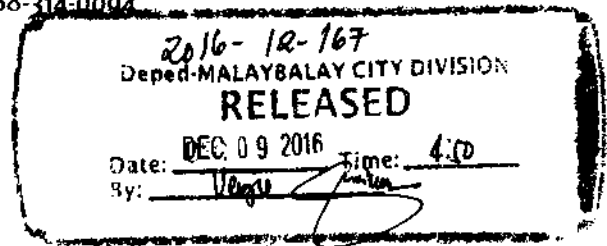




DEPARTMENT OF EDUCATION  
Region X- Northern Mindanao  
DIVISION OF MALAYBALAY CITY

Sayre Highway, P6, Casisang, Malaybalay City, Bukidnon  
Telefax # 088-314-0094



**MEMORANDUM**

To: **RHYSA CYLE C. ROSALEJOS**  
Accountant III

From: **Schools Division Superintendent**  
This Division

Date: **December 9, 2016**

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In view of my attendance to the 2016 Palarong Pampook on December 12-16, 2016 at Mambajao, Camiguin, you are hereby designated as Officer In-Charge, Office of the Schools Division Superintendent.

You shall represent the undersigned in meetings which calls for his presence. You shall act on routine matters of the SDS's Office. Matters which need policy-determining decisions should be held in abeyance until **December 16, 2016**.

Your designation will take effect on **December 12, 2016**.

For information, guidance and compliance.

  
**EDILBERTO L. OPLENARIA, CESO VI**  
OIC-Schools Division Superintendent

Copy furnished:  
SDS  
Records Section