

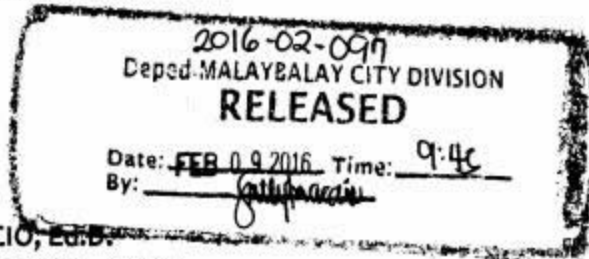


DEPARTMENT OF EDUCATION
Region X- Northern Mindanao
DIVISION OF MALAYBALAY CITY

Sayre Highway, P6, Casisang, Malaybalay City, Bukidnon
Telefax # 088-314-0094



MEMORANDUM



To: **LORENZO O. CAPACIO, Ed.D.**
Chief Education Supervisor - SGOD

From: **Schools Division Superintendent**
This Division

Date: **February 8, 2016**

In view of my attendance to the Training of the Schools Division Committee for Senior High School Hiring of Teachers on February 15-18, 2016 at NEAP Region XI, Davao City, you are hereby designated as Officer In-Charge, Office of the Schools Division Superintendent.

You shall represent the undersigned in meetings which calls for his presence. You shall act on routine matters of the SDS's Office. Matters which need policy-determining decisions should be held in abeyance until **February 18, 2016.**

Your designation will take effect on **February 15, 2016.**

For information, guidance and compliance.


EDILBERTO L. OPLENARIA, CESO VI
OIC-Schools Division Superintendent

Copy furnished:
SDS
Records Section