



DEPARTMENT OF EDUCATION
Region X- Northern Mindanao
DIVISION OF MALAYBALAY CITY

Purok 6, Casisang, Malaybalay City

Telefax: (0880 or 088) 413-0094 email: depedmlblycity@gmail.com



DIVISION MEMORANDUM

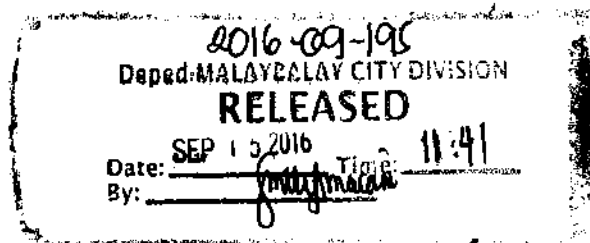
No. 4th s. 2016

TO: Chief/Education Program Supervisors
Public Schools District Supervisors
Elementary School Heads
This Division

FROM: *[Signature]*
EDILBERTO L. OPLENARIA, CESO VI
OIC- Schools Division Superintendent

DATE: September 14, 2016

SUBJECT: COMPOSITION OF THE DIVISION SPECIAL RECRUITMENT OF
INDIGENOUS PEOPLES (IP) TEACHER I APPLICANTS



1. Pursuant to DO No.50, s. 2016, this Office hereby disseminates the composition of the Division Selection Committee whose functions are as follows;

RALPH T. QUIROG	Chief Education Supervisor, CID	Chairman
Josie D. Zamora	EPS, IP Focal Person	Member
Imelda S. Bentillo	EPS, Mathematics	Member
Virgilio R. Pizarro	EPS, ArPan	Member
Ma. Concepcion S. Reyes	EPS, Filipino, Division MG Coordinator	Member
Ethyl Jane B. Lussier	EPS II-ALS	Member
Teofilo L. Ontoy	PESPA, President	Member
PIns. Hubert Tirol	PTA Federation President	Member
Letecia N. Palle	Teachers' Union Representative	Member
Datu Victoriano Saway	IP Customary Elder	Member
Vicente G. Sanmiguel	EPS II-HRD	Secretariat
Guia. Ma. G. Gamutin	Administrative Officer IV-Personnel	Secretariat

- a. Receives from School Screening Committee the list of applicants together with the corresponding documents.
- b. Verifies the documents submitted by the school screening committee as to its completeness, accuracy, authenticity and veracity.
- c. Evaluates application on Education, teaching Experience, LET/PBET Rating, Interview, Demonstration teaching, and Specialized Training and skills based on the criteria set forth in these guidelines.
- d. Reviews and consolidates the result of the individual ratings of applicants, based on the scores they obtain in each criterion for evaluation.
- e. Prepares the RQA.



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- f. Sends to each applicant a written communication detailing the scores he or she has received for each evaluation criterion as well as the final rating, signed by the chairman.
- g. Submits the complete results of the evaluation of applicants, including pertinent records of deliberations, to the SDS for approval.

2. For Immediate dissemination and compliance.

Copy furnished:

Records Unit

To be posted in the website.