



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region X- Northern Mindanao




Division of Malaybalay City

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DIVISION MEMORANDUM

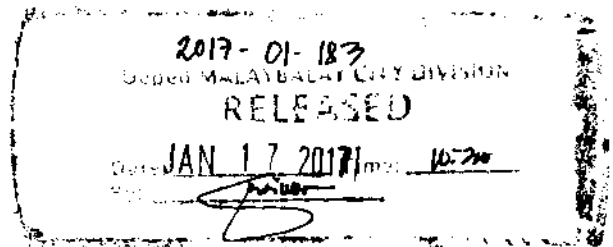
NO. 022 s. 2017

TO : Chief Education Supervisor and Staff, CID and SGOD
School Heads (Elementary and Secondary)
Brigada Eskwela Coordinators
All Others Concerned

From : 
EDILBERTO L. OPLENARIA, CESO VI
Schools Division Superintendent

Date : January 16, 2017

Subject: **DIVISION MONITORING ON THE UTILIZATION OF FUNDS AND
EVALUATION OF READING PROGRAM**



1. To ensure effective implementation of the "Pera ng Bayan Bantayan" Program as provided in the Division Strategic Plan CY 2015-2017, the field is hereby informed of the monitoring on the proper utilization of funds and evaluation of reading program both in English and Filipino from January 17-20, 2017.

2. As such, all school heads are advised to prepare the following documents whenever the DMF will come to the school during the monitoring activity:

- School MOOE Utilization
- Supplies and Equipment
- IGP Income and Utilization
- Utilization of SBFP Fund
- Gulayan sa Paaralan
- SSG/SPG Mandated PPA'S
- School Publication, ICT & Club Fees
- Parent -Teachers Association Fund

3. For the reading program implementation of the school, school heads are advised also to prepare reading Philippine Informal Reading Inventory (Phil-IRI) results.

4. Evaluation committee is instructed to bring their own provision, hence, schools need not to prepare except for the records/documents cited above.

5. For your information, guidance and compliance.

TO BE POSTED IN THE WEBSITE