

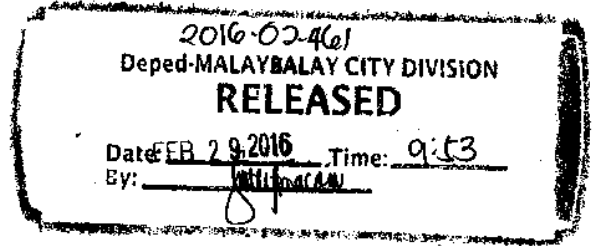


DEPARTMENT OF EDUCATION
Region X- Northern Mindanao
DIVISION OF MALAYBALAY CITY

Sayre Highway, P6, Casisang, Malaybalay City, Bukidnon
Telefax # 088-314-0094



MEMORANDUM



To: **RALPH T. QUIROG**
Chief Education Supervisor - CID

From: **Schools Division Superintendent**
This Division


Date: **February 28, 2016**

In view of my attendance to the Seminar on Integrity, Transparency and Accountability in Public Affairs (ITAPS) at Mindanao University of Science and Technology, Cagayan de Oro City, you are hereby designated as Officer In-Charge, Office of the Schools Division Superintendent.

You shall represent the undersigned in meetings which calls for his presence. You shall act on routine matters of the SDS's Office. Matters which need policy-determining decisions should be held in abeyance until February 29, 2016.

Your designation will take effect on **February 29, 2016**

For information, guidance and compliance.


EDILBERTO L. OPLENARIA, CESO VI
OIC-Schools Division Superintendent

Copy furnished:
SDS
Records Section