



Department of Education
Region X- Northern Mindanao
DIVISION OF MALAYBALAY CITY
Purok 6, Casisang, Malaybalay City

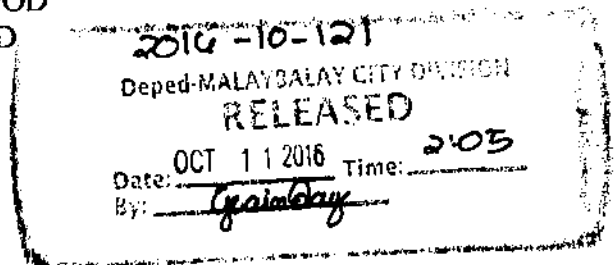
Telefax: 088 - 314 - 0094 email: depedmalaybalay@gmail.com





DIVISION MEMORANDUM

NO. 535 s. 2016

To: Chief Education Supervisor and Staff, SGOD
Chief Education Supervisor and Staff, CID
Public Schools District Supervisors
Public Secondary School Heads
All Others Concerned
This Division



From: 
EDILBERTO L. OPLENARIA, CESO VI
OIC- Schools Division Superintendent 

Date: **October 10, 2016**

RE: **BASIC TRAINING COURSE FOR OUTFIT ADVISORS, KAWAN AND TROOP LEADERS IN THE DIVISION OF MALAYBALAY CITY**

1. Pursuant to **DepEd** Order No. 76, s. 2012, re: Guidelines in Revitalizing Boy Scouting in Schools Nationwide, the Malaybalay City Division will conduct a Basic Training Course for Outfit Advisors, Kawan and Troop Leaders on October 14-16, 2016 at Casisang Central School, Casisang, Malaybalay City.
2. This training aims to capacitate and enhance the scouting skills of the Outfit Advisors, Kawan and Troop Leaders of Malaybalay City Division.
3. **This is open to all** newly hired male and female teachers of this Division from Pre-School, Elementary, **Junior and Senior** High School teachers shall attend in this training.
4. Participants must wear the type A/B/C BSP Uniform and shall report to the venue on October 14, 2016, 4:00 o'clock in the afternoon at Casisang Central School. Interested participants to stay in the venue overnight shall bring their own beddings.
5. Enclosure No. 1 is the Technical Working Committee, No. 2 are the Training Staff and No.3 are the participants of this activity. The TWG and Training Staff shall convene on October 12, 2016, 3:00 PM at the Division Multi-purpose Hall for a Staff Meeting.
6. Meals, snacks and other incidental expenses shall be charged to the participants.
7. Should there be queries, please contact **Ferdinand V. Mortera**, SEPS-HRD at mobile no. 09178555763.
8. For information and compliance.

Encl:

As stated

Copy furnished:

Records Unit

TO BE POSTED IN THE WEBSITE.



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**TECHNICAL WORKING GROUP FOR BASIC TRAINING COURSE FOR OUTFIT
ADVISORS, KAWAN AND TROOP LEADERS**

Over All Chairman: FERDINAND V. MORTERA - SEPS-HRD Co-Chairman : Sonny M. Rojas, ESP I, Casisang CS		
SUB COMMITTEES	RESPONSIBLE PERSON/IN-CHARGE	DUTIES/ FUNCTIONS
FACILITATORS	Chairman: Ferdinand V. Mortera Co-Chair: Lorenzo O. Capacio, EdD	<ul style="list-style-type: none"> • Prepare Memorandum , coordinate with the diff. committees
HALL PREPARATION	Chairman: Sctr. Demie L. Pabillaran- Zamboanguita ES Co-Chair: Sctr. Victor F. Maestrado- Mabuhay ES	<ul style="list-style-type: none"> • Arrange tables and chairs, facilitate preparation of presidential table
FOOD PREPARATION	Chairman: Sctr. Josette S. Ygonia- AVES Co-Chair: Sctr. Sonny M. Rojas- Casisang CS	<ul style="list-style-type: none"> • Follow up meals and Snacks, provision of drinking water and kitchen utensils.
PROGRAM (Opening & Closing)	Chairman : Sctr. Sharon Mae A. Bongocan-Magsaysay ES Co-Chair: Sctr. Mary Jane B. Abregana- Sumpung CS	<ul style="list-style-type: none"> • Prepare program, certificates and energizer.
TRAINING EVALUATION	Chairman: Sctr. Genevieve P. Perino- Cabangahan ES Co-Chair: Sctr. Berni M. Abugan- MCCS	<ul style="list-style-type: none"> • prepare and consolidate training evaluation
BACKDROP	Chairman: Sctr. Sonny M. Rojas- Casisang CS Co-Chair: Sctr. Abel P. Galler, BCT ES	<ul style="list-style-type: none"> • Prepare backdrop/tarp .
ICT DOCUMENTATION	Chairman: Sctr. Ricky P. Barcena- Apo Macote ES Co-Chair: Sctr. Evernold Berial- Managok CS Member : Sctr. Seven T. Ama- Dist. I	<ul style="list-style-type: none"> • Take pictures, set up computers, Projectors and sound system
SECRETARIAT	Chairman: Sctr. Ela S. Rabino- Laguitas ES Co-Chair: Sctr. Leni G. Ama- Aglayan CS Member: Sctr. Rulyn Z. Crucio-Silae ES	<ul style="list-style-type: none"> • Secure attendance of participants and collect registration and prepare certificate of participants and training staff.

Purchaser	Chairman: Sctr. Albert Saldua- Aglayan CS Co-Chair: Sctr. Ma. Theresa TN. Melendez-AVES	<ul style="list-style-type: none"> • Purchase goods, materials needed in the training
Kitchen Staff	Chairman: Sctr. Rene Aclub- Kibalabag ES Co-Chair: Sctr. Flavio Exclamado-San Jose ES Members: Sctr. Victor Maestrado- Mabuhay ES Sctr. Fremie Gocotano- Can-ayan IS Sctr. Jimly Ladica- Tintinaan ES	<ul style="list-style-type: none"> • Cook food for the participants and training team/staff

Prepared by:


 FERDINAND V. MORTERA
 SEPS-HRD
 Div. BSP Coordinator



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Basic Training Course for Outfit Advisors, Kawan and Troop Leaders
TRAINING STAFF
September 14-16, 2016

Course Leader: Sctr. Manny B. Pimentel- MCD-X
ACL for Program: Sctr. Teofilo L. Ontoy- Sumpung CS
ACL for Administration: Sctr. Myrna C. Pulido- San Martin ES
Scribe: Sctr. Leni G. Ama- Aglayan CS
Senior Patrol Leader: Sctr. Sony M. Rojas- Casisang CS
Chief USA: Sctr. Rotisa Espanueva- AVES
Discussants/Councilors: Sctr. Jovy G. Molina- MCD-VI
Sctr. Jesus V. Muring-MCD- I
Sctr. Coslita K. Muring- MCD-VIII
Sctr. Bernie M. Abugan- MCCA
Sctr. Josette S. Ygonia- AVES
Sctr. Genevieve P. Perino- Cabangahan ES
Sctr. Marlon Basalo- Kalasungay NHS
Sctr. Susan S. Delos Santos- San Martin ES
Sctr. Rosie A. Nano- Simaya ES

Discussants:

Sctr. Rene Aclub- Kibalabag ES	Sctr. Flavio Exclamado- SanJose ES
Sctr. Demie J. Pabillaran Zamboanguita	Sctr. Rulyn Z. Crusio- Silae ES
Sctr. Mary Jane B. Abregana- Sumpung CS	Sctr. Evernold Berial- Managok CS
Sctr. Abel P. Galler- BCT ES	Sctr. Rogelio Meñosa- Silae NHS
Sctr. Victor P. Maestrado- Mabauhay ES	Sctr. Seven Ama- MCD-I
Sctr. Ela S. Rabino- Laguitas-ES	Sctr. Paul Padua- Baganao ES

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**PARTICIPANTS OF THE BASIC TRAINING COURSE FOR OUTFIT ADVISORS,
KAWAN AND TROOP LEADERS**

DISTRICT I	DISTRICT VII
1. John Dave S. Recare-Kalasungay NHS	1.Genosa Nelita-Padernal ES
2. Sheila Faye D. Encabo- Kalasungay NHS	2. Rodelyn GERongano- Padernal ES
3. Jessa R. Magsacay -Kalasungay NHS	3.Mechel Valensuela-Simaya ES
4. Clarisse Mae S. Praquelles -Kalasungay NHS	4.Lorie Mae Cadavez- Bangcud CS
5. Lyndon Rey G. Napalla- Kalasungay CS	5.Cathy Jane L. Dumantag- Bangcud CS
6. Anavessa P. Perales- Patpat ES	6.Don Kevin Gil Plazos- Bangcud CS
7. Mirasol I. Libertad -Patpat ES	7.Rhea Mae Vallejera-Bangcud CS
8. Esperanza P. Lazalita- Patpat ES	8.Joyline Olian -Dapulan ES
9. Diadory I. Tamayo- Patpat ES	9.Carla Jane Fabian- Calawag ES
10. Trisha Mari A. Bandao- Patpat ES	10.Erma C. Bolastig- Calawag ES
11. Sarapher A. Abunda- Patpat ES	11.Daffodol Molina- Macote ES
12. Rachel Jade Cruzado- Kapitan Angel ES	12.Catherine L. Montecillo-Macote ES
	13.Irene E. Ansario- Binalbagan ES
DISTRICT II	14.Delilah S. Malacaman- Binalbagan ES
1. Niño Raut- Candiisan ES	15.Jerry Kilaton-Bangcud NHS
2. Edwin Cabase- Candiisan ES	
3. Eldie Dalig-os- Tintinaan ES	DISTRICT VIII
4. Nesirato Hayahay- Tintinaan ES	1.Marlon Vallejera- San Roque ES
5. Elbert Sagubay- Baganao ES	2.Carmen James Baluran-San Roque ES
6. Artilou Amotillo- Bagano Es	3.Jan Ryan Cardente – San Roque ES
7. Jay R. Pinalas-Manalog ES	4.Lovely Cabrejas-Sawaga ES
8. Beverly Balahan –Tintinaan ES	5.Cindy Bayon- Sawaga ES
9. Ghealzy Pagaling- Tintinaan ES	6.Joy Pamisa- Sawaga ES
10. Liezel Diskil –Baganao ES	7.Jimbert Lagunday-San Marti AINHS
11. Jean Bajala-Baganao ES	8.Cheryl Lou Recanel -San Marti AINHS
12. Marites Trinidad- Baganao ES	9.Kristine Lago- San Marti AINHS
13. Jay R. Aparece- Manalog ES	10.Eric Ramoso -San Marti AINHS
14. Cyrelle Okit-Manalog ES	11.Razel Faye Bautista -San Marti AINHS
15. Marivelous Mangasita- Kilap-agan ES	DISTRICT IX
16. Rose Ann Blanca- Kilap-agan ES	1.Ma Jojie B. Abunda- Langasihan ES
17. Cherene Maglipong-Manalog ES	2.Bebie Angelie Amoto- Matangpatang ES
18. Leonidiza Prado- Manalog ES	3.Conie Arlene Layag- Bagong Siulang ES
19. Irish Cacay- Kibalabag ES	4.Mylene Mansanero- Bagong Silang ES

20. Vanessa Ann Bonggo- Sumpung CS	5.Norven Dela Cruz- Maligaya ES
21. Susanie Agnes Berondo—Sumpung CS	6.Mary Jane Dela Cruz- Maligaya ES
22. Ruth Q. Same- Can-ayan ES	7.Cathy Jane Landasay- Langasihian ES
23. Angielyn B.delos Reyes- Can-ayan IS	8.Gladys Batolina- Langasihian ES
	9.Raul Fongtong- Dumayas ES
DISTRICT III	10.Nonie Balighot- Miglamin ES
1. Delia Mandelma-Imbayao ES	11.Richard H. Ramos- Miglamin ES
2. Katreena Calimpusan-Imbayao ES	12.Sabino Organiza- Lunokan ES
3. Carol Salga-Imbayao ES	13.Juvie M. Ylaya- Lunokan ES
4. Efraim Eqquipilag- Sta. Ana ES	14.Daisy L. Tapio. Lalawan ES
	15.Jushua Aguilar- Managok NHS
DISTRICT IV	16.Farrah B. Agdamag-Lalawan NHS
1. Jessa mae E. Tinga-MCCS	17.Krystle L. Gabrinez- Lalawan ES
2. Mars Sumslinog- MCCS	18.Lourdes Suralta- Managok CS
3. Daisy Cabase- MCCS	19.Maricar Liza Monterde- Managok CS
4. May Quilaton- MCCS	20.Hope Ruth Kindom- Managok CS
5. Alexis Malinao- BNHS	
	DISTRICT X
DISTRICT V	1.Zarmin P. Garcia- Caburacana ES
1. Jay martin L. Dionaldo- Panaucan ES	2.Arceli T. Tagarda- Zaamboanguita
2. Maximo Cagulada JR. – Panamucan ES	3.Janet E. Lumogdang- Kulaman ES
3. Sharon P. Feliciano- Mabuhay ES	4.Wensley Sagayoc- Busdi IS
4. Annibeth Libante- Mabuhay ES	5.Mercidita Pataca- St. Peter ES
5. Jose Geo Bacang- Casisang CS	6.Ahmed Judapan- Mapulo ES
6. Noame Esponilla- Casisang CS	7.Nenita Maguincol – Tuburan ES
	8.Venus L. Glinogo- Indalasa ES
DISTRICT VI	9.Cheryl Mae D. Ramos- Silae ES
1. Capacio Arian Faith- Balangbang ES	10.Leslie Pasulohan- Kibalabag ES
2. Genevieve Pedro- Aglayan ES	
3. Rosie Car Abanado- Aglayan ES	
4. Cecille Joy Galamiton- Aglayan ES	
5. Michell Joy Galamiton –Aglayan ES	
6. Alvie Jean F. Jatulan- Magsaysay ES	
7. Allen C. Ugsimar-Bendulan ES	
8. Deliane Amor B. Magan- Mapayag ES	
9. Liezle P. Sia-Cabangahan ES	
10. Shirley Suarez B.-Cabangahan ES	

Prepared by:


FERDINAND V. MORTERA
 SEPS-HRD
 Div. BSP Coordinator