



DEPARTMENT OF EDUCATION
Region X – Northern Mindanao
DIVISION OF MALAYBALAY CITY
Sayre Highway, Casisang, Malaybalay City



2016-11-267

DepEd-MALAYBALAY CITY DIVISION

RELEASED

NOV 23 2016

Date: _____ Time: 11:08

By: _____

DIVISION MEMORANDUM

No. 034, s. 2016

TO: Elementary and Secondary Public School Administrators

FROM: 
EDILBERTO L. OPLENARIA, CESO VI
Schools Division Superintendent

DATE: November 22, 2016

SUBJECT: **GRANT OF SPECIAL HARDSHIP ALLOWANCE FOR CY 2016**

1. Allotment is available to cover payment for the Special Hardship Allowance of classroom teachers and school administrators assigned to hardpost areas, multi-grade teachers, mobile teachers and ALS coordinators in the amount of One Million Six Hundred Seventy Four Thousand One Hundred Sixty & 00/100 Pesos Only (Php 1,674,160.00) with SARO No. OSEC 10-16-6181 dated November 11, 2016.
2. However, due to insufficiency of fund, payment of Special Hardship Allowance for the period January to November, 2016 shall be *pro-rated* based on all claims submitted on or before November 25, 2016.
3. Refer to Division Memorandum No. 159, s. 2013 for the required supporting documents.
4. For widest dissemination.