



DEPARTMENT OF EDUCATION
Region X- Northern Mindanao
DIVISION OF MALAYBALAY CITY
Purok 6, Casisang, Malaybalay City


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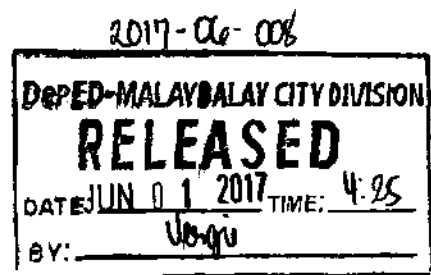
DIVISION MEMORANDUM

No. 108, s. 2017

TO : Chief Education Supervisors & Staff – SGOD & CID
Public Elementary and Secondary School Heads
All Others Concerned

FROM :  **EDILBERTO L. OPLENARIA, CESO VI**
Schools Division Superintendent

DATE : June 1, 2017



SUBJECT : **ADDENDUM AND CORRIGENDUM TO DIVISION MEMORANDUM No. 171, s. 2017 re: DISSEMINATION OF DEPED MEMORANDUM No. 55, s. 2017 (2017 OPLAN BALIK ESKWELA**

1. Pursuant to DepEd Memorandum no. 55, s. 2017 re: **2017 OPLAN BALIK ESKWELA**, the field is hereby informed on the Division Oplan Balik Eskwela Task Force and Oplan Balik Eskwela Information and Action Center (OBEIAC) for School Year (SY) 2017-2018 to ensure the smooth opening of classes from May 29 – June 16, 2017.
2. Attached is the 2017 Division Oplan Balik Eskwela Task Force and Oplan Balik Eskwela Information and Action Center (OBEIAC) Committees (*Enclosure 1*) for information, guidance and reference.
3. Immediate dissemination of this Memorandum is highly desired.

Enclosed: As stated
Copy furnished: Records Unit

TO BE POSTED IN THE WEBSITE

2017 DIVISION OPLAN BALIK ESKWELA TASK FORCE INFORMATION AND ACTION CENTER (OBEIAC)

TASK FORCE

Name	Position	Contact Number	E-mail Address
Chair: LORENZO O. CAPACIO, EdD	Chief Education Supervisor, SGOD	0917 701 1844	lrmzc/x@yahoo.com
Co-Chair: RALPH T. QUIROG	Chief Education Supervisor, CID	0917 559 4867	ralphquirog@gmail.com
Members: VICENTE G. SANMIGUEL	EPS II/Planning Designate	0997 743 0320	Vincent2016sanmiguel@gmail.com
PERLITA B. WALES	SEPS. Social Mobilization	0917 806 0671	perlitawales@gmail.com
MARSFIFTH M. MAMAWAG	EPS II, Social Mobilization	0926 600 4421	marsfifth_mamawag@yahoo.com
Atty. OPHELIA PILAR R. ZAMORA	Attorney III-Legal Officer	0636 960 1760	Opheliapilar.zamora@deped.gov.ph

WORKING COMMITTEE

Committee	In-Charge	Position	Contact Number	Duties & Responsibilities
A. Public Assistance Hotline	Chair: Rosie A. Salupado	EPS, SGOD	0917 881 8413	1. Attend to callers with queries, complaints, problems, request, among others concerning school opening and other education matters. 2. Provide immediate appropriate actions/solutions for issues/concerns received from callers. 3. Refer complaints/cases that need immediate investigation to the Quick Response Team 4. Submit the required daily morning and afternoon reports to the Monitoring Unit for consolidation
	Co-Chair: Anaty Ocier	EPS, CID	0926 950 5699	
	Members:			
	Jesus V. Muring - D I	PSDS	0917 321 2567	
	Aba Q. Allaba - D III	PSDS	0956 576 5467	
	Carlos G. Rara - D IV