



Department of Education
Region X-Northern Mindanao
DIVISION OF MALAYBALAY CITY
Purok 3, Casisang Malaybalay City



DIVISION MEMORANDUM
No. 583, s. 2016


2016-11-003
Deped-MALAYBALAY CITY DIVISION

RELEASED

Date: NOV 02 2016 Time: 11:36

By: [Signature]

TO: Chief Education Program Supervisors SGOD and CID
Education Program Supervisors, SGOD and CID Staff
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned
This Division

FROM : 
EDILBERTO L. OPLENARIA, CESO VI
Schools Division Superintendent *W 9*

SUBJECT: Additional Committee Chair and Members, Facilitators,
Proctors for 2016 REGIONAL SCHOOLS PRESS
CONFERENCE (RSPC)

DATE: October 28, 2016

1. For the information and guidance of all concerned, enclosed is additional committee chair and members, facilitators, proctors for Regional School Press Conference (RSPC). It is advised that everyone is task to performed their duties religiously and sincerely.
2. Special meeting of proctors of different individual and group contest is held on November 8, 2016 at 8:30 AM at Bukidnon National High School Conference Hall and meeting of proctors with the Division journalism coordinators will follow of the same venue.
3. Enclosures on additional committee Chair, members, facilitators, proctors is enclosed.
4. Travelling and other expenses shall be charged against local funds subject to the usual accounting auditing rules and procedures.
5. Wide dissemination of this Memorandum is desired.

Enclosure No.1 of Division Memo No. 583 s, 2016

Additional Committee in 2016 Hosting of RSPC

	Committee	Persons Involved	Task/Responsibilities
1	Registration	Member: Janice M. Bautista Ma. Teresa Amacanin Ednalyn Tagailo	Refer to enclosure Division Memo no.484 s. 2016
2	Mayor's Night	Lou Ann J. Cultura - Chairman	*Chairman and prepares program in Mayor's night *Solicits funds and coordinate from the Mayor's Office on the said activity * Prepares pakulo /door prizes *Coordinate the City Mayor band to performed
3	ICT	Paul John P. Arias - Chairman Rolando S. Sudario - Member	* Reports to Mrs. Angelina Buaron for further instruction *Works with ICT of the Region Mr. Ralph Simon Mabulay *Design the ID of participants, tarpaulin for billeting schools * Plug - ins for the power presentation/led wall display during the opening and closing programs * Take charge in operating power point presentations during the opening and closing programs.
4	Documentation	Gretchen V. Catane - Chairman Manuel Dinlayan II Kirby Don Abendano Jimdandy Lucine	*Document all activities of the RSPC *Keep complete records as to names of participants *Prepare accomplishment report with pictures and budget utilization for submission to the Central Office *Come up with a video footages in moviemaker to be used in the National Schools Press Conference (NSPC) *Capture moments of RSPC for documentation purposes
5	Token	Lou Ann J. Cultura- Chairman Member: Manny B. Pimentel Ruilyn Crusio Norma L. Manubag Neri Pancho Racquel Ombayan	*Prepares token for 20 pax *Coordinate with Chief Ralph T. Quirog on the token to be prepared and to whom it will be given

LIST OF PROCTORS

No.	Name	School		Name	School
1.	Andresita S. Carpentero	BNHS	26.	Heide E. Palmada	MCCS
2.	Gemma C. Danao	BNHS	27.	Jennicyl Honey P. Serina	MCCS
3.	Judith J. Madronero	BNHS	28.	Janice Hera S. Garces	MCCS
4.	Malou C. Pabillaran	BNHS	29.	Arlyn Joy Fernandez	MCCS
5.	Jessel Rose S. Lucine	BNHS	30.	Mercelyn P. Gonzales	MCCS
6.	Shiela Faye D. Encabo	BNHS	31.	MaryAnn Leah Ontoy	MCCS
7.	Joana Ruth S. Paloma	BNHS	32.	Sylvela Angelique B. Macapundag	MCCS
8.	Docel Carmie Marie Suarez	BNHS	33.	Shirlyn Madrid	MCCS
9.	Flordeliz G. Meliston	BNHS	34.	Levy Ann Mae A. Villaraza	BCT
10.	Desiree T. Padilla	BNHS	35.	Maria Ruby Cabeluna	BCT

11	Imelda Egam	BCT	36	Irene Reyes	BNHS
12.	Jovanilla D. Rizon	BCT	37	Iris Alonzo	BNHS
13.	Desiree O. Mandipol	Bangcud NHS	38	Evelyn Labrador	BNHS
14.	Daryl Jean P. Dacut	Bangcud NHS	39	Irma Lee Velez	BNHS
15.	Vanessa Mirafuentes	Imbayao ES	40	May Joy Aclo	BNHS
16.	Jardiolyn Carbajal	Casisang CS	41	Shantalle Villanueva	BNHS
17.	Edwin Cariaga	Bangcud NHS	42	Femie Asertero	BNHS
18.	Emmalyn Kinontao	Bendolan ES	43	Joy Idulsa	BNHS
19.	Prescilla C. Dauz	Linabo CS	44.	Blessy Nonan	BNHS
20.	Maribel San Miguel	San Jose	45.	Nancy Saluntao	BNHS
21.	Arlie S. Leoncio	Langasihan	46.	Jenny Ben Dalacanio	BNHS
22.	Maricel Pantonial	Bendolan	47.	Symphany Dawn Magubat	BNHS
23.	Mylene C. Madronal	BCT	48.	Mary Jean Alamban	Bangcud NHS
24	Mary Jean Paraiso	BNHS			
25	Julie Alas	BNHS			

FACILITATORS IN PHOTOJOURNALISM – Knowledgeable of uploading photos: to bring their own laptop each and card reader

No	Name	School
1.	Felipe Ballinas	Managok NHS
2.	Jeremy Lagunday	Can-ayan IS
3.	Danny Flores	Patpat ES
4.	Joven Flores	Can-ayan IS

FACILITATORS to assist in Radio Broadcasting, in - charge of every efficient sound system (Airing of Radio Broadcasting)

Facilitators - 2 in every venue	Venues
1.Demie Pabillaran - Zamboaguita CS 2. Julie Blasé - Patpat ES	Buksu Auditorium
3. Evernold Berial - Managok CS 4.Clarian Prejan- San Jose ES	Buksu Covered Court
5.Feliciano Sante Jr. - M CCS 6. Treslita Litan - M CCS	Buksu Gymnasium
7.Janet Merin San Jose ES 8. Angie Peria - Dapulan ES	Bukidnon NHS

FACILITATORS - to assist in TV Broadcasting

Lecture- 9:00 - 10: AM Buksu Auditorium

Contest: 10:00 -11:00 BUKSU AVC

No.	Name	School
1.	Mylene Joy B.Molina	St.Peter
2.	Hereviel. D. Suclatan	Laguitas Es
3.	Mercidita B. Antonio	M CCS
4	Marybeth C. Rulloda	Bangcud NHS