

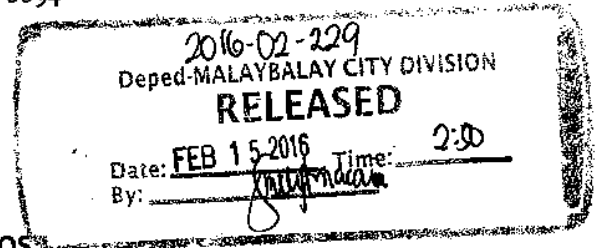


DEPARTMENT OF EDUCATION  
Region X- Northern Mindanao  
DIVISION OF MALAYBALAY CITY

Sayre Highway, P6, Casisang, Malaybalay City, Bukidnon  
Telefax # 088-314-0094



**MEMORANDUM**



To: **RHYSA CYLE C. ROSALEJOS**  
Accountant III

From: **Schools Division Superintendent**  
This Division


Date: **February 15, 2016**

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In view of my attendance to the Training of the Schools Division Committee for Senior High School Hiring of Teachers on February 15-18, 2016 at NEAP Region XI, Davao City, you are hereby designated as Officer In-Charge, Office of the Schools Division Superintendent effective February 17 until February 18, 2016.

You shall represent the undersigned in meetings which calls for his presence. You shall act on routine matters of the SDS's Office. Matters which need policy-determining decisions should be held in abeyance until February 18, 2016.

For information, guidance and compliance.

  
**EDILBERTO L. OPLENARIA, CESO VI**  
OIC-Schools Division Superintendent

Copy furnished:  
SDS  
Records Section