



DEPARTMENT OF EDUCATION
Region X- Northern Mindanao
DIVISION OF MALAYBALAY CITY
Purok 6, Casisang, Malaybalay City



Telefax: (0880 or 088) 413-0094 email: depedmblycity@gmail.com

DIVISION MEMORANDUM

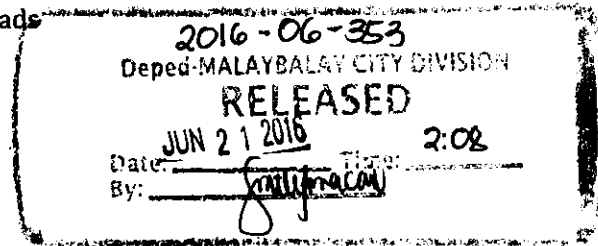
No. 314 s. 2016

TO: Chief/ Education Program Supervisors and staff, SGOD and CID
Public Schools District Supervisor
Senior/ Education Program Specialists
Public Elementary and Secondary School Heads
This Division

FROM: 
EDELBERTO L. OPLENARIA, CESO VI
OIC- Schools Division Superintendent

DATE: June 21, 2016

SUBJECT: REVISED DEADLINES FOR THE 2016 PRINCIPALS' TEST



1. For the information and guidance of all concerned, this Office hereby disseminates the herein Advisory of the Office of the Assistant Secretary for Governance and Operations, Department of Education Central Office dated June 15, 2016, re: "**REVISED DEADLINES FOR THE 2016 PRINCIPALS' TEST**" the content of which is self-explanatory.

2. Immediate and wide dissemination of this memorandum is highly desired.

Encl:
As stated

Copy furnished:
Records Unit
To be posted in the website.



DEPARTMENT OF EDUCATION

OFFICE OF THE ASSISTANT SECRETARY
FOR GOVERNANCE AND OPERATIONS

OFFICE ADVISORY

OA-GO-2016-GOA- 003

TO : Regional Directors
Schools Division Superintendents
Public Elementary and Secondary Schools Heads
All Other Concerned

FROM : 
JESUS L.R. MATEO
Assistant Secretary

SUBJECT : Revised deadlines for the 2016 Principals' Test

DATE : June 15, 2016

With reference to the DepEd Memorandum No. 80, s. 2016 dated May 17, 2016 on the conduct of 2016 Principals' Test , please be informed of the following changes:

ORIGINAL	REVISED	
June 20, 2016	SAME	Step 1: Securing of the five (5) documents
May 16 to June 18	May 16 to July 2	Step 2: Online application and submission of requirements via email
June 20	July 4	Step 3: Submission of the list of eligible applicants from SDO personnel section to RO-QAD
June 20 to July 8	July 4 to July 15	Step 4: Validation and submission of the list of qualified applicants in the Regional Office to the National Technical Working Group (NTWG)
July 15, 2016	SAME	NTWG will announce the number of test takers per SDO and proceed for payment
July 8 to 29	July 18 to August 5	Step 5: a. Pay the Registration fee - PhP 500.00 b. Submit 2 pieces 2 x 2 ID pictures with name tag (with signature of applicant at the back) to the SDO personnel
August 5	August 8	Step 6: SDO Personnel submit the 2 x 2 ID pictures to RO-QAD
July 30 to August 31	August 7 to August 31	Issuance of Official Receipt by the RO Cashier to the SDO (Official Receipt shall serve as the Examination Permit)
November 6, 2016	SAME	EXAMINATION DAY