

## DEPARTMENT OF EDUCATION

Region X-Northern Mindanao

DIVISION OF MALAYBALAY CITY

Sayre Highway, Purok 6, Casisang., Malaybalay City Email Address: <u>depedmalaybalay@gmail.com;</u> Official website: www.deped

-207 MAY ELITY DIVISION Deded Malaruat RELEASED

Date(0V 1 6 2016

## **DIVISION MEMORANDUM** NO. <u>612</u>, s. 2016

TO

ATTY. OPHELIA PILAR RUBIO-ZAMORA, Legal Unit

LORENZO O. CAPACIO, Chief Education Supervisor SGOD

**ROSIE SALUPADO, EPS-SGOD** 

JESUS V. MURING, EDD, PSDS-District I

MA. ANTONIETTA S. REBURIANO, PSDS- District II

**BONIFACIO M. PALO, PSDS- District III** 

CARLOS E. RARA, PSDS- District IV

ABA Q. ALLABA, PSDS- District V

JOVY G. MOLINA, PSDS- District VI **NOEL A. TAN NERY, PSDS- District VII** 

**COSLITA K. MURING, PSDS- District VIII** 

**ROMIL T. JABONERO, PSDS- District IX** 

MANNY B. PIMENTEL, PSDS- District X

JIMDANDY LUCINE, PDO II

VINCENT G. SAN MIGUEL, EPS-HRD

**GUIA MA. GAMUTIN, AO IV** 

**NANCY L. DEQUITO, RN** 

MARY LARCY POJAS, RN

**ALMA MOLINA, RN** 

**BRAYAN GARCES, Administrative Aide VI** 

CHRISTINE CAINDAY, Administrative Aide VI

JANICE M. BAUTISTA, Administrative Assistant II

MA. TERESA AMACANIN, Administrative Aide

PAMELA ASTUDILLO, Administrative Assistant III

SAMUEL M. VILLAHERMOSA, Administrative Aide

**ANAVELLA RIVERA, Administrative Aide** 

**ROSE B. SIAS, Administrative Aide** 

**HAZEL RUSIANA, RN, Administrative Aide** 

This Division

FROM:

EDILBERTO LA OPLENARIA, CESO VI

OIC-Schools Division Superintendent

DATE:

November 16, 2016

RE

**PARTICIPATION** TO THE SEMINAR WORKSHOP ON

ALTERNATIVE DISPUTE RESOLUTION- MEDIATION

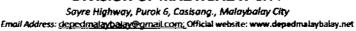
 In order to ensure that all disputes subject to mediation shall be managed in a fast, fair and non-adversarial process resulting to harmonious relationship among employees in the workplace, a Seminar-Workshop on Alternative Dispute Resolution- Mediation will be conducted on November 25, 2016 at Veranda, Casisang, Malaybalay City.

2. All Public Schools District Supervisors are directed to send three (3) representatives from their districts, preferably those who are members of the



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District Grievance Committee, to attend the Seminar-Workshop and submit their names on or before November 23, 2016 to the Legal Unit of this Division.

- 3. The Division shall provide 2 snacks (AM & PM) and lunch to the participants. Travel expenses of the participants shall be charged against local funds subject to the existing accounting rules and regulations.
- 4. All queries concerning this activity are advised to be referred to Atty. Ophelia Pilar E. Rubio-Zamora, Attorney III of the Division.

5. For compliance.

Cc: Legal/Records

TO BE POSTED IN THE WEBSITE