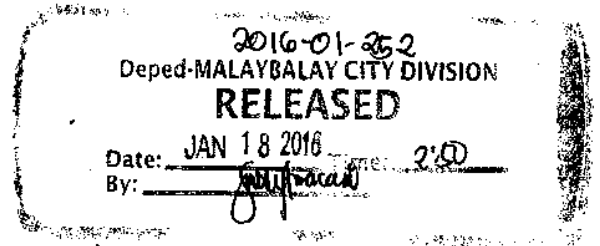




DEPARTMENT OF EDUCATION  
Region X- Northern Mindanao  
DIVISION OF MALAYBALAY CITY  
Sayre Highway, P6, Casisang, Malaybalay City, Bukidnon  
Telefax # 088-314-0094



**MEMORANDUM**



To: **JUTHEL L. NAYRA, DPA**  
Administrative Officer V

From: **Schools Division Superintendent**  
This Division

Date: **January 18, 2016**


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In view of my attendance to attend the 1<sup>st</sup> Regional Management Committee on January 19-21, 2016 at Bethany Gardens, Ozamiz City, you are hereby designated as Officer In-Charge, Office of the Schools Division Superintendent.

You shall represent the undersigned in meetings which calls for his presence. You shall act on routine matters of the SDS's Office. Matters which need policy-determining decisions should be held in abeyance until **January 21, 2016**.

Your designation will take effect on **January 19, 2016**.

For information, guidance and compliance.

  
**EDILBERTO L. OPLENARIA, CESO VI**  
OIC-Schools Division Superintendent

Copy furnished:

SDS  
Records Section