

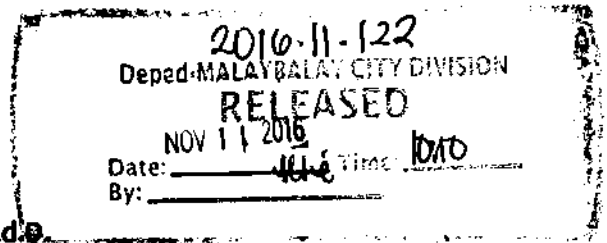


DEPARTMENT OF EDUCATION
Region X- Northern Mindanao
DIVISION OF MALAYBALAY CITY

Sayre Highway, P6, Casisang, Malaybalay City, Bukidnon
Telefax # 088-314-0094



MEMORANDUM



To: **LORENZO O. CAPACIO, Ed.D.**
Chief Education Supervisor - SGOD

From: **Schools Division Superintendent**
This Division

Date: **November 10, 2016**

In view of my attendance to the briefing on DBM Circular 2016-9 on November 11, 2016 at DBM Regional Office 10, Cagayan de Oro City, you are hereby designated as Officer In-Charge, Office of the Schools Division Superintendent.

You shall represent the undersigned in meetings which calls for his presence. You shall act on routine matters of the SDS's Office. Matters which need policy-determining decisions should be held in abeyance until **November 11, 2016**.

Your designation will take effect on **November 11, 2016**.

For information, guidance and compliance.


EDILBERTO L. OPLENARIA, CESO VI
OIC-Schools Division Superintendent

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SDS
Records Section