



DEPARTMENT OF EDUCATION  
Region X- Northern Mindanao  
**DIVISION OF MALAYBALAY CITY**

Purok 6, Casisang, Malaybalay City

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**DIVISION MEMORANDUM**

No. 276 s. 2016

**TO: Chief Education Program Supervisors and Staff GOD and CID  
Public Elementary and Secondary School Heads  
This Division**

2016-06-04

**FROM: EDILBERTO L. OPLENARIA, CESO VI**  
OIC- Schools Division Superintendent

June 3, 2016

5:00pm

**DATE: June 2, 2016**

**SUBJECT: ORIENTATION SEMINAR-WORKSHOP OF THE NEWLY HIRED  
KINDERGARTEN, ELEMENTARY, JUNIOR AND SENIOR HIGH SCHOOL  
TEACHERS.**

1. This office hereby informed the newly-hired teachers in this Division for the School year 2016-2017 for the **ORIENTATION SEMINAR-WORKSHOP OF THE NEWLY HIRED KINDERGARTEN, ELEMENTARY, JUNIOR AND SENIOR HIGH SCHOOL TEACHERS**, scheduled from June 7-9, 2016 at **Roberto's**, Casisang Malaybalay City.
2. All Kindergarten, Elementary, Junior and Senior High School newly-hired Teachers are advised to attend the said training and must report at the venue at exactly 7:00 O'clock in the morning in the first day of training. Participants of the training are requested to bring laptop/netbook and extension wire if available for the workshop.
3. All participants are advice to pre-register on **Monday June 6, 2016** at the Division office to come-up with final lists of the participants. For more queries and information please contact **MR. VINCE G. SANMIGUEL** Education Program Specialists II- HRD at **09156436640**.

For immediate dissemination and strict compliance.

Copy furnished:

Records Unit

To be posted in the website.