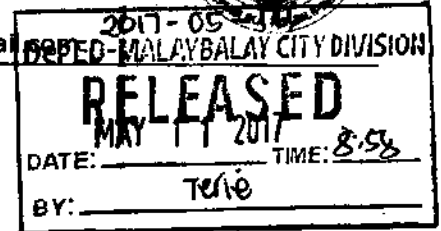




DEPARTMENT OF EDUCATION
Region X- Northern Mindanao
DIVISION OF MALAYBALAY CITY

Purok 6, Casisang, Malaybalay City

Telefax: (088) 314-0094 email: depedmalaybalay@gmail.com



DIVISION MEMORANDUM
No. 237, s. 2017

TO : Chief Education Supervisors and Staff – SGOD & CID
Public Elementary and Secondary School Heads
All Others Concerned

FROM : 
EDILBERTO L. OPLENARIA, CESO VI
4 Schools Division Superintendent

DATE : May 10, 2017

SUBJECT : 2017 SEARCH FOR BRIGADA ESKWELA BEST IMPLEMENTING SCHOOLS

1. To ensure effective implementation of the **2017 BRIGADA ESKWELA**, the field is hereby informed on the composition of the Division Monitoring Team which will monitor all schools on **May 15 – 20, 2017**.

DISTRICT	PERSONS IN-CHARGE
District 1 & 2	Ferdinand V. Mortera, Alma Molina Lou Ann Cultura
District 3 & 4	Marsifith M. Mamawag, Rachel R. Valde Larcy B. Pojas
District 5 & 6	Imelda Bentillo, Nancy Dequito Paterno Padua
District 7 & 8	Perlita B. Wales & Vicente G. Sanmiguel
District 9	Rosie A. Salupado, Virgilyn Pizarro Jimdandy S. Lucine
District 10	Luis Alajar, Lucilyn Cahucom Hazel M. Rusiana

2. Attached is the Brigada Eskwela Monitoring Checklist per DepEd Memorandum no. 43, s. 2017 re: **2017 Brigada Eskwela Implementing Guidelines**.

3. As such, the Division validators will conduct an actual validation of the top three (3) Brigada Eskwela Best Implementer per category (*Small, Medium, Large & Mega*) on another scheduled date.

Chair : Perlita B. Wales
Co-chair : Marsifith M. Mamawag
Members : Jimdandy S. Lucine
Vicente G. Sanmiguel
Nancy L. Dequito

4. For information and guidance.

Enclosed: As stated
Copy furnished:
Records Unit

TO BE POSTED IN THE WEBSITE

ENCLOSURE 1



Department of Education
 Region X- Northern Mindanao
DIVISION OF MALAYBALAY CITY
 Purok 6, Casisang, Malaybalay City



Telefax: (0880 or 088) 221-4597 email: depedmlblycity@yahoo.com

Name of School: _____ School Head: _____
 BE Coordinator: _____ District : _____

2017 BRIGADA ESKWELA MONITORING CHECKLIST

	INDICATORS	YES	NO	REMARKS
1.	School safety and preparedness guide (21 items)Annex A of Enclosure No. I DM No. 43, s. 2017			
	1.Upgrades electrical system			
	2.Repair minor classroom damages(windows, doors, blackboards, roofs etc.)			
	3.Available fire suppression equipment			
	4.Removed obstructed, sharp and protruding objects			
	5.Clean & clear drainage			
	6.Posted safety signage			
	7.Cabinets, drawer & heavy objects are below head level			
	8.Posted safety measures in laboratories & workshops			
	9.Posted evacuation/exit plan and directional signage			
	10.Identify evacuation areas and classroom			
	11.Prune trees			
	12.Posted directory of emergency contact numbers			
	13.Presence of first aid kits, flashlights,& megaphones			
	14. Established early warning mechanisms and inform all students and personnel on this.			
	15.Functional drinking water supply			
	16.Teachers, students and personnel have identification cards with relevant information.			
	17.Created database of student and their family contact details.			
	18.Secured vital school records and store in safe locations.			
	19.Coordinated with Brgy. Officials on pedestrian safety of students.			
	20.Documented accidents experienced by students and personnel within the school to improve prevention and mitigation measures.			
	21.Identify a storage area for safekeeping of vital schools records, textbooks, teaching manuals, computers, and other school equipment.			

2.	Presence of school head, teachers & staff			
3.	BE volunteers from the following groups were spotted in school.			
	• PTA officers/members			
	• Brgy. Officials			
	• NGAs & other gov't. organization			
	• Public corporations			
	• NGOs & Professional Associations			
	• Private Sector, Corporate Foundations, Private Schools			
	• Student Organization			
	• Alumni Associations			
	• Other Gov't Officials & employees			
	• others			
4.	Activities conducted during the BE week			
	• Motorcade			
	• Kick off Ceremony			
	• Medical & Dental Clinic			
	• Provision of school supplies, emergency kit, medical kit, teachers kit & etc.			
	• Provision of supplies/feeding			
	• Symposium, awareness etc. information desk (DOH, DENR, RED CROSS, HUMAN RIGHTS, etc.)			
	• Special Services (libre alot, tull, kasal, SPA,)			
	• Literacy (reading, skills training, sports & dance clinic, etc)			
	• Earthquake & fire drills			
5.	Estimate scope of work based on BE form 1 & 2			
6.	Generated Resources (up to date of monitoring)			
7.	No. of parent volunteer (up to date of monitoring)			
8.	No. of other volunteers (up to date of monitoring)			
9.	Projects accomplish (up to date of monitoring)			
10.	Skills provided by the volunteers during BE week			
	• Carpentry			
	• Masonry			
	• Plumbing			
	• Electrical			
	• Landscaping			
	• gardening			
	• pruning			
	• cleaning			
	• painting			
	• others			
11.	Donations received (up to date of monitoring)			

Part 2

	INDICATORS	YES	NO	REMARKS
1.	Are there enough volunteers to do the repair and maintenance			

	works in school?			
2.	Do the volunteers have clear understanding of the purpose of BE program and the task they are expected to do?			
3.	Does the school heads keep attendance record of the volunteers and resources generated during BE week/			
4.	Does the school head appear to have a strong relationship with the stakeholders?			
5.	BE related accidents/emergencies occurred.			

How would you rate the overall implementation of Brigada Eskwela in the school?

5 Outstanding	4 Very Satisfactory	3 Satisfactory	2 Fair	1 Poor
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How would you rate the spirit of volunteerism in the school?

5 Outstanding	4 Very Satisfactory	3 Satisfactory	2 Fair	1 Poor
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Describe the best practices that you observed in the school.

Commendations/Suggestions/Recommendations:

Accomplished by:

Name of Monitoring Officer

Designation

Date Monitored