Number of Christmas vacation days	=	<u>-16 days</u>
Number of Summer vacation days earned	=	72 days
from April 2 to June 12, 2016		

3. Factor **0.303** shall be used for the computation of absences and PVP for SY 2015-2016. Below is the **derivation of factor 0.303**.

Number of Summer vacation days	=	72 days
Add: Number of Christmas vacation days	=	<u>+16 days</u>
Total PVP	=	88 days
(Summer and Christmas vacation days)		
Divided by actual days served	=	290 days
Multiply factor	=	0.303

4. Immediate dissemination of this Memorandum is desired.


BR. ARMIN A. LUISTRO FSC
 Secretary

References:

DepEd Memorandum Nos. 34 and 46, s. 2015

**To be indicated in the Perpetual Index
under the following subjects:**

**LEAVE
RULES AND REGULATIONS
SCHOOLS
TEACHERS**

**Madel: 2016 Computation of PVP
0289-April 23, 2016**