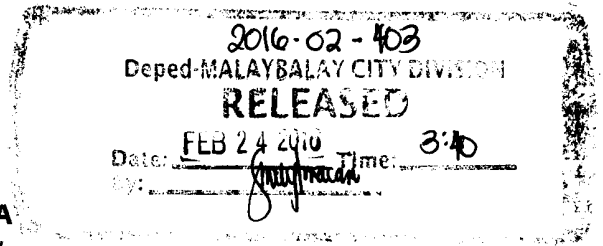




DEPARTMENT OF EDUCATION
Region X- Northern Mindanao
DIVISION OF MALAYBALAY CITY
Sayre Highway, P6, Casisang, Malaybalay City, Bukidnon
Telefax # 088-314-0094



MEMORANDUM



To: **JUTCHEL L. NAYRA, DPA**
Administrative Officer V

From: **Schools Division Superintendent**
This Division


Date: **February 24, 2016**

In view of my attendance to the Forum on FY 2016 Budget Execution on February 26, 2016 at DBM ROX, Bulua, Cagayan de Oro City, you are hereby designated as Officer In-Charge, Office of the Schools Division Superintendent.

You shall represent the undersigned in meetings which calls for his presence. You shall act on routine matters of the SDS's Office. Matters which need policy-determining decisions should be held in abeyance until February 26, 2016.

Your designation will take effect on **February 26, 2016**

For information, guidance and compliance.


EDILBERTO L. OPLENARIA, CESO VI
OIC-Schools Division Superintendent

Copy furnished:
SDS
Records Section