



DEPARTMENT OF EDUCATION  
Region X- Northern Mindanao  
**Division of Malaybalay City**  
Purok 6, Casisang, Malaybalay City



Telefax: 088-314-0094: depedmalaybalaycity@gmail.com

**DIVISION MEMORANDUM**  
No. B13 s. 2016

2016-09-466  
29 September 2016  
DepEd-MALAYBALAY CITY DIVISION  
**RELEASED**  
Date: SEP 29 2016 Time: 2:50  
By: Gambay

**DISSEMINATION OF REGIONAL MEMORANDUM NO. 233, S. 2016 DATED  
SEPTEMBER 15, 2016 RE: REGIONAL RESEARCH CONGRESS**

**TO: Chief Education Supervisors and Staff, CID and SGOD  
Public Schools District Supervisors  
Heads, Public/Private/SUCs Elementary/Secondary Schools  
All Others Concerned  
This Division**

1. For the information and guidance of all concerned, this Office hereby disseminates **Regional Memorandum No. 233, s. 2016** dated September 15, 2016, re: **Regional Research Congress**, the content of which is self-explanatory.
2. School and District Research Coordinators are enjoined to attend the research congress. Interested participants should write an intent letter address to **Mr. Rosalio P. Arangco, SEPS Planning & Research**, two (2) weeks before the Regional Research Congress.
3. Immediate and wide dissemination of this memorandum is highly desired.

  
**EDILBERTO L. OPLENARIA, CESO VI**  
★ OIC-Schools Division Superintendent



September 15, 2016

**REGIONAL MEMORANDUM**

No. 238, s. 2016

DepED-X  
Cagayan de Oro City

26 SEP 2016

6477

**REGIONAL RESEARCH CONGRESS**

To: **Schools Division Superintendents**  
**Assistant Schools Division Superintendents**  
This Region

1. DepEd Regional Office through the Policy, Planning and Research Division will hold the Regional Research Congress on October 24-26, 2016 and the venue will be announced later.
2. The gathering shall be highlighted by the presentation of researches of the division winners, properly endorsed by the Schools Division Superintendents.
3. Participants to this activity are the Schools Division Superintendents (SDS), Assistant Schools Division Superintendents (ASDS), Regional Chiefs (CLMD, FTAD, HRDD, QAD, PPRD, AD, FD, ESSD), Division Chiefs (CID, SGOD), Education Program Supervisors (Region and Division), Education Program Specialist-Planning & Research/Research Coordinators, Public Schools District Supervisors (PSDS), School Heads and Teachers from both public and private schools, and Research Presenters.
4. Research competition shall be in Oral and Poster Presentations. Mechanics are found in the enclosures.
5. Each participant is charged with a registration fee of Two Thousand Five Hundred Pesos (P2,500.00) to defray the cost of food, prizes, and other operational expenses. Advance registration fee is required to facilitate the requisite resources prior to the actual assembly. Registration at the venue will start at 1 PM on October 24, 2016. First provision of food will be snacks in the afternoon on October 24, 2016 and last would still be snacks in the afternoon on October 26, 2016.
6. Transportation expenses, lodging, registration, and other incidental expenses relative to the participation of this activity shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
7. The following enclosures provide the details about the activity:
  - a. Enclosure No. 1 -Research Congress Guideline
  - b. Enclosure No. 2 -Registration Form
  - c. Enclosure No. 3 -Criteria for Judging Best Paper

**Sa K to 12 may pagbabago, Sa Rehiyon Diyes mga mag-aaral ay panalo!**



Republic of the Philippines  
Department of Education  
**REGION X – NORTHERN MINDANAO**  
Zone 1 Upper Palulang  
Cagayan de Oro City

**Tayo**  
PARA SA  
EDUKASYON

Telephone No. : (088) 890-7072, 890-7071, email: region10@deped.gov.ph

- d. Enclosure No. 4 -Criteria for Judging Best Presenter
- e. Enclosure No. 5 -Distribution of Participants
- f. Enclosure No. 6 -Proforma for Research Entry
- g. Enclosure No. 7 -Indicative Schedule
- h. Enclosure No. 8 -Working Committees

8. For clarification and information, please contact Grace N. Quiblat, Education Program Specialist II, Policy, Planning & Research Division at telephone number 088-856-3932.

9. Immediate dissemination and strict compliance of this Memorandum is desired.

  
**ALLAN G. FAJARDO**  
Director IV

Enclosure: as stated

Reference: as stated

Allotment:

To be indicated in the perpetual index under the following subjects:

Research      Conference      Policy

/G1



**Enclosure 1**

**GUIDELINES**

1. Only abstracts submitted on the set deadline, September 30, 2016, properly endorsed by the Schools Division Superintendent shall be considered for the Congress.
2. Entries in both oral and poster presentations shall be submitted in three (3) copies, properly labeled using the Research Proforma (Enclosure No. 6)
3. A total of 112 research entries shall be made available for judging.

