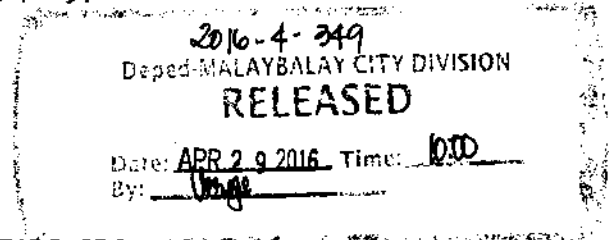




DEPARTMENT OF EDUCATION
Region X- Northern Mindanao
DIVISION OF MALAYBALAY CITY
Sayre Highway, P6, Casisang, Malaybalay City, Bukidnon
Telefax # 088-314-0094



MEMORANDUM



To: **RHYSA CYLE C. ROSALEJOS, CPA**
Accountant III

From: **Schools Division Superintendent**
This Division

Date: **April 28, 2016**

In view of my attendance to the Special MANCOM Meeting with Usec. Reynaldo D. Laguda, Undersecretary for Finance and Administration at DepEdRO-10, Zone 1, Upper Balulang, Cagayan de Oro City on April 29, 2016, you are hereby designated as Officer In-Charge, Office of the Schools Division Superintendent.

You shall represent the undersigned in meetings which calls for his presence. You shall act on routine matters of the SDS's Office. Matters which need policy-determining decisions should be held in abeyance until **April 29, 2016**.

Your designation will take effect on **April 29, 2016**.

For information, guidance and compliance.


EDILBERTO L. OPLENARIA, CESO VI
OIC-Schools Division Superintendent

Copy furnished:
SDS
Records Section