



DEPARTMENT OF EDUCATION  
Region X- Northern Mindanao  
**DIVISION OF MALAYBALAY CITY**



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**DIVISION MEMORANDUM**

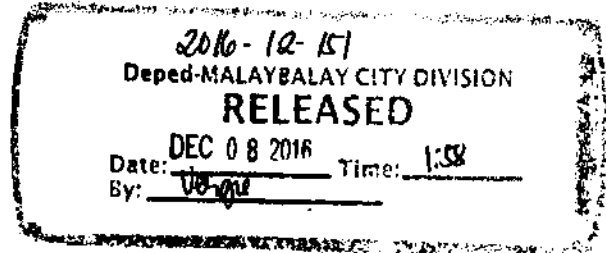
No. 667 s. 2016

**To:** Chief Education Supervisors and Staff, SGOD & CID  
Public Elementary and Secondary School Heads  
All Others Concerned

**From:**   
**EDILBERTO L. OPLENARIA, CESO VI**  
★ Schools Division Superintendent

**Date:** December 7, 2016

**Subject:** Monitoring and Evaluation of School to School Partnership Implementation  
FY 2016



1. In compliance to DepEd Order No. 44 s. 2016 re: *School to School (STS) Partnership for FY 2016*, the field is hereby informed on the final conduct of monitoring to the 8 leader school implementers on December 8 & 9, 2016.
2. The M&E Team will compose from the Office and Staff of the SGOD, Accounting and Budget to assess the following completion of the project:
  - a. Onsight Monitoring on the accomplishment Report just recently presented during the exit conference.
  - b. Review the approved training and activity designed if the utilization, the purchased of the materials and inspection reports is in accordance to the approved PPMP and PR.
  - c. Get the final reports on fund utilization as to the final completion of the Project.
  - d. Check the completeness of the documents necessary for the submission of the completion of the project.
  - e. Provide technical assistance and inspiring remarks to the record of gains for the successful implementation and completion of the project.
3. Traveling and other expenses shall be charged against STS Project Support Fund (PSF) subject to usual accounting and auditing rules and regulation.
5. For your information guidance and compliance.