Theme 1 – Teaching and Learning	14 Divisions
Theme 2 – Child Protection	14 Divisions
Theme 3 – Human Resource Development	14 Divisions
Theme 4 – Governance	14 Divisions
4. Themes 1 & 2 shall be coming from teachers while entries for themes 3 & 4 shall be from School Heads.
5. The winners for Best Paper and Best Presenter for Oral Presentation and Best Poster and Best Presenter for Poster Presentation for each theme in the two categories will receive a Certificate of Recognition and Cash Award.
6. Entries for each theme in the Oral and Poster Categories will be trimmed down into seven (7) entries which will be identified by the Regional Committee. Identified entries will be disseminated through an advisory.
7. Judging shall be done following this criteria:

<b>A. Full Research in Hard Copy</b>	<b>60%</b>
a. Research	25%
b. Clear Focus	20%
c. Reasoning and Organization	25%
d. Documentation	15%
e. Writing Mechanics	15%
TOTAL	100%
<b>B. Oral Presentation</b>	<b>40%</b>
a. Organization	40%
b. Reasoning	30%
c. Delivery	20%
d. Stage Presence	10%
TOTAL	100%



<b>C. Poster Presentation</b>	<b>40%</b>
a. Organization	40%
b. Content	30%
c. Delivery	20%
d. Stage Presence	10%
<b>TOTAL</b>	<b>100%</b>

8. Presenters are advised to use vertical poster layout at 48 x 36 inches size. It includes the abstract, content and layout of the poster.
9. The following time frame for oral presentation is strictly observed:
  - 10-15 minutes for oral presentation
  - 5 minutes per panel reactor
10. To enforce strict observance of the time, color coding scheme should be followed:
  - Green light - Start of the Presentation
  - Yellow light - 10 minutes
  - Red light - 15 minutes
11. Each judge/reactor has to give recommendations on how the research findings can be replicated or utilized for policy directions, enhancing of existing programs and policies or formulating new innovative educational reforms.
12. The presenters for Continuous Improvement (CI) Based Research are also welcomed in the Research Congress limited to five (5) best papers from submitted CI based research papers.



**Enclosure 2**

**REGISTRATION FORM**

**Division:** \_\_\_\_\_

Name (Surname, First Name, M.I.)	Position	School	Category	Theme

(Please use additional sheet, if needed)

Prepared by:

\_\_\_\_\_  
Division Research Coordinator

Certified Correct:  
\_\_\_\_\_  
Schools Division Superintendent



**Enclosure 3**

**CRITERIA FOR JUDGING BEST PAPER**

**BEST PAPER**

**A. Research (25%)**

Does the paper contain enough information to back up its ideas? Are there enough sources of information? Are the sources reliable? Are they current? Are they varied and balanced, especially on controversial issues? When appropriate, has the paper used different types of sources such as books, journals, newspapers, interviews, or the internet?

**B. Clear Focus (20%)**

Is the topic clear? Is it relevant to the conference theme? Is it clearly introduced at the beginning of the paper? Are the body of the paper and its conclusion clearly related to the topic?

**C. Reasoning and Organization (25%)**

Are the key concepts defined and presented in a clear way? Does the paper's argument follow a logical outline? Are the parts of the paper coherent? Are they logically connected?

Is information presented clearly? When appropriate, did the paper use statistics, tables, and/or graphs?

**D. Documentation (15%)**

Is the information documented in the body of the paper? Are the sources cited in the APA Style? Are they in the right places?

Does the paper's "References" page list all the works cited in the paper and no other? Are they cited correctly?

**E. Writing Mechanics (15%)**

Is the paper free of grammatical, spelling, and typing errors? Are the sentences short, clear, and free of unnecessary jargon?

**Reference: (DepEd Memorandum No. 168, s. 2012)**



**Enclosure 5**

**DISTRIBUTION OF PARTICIPANTS**

DIVISION	SDS	ASDS	Division Chief (SDO A OO)	DEPED Research/ Research Coordinator	Education Supervisors	PCOS	School Heads/ Teachers	Private Schools/ NIEs Administrators/ Instructors /Students	Presenters	Total
Bukidnon	1		2	1	open	open	open	open	8	12
Carmiguin	1		2	1	open	open	open	open	8	12
Cagayan de Oro City	1	1	2	1	open	open	open	open	8	13
El Salvador City	1		2	1	open	open	open	open	8	12
Gingoog City	1	1	2	1	open	open	open	open	8	13
Iligan City	1	1	2	1	open	open	open	open	8	13
Lanao del Norte	1	1	2	1	open	open	open	open	8	13
Malaybalay City	1		2	1	open	open	open	open	8	12
Misamis Oriental	1	1	2	1	open	open	open	open	8	13
Misamis Occidental	1	1	2	1	open	open	open	open	8	13
Oroquieta City	1		2	1	open	open	open	open	8	12
Ozamis City	1		2	1	open	open	open	open	8	12
Tangub City	1		2	1	open	open	open	open	8	12
Valencia City	1		2	1	open	open	open	open	8	12
Regional Office					22					22
Staff					4					4
<b>TOTAL</b>	<b>14</b>	<b>6</b>	<b>28</b>	<b>14</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>112</b>	<b>200</b>

**Sa K to 12 may pagbabago, Sa Rehiyon Diyes mga mag-aaral ay panalo!**

**Sa K to 12 may pagbabago, Sa Rehiyon Diyes mga mag-aaral ay panalo!**





Republic of the Philippines  
Department of Education  
**REGION X – NORTHERN MINDANAO**  
Zone 1 Upper Balulang  
Cagayan de Oro City

**Tayo**  
PARA SA  
EDUKASYON

Telephone No.: (088) 880-7072, 880-7071; email: region10@deped.gov.ph

**Enclosure 6**

**PROFORMA FOR RESEARCH ENTRY**

Title: \_\_\_\_\_  
\_\_\_\_\_

Research Proponent: \_\_\_\_\_

Position: \_\_\_\_\_

Division/District: \_\_\_\_\_

Oral Presentation: Kindly check ( / )

Theme 1

Theme 2

Theme 3

Theme 4

Poster Presentation: Kindly check ( / )

Theme 1

Theme 2

Theme 3

Theme 4

**FULL VERSION OF THE ACTION RESEARCH PROJECT**  
(Not Exceeding 3,000 words)

Endorsed by: (Division Research Screening Committee)

**Sa K to 12 may pagbabago, Sa Rehiyon Diyes mga mag-aaral ay panalo!**