



DEPARTMENT OF EDUCATION  
Region X-Northern Mindanao  
**DIVISION OF MALAYBALAY CITY**  
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**DIVISION MEMORANDUM**

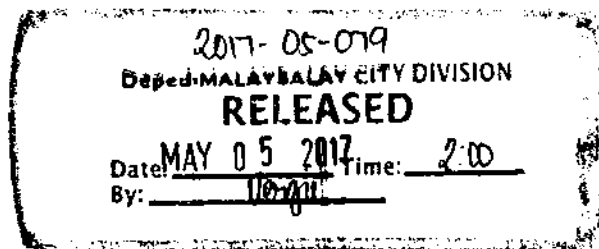
No. 232, s. 2017

To: **PUBLIC SCHOOLS DISTRICT SUPERVISORS  
ELEMENTARY AND SECONDARY SCHOOL HEADS  
ELEMENTARY AND SECONDARY SCHOOL ICT COORDINATORS  
All Others Concerned**

This Division

From:   
**EDILBERTO L. OPLENARIA, CESO VI**  
OIC, Schools Division Superintendent

Date: May 5, 2017



Re: **SEMINAR-WORKSHOP ON THE ICT4ED SUSTAINABILITY FOR RE-ENTRY PROJECT (REP) "ICT4ED: THE HIGH TECH TEACHERS IN MALAYBALAY CITY"**

1. To ensure the sustainability of the implementation of the Re-Entry Project (ReP) entitled, "ICT4Ed: The High Tech Teachers in Malaybalay City", this Office will conduct a seminar-workshop on the ICT4Ed Project sustainability on May 9, 2017 from 7:30am to 5:00pm at a venue to be announced later.
2. The seminar-workshop aims to:
  - Orient participants on the status of the ReP during the 3-month implementation period;
  - Provide participants on the approved copies of the ReP deliverables for their use in implementing and sustaining the ReP at the school-level;
  - Recognize concerned participants who contributed to the accomplishment of the ReP deliverables;
  - Capacitate them on how to develop an Integrated ICT4Ed Project Sustainability Work Plan at the school level; and,
  - Require them to present, revise, and submit their Integrated ICT4Ed Project Sustainability Work Plan to the Office through the Division ICT4Ed Project Team.
3. The participants of this activity are the Elementary and Secondary School Heads and School ICT Coordinators. School Heads who are on official business should send a representative to the above-mentioned activity. Further, each school is required to bring one (1) laptop & extension wire.
4. Teacher participants shall be entitled to a one (1) day service credit in accordance with DepEd Order No. 53, s. 2003 dated June 24, 2003 re: Updated Guidelines on Grant of Vacation Service Credits to Teachers.

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5. **Transportation and other related expenses of the participants shall be charged against School MOOE/ local Fund while meals, snacks, and training materials shall be charged to Division HRTD Fund subject to the existing accounting and auditing policies, rules and regulations.**
6. **Immediate dissemination of this Memorandum is desired.**

**Copy Furnished:**

**Records Unit  
ICT Unit**

**TO BE POSTED IN THE WEBSITE**