



DEPARTMENT OF EDUCATION
Region X-Northern Mindanao
DIVISION OF MALAYBALAY CITY

Sayre Highway, Purok 6, Casisang., Malaybalay City
 Email Address: depedmalaybalay@gmail.com; Official website:
www.depedmalaybalay.net



DIVISION MEMORANDUM

No. 592 s. 2016

**TO: Chief Education Supervisors and Staff, CID and SGOD
 All School Heads and Teachers (Elem. & Secondary)**

FROM: EDILBERTO L. OPLENARIA, CESO VI
 Schools Division Superintendent/Project Director

2016-10-450
 DepEd. Div. Office MALAYBALAY CITY DIVISION
RELEASED
 Date: OCT 28 2016 Time: 10:40
 By: [Signature]

DATE: October 27, 2016

RE: Accomplishment of the Online Assessment on the ICT Integration in the Classroom Instruction

1. In line with the implementation of the **ICT4Ed: The High Tech Teachers in Malaybalay City** as a Re-Entry Project to the Development Academy of the Philippines under the Public Management and Development Program, all School Heads and teachers are hereby directed to accomplish the **Online Assessment Tool on ICT Integration in the Classroom Instruction** effective October 28, 2016 to Nov. 9, 2016, which can be accessed in this Web Link:

Type of Assessment Tool	Web Link
Assessment Tool for School Heads	deped.in/ict4edschoolhead
Assessment Tool for Teachers	deped.in/ict4edteacher

2. The Assessment Tool will gauge the status of the schools ICT integration in the classroom instruction. The assessment results will be used by the school participants in the upcoming *Formulation of the 3-year Schools ICT Integration Development Plan and ICT4Ed Results Monitoring Strategy Seminar-Workshop.*



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3. To ensure success in the accomplishment of the Online Assessment Tool, all school heads and school ICT coordinators are advised to facilitate and provide assistance to their teachers in their respective schools.

4. The field is informed that two (2) computer units are provided near the Receiving and Releasing Area in the Division Office for use of the school respondents in the Online Assessment during the assessment period.

5. Moreover, this Office creates an **ICT4Ed Help Desk** to attend immediate issues and concerns and respond to queries during the assessment activity, to wit:

Designation	Name of Employees	Contact No.
Leader	Jutchel L. Nayra	09352852051
Asst. Team Leader	Paul John P. Arias	09357871103
Members:	Gretchen V. Catane	09155572308
	Xian April Jude S. Alas	09066969935
Secretariat:	Lucilyn M. Cahucom	09264985647
	Florabelle R. Porras	09368084565

6. The **ICT4Ed Project Team** will also conduct M&E and documentation of the assessment activity in selected schools.

7. Specific instruction to school heads handling more than one (1) school shall accomplish the Assessment Tool per school.

8. For compliance.

Copy furnished:
Records Unit
AO File - J.L. Nayra

TO BE POSTED IN THE WEBSITE