



Department of Education  
Region X- Northern Mindanao  
**MALAYBALAY CITY DIVISION**  
Purok 6 Casisang Malaybalay City



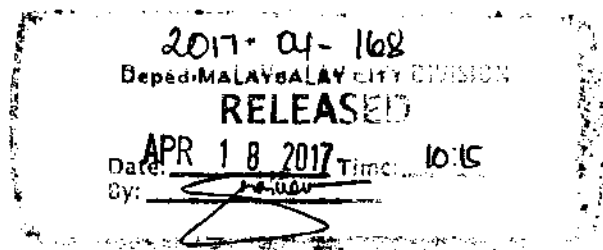
April 11, 2017

**DIVISION MEMORANDUM**

No. 200, s. 2017

**DIVISION ORIENTATION – TRAINING WORKSHOP OF MULTIGRADE  
TEACHERS ON THE UTILIZATION OF BUDGET OF WORK (BOW) AND  
LEVELLED MATERIALS**



**To:** Chief EPS CID, SGOD and Staff  
Public Elementary School Heads  
Multigrade Teachers  
This Division



1. Incompliance to DepEd Order No. 64, s. 2016 dated October 4, 2016 Guidelines On the Utilization of the 2015 and 2016 Financial Support for Multigrade Schools, this office will conduct a Division Orientation – Training Workshop of Multigrade Teachers On The Utilization of BOW and Levelled Materials on May 8 – May 17, 2017 at Bukidnon Breeze Seafood Restaurant and Events Venue, Sumpung Malaybalay City.
2. The training is anchored on the following objectives to:
  - a. improve access to quality elementary education particularly in the far – flung, isolated and poor communities;
  - b. familiarize teachers with contents and features of the materials provided;
  - c. orient teachers on how to use the BOW and levelled materials effectively in the multigrade classroom
3. Participants to this Training Workshop are Multigrade teachers, School Heads of MG Schools, Education Program Supervisors in different subject areas and District Supervisors of MG schools in this division. List of participants is found in the enclosure of this memorandum.
4. Training costs, which covers board and lodging, reproduction of BOW and Levelled materials and supplies shall be charged to financial support for Multigrade Schools for FY 2016. Travelling expenses of participants shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
5. The participants and trainers shall be entitled to service credits pursuant to Deped Order No. 53 s.2003 entitled *Updated Guidelines on Grant of Vacation Service Credits to Teachers* and DO 19, s.2011 entitled *Granting of Vacation Service Credits to*

*Teachers Implementing Drop –out Reduction Program (DORP) and Open High school Program (OHSP). Moreover, nonteaching staff shall be provided with Compensatory Time –Off (CTO) per Civil Service Commission and Department of Budget and Management Joint Circular No.2,s. 2004 on Non–Monetary Remuneration for Overtime Services Rendered.*

6. Immediate dissemination of this Memorandum is desired.

  
**EDILBERTO L. OPLENARIA, CESO VI**  
Schools Division Superintendent 

Enclosure No. 1 to Division Memo No. \_\_\_\_\_ s. 2017

**List of Participants to Division Orientation – Training Workshop of Multigrade Teachers On The Utilization of Budget Of Work (BOW) and Levelled Materials**

Name	School	Grade	Name	Sch.	Grade
1. Lenie Gene J. Halasan	Damitan Dalwangan ES	K & 1	41. Demie JPabillaran Jr.	Mapulo	Sch Head
2. Rufino Jesus R. Tilap	Damitan Dalwangan ES	2&3	42. Manny B. Pimentel	Dist. 10	PSDS
3. Anastacio M. Ma	Dalwangan	Sch. Head	43. Ginalyn Daguplo	Mapulo	5 & 6
4. Jesus V. Muring	Dist. 1	PSDS	44. Ediliza Sumbungan	Mapulo	1 & 2
5. Irish Joy C. Guinamon	Tag-ilanao ES	1&2	45. Dolores Habasa	MCCS	5 & 6
6. Anita B. Ruiz	Tag-ilanao ES	3&4	46. Jecibel Serales	MCCS	3 & 4
7. Rogelyn C. Odino	Tag-ilanao ES	5&6	47. Annabel Idul	MCCS	1 & 2
8. Paulina M. Minao	Tag-ilanao ES	Sch. Head	48. Liza G. Balintongog	MCCS	Sch. Head
9. Ma. Antonietta S. Reburiano	Dist. 2	PSDS	49. Carlos Rara	Dist. 3	PSDS
10. Elbert O. Sagubay	Baganao ES	5&6	50. Amor Celeste P. Rojas	Dist. 7	Sch. Head
11. Paul Patrick T. Padua	Baganao ES	Sch. Head	51. Jasmin J. Adriatico	D.O.	EPS
12. Marilou A. Labandero	Sta. Ana	1&2	52. Rachel R. Valde	D.O	EPS
13. Primitiva P. Oliver	Sta. Ana	3 & 4	53. Imelda S. Bentillo	D.O	EPS
14. Marleth J. Gamot	Sta. Ana	5&6	54. Josie D. Zamora	D.O	EPS
15. Jonathan T. Dagaang	Sta. Ana	Sch. Head	55. Virgilia R. Pizarro	D.O.	EPS
16. Abba Q. Allaba	Dist. 3	PSDS	56. Analy L. Ocier	D.O.	EPS
17. Helen U. Baltazar	Paiwaig ES	1&2	57. Luis S. Alajar Jr.	D.O.	EPS
18. Bobby Tagailo	Paiwaig ES	3&	58. Lou Ann J. Cultura	D.O	EPS
19. Raymaluz M. Evangelista	Paiwaig ES	5&6	59. Emelyn Razo	D.O	Librarian
20. Lera Mae G. Latras	Lera Mae G. Latras	K & 5	60. EC Madronero	D.O	Supply Staff
21. Coslita K. Muring	Dist. 8	PSDS			
22. Cherry B. Bangis	Matangpatang ES	1&2			
23. Mafe A. Sambu	Matangpatang	5&6			
24. Artemio O. Saliga	Matangpatang	Sch. Head			
25. Romil T. Jabonero	Dist. 9	PSDS			
26. Flordiliza L. Lumactud	Dumayas ES	3&4			
27. Rosalinda G. Puno	Dumayas ES	Sch. Head			
28. Luz S. Matawhay	Balangbang ES	1,2 & 3			
29. Erwin P. Cabucos	Balangbang ES	4,5 & 6			
30. Ma. Ella S. Sumanduran	Balangbang ES	Sch. Head			
31. Jovy G. Molina	Dist. 6	PSDS			
32. Nimfa Cabalero	Calawag ES	Sch. Head			
33. Erma C. Bolastig	Calawag ES	1 & 2			
34. Tammy Lyn G. Marfil	Calawag ES	3 & 4			
35. Carla Jane F. Fabian	Calawag ES	5 & 6			
36. Noel A. Tan Nery	Dist. 7	PSDS			
37. Karen S. Dumapias	Pighalugan, Kibalabag	K & 1			
38. Eduard B. Balio	Pighalugan, Kibalabag	2&3			
39. Donah Jean S. Ballin	Pighalugan, Kibalabag	4, 5 & 6			
40. Ruilyn Z. Crusio	Pighalugan, Kibalabag	Sch. Head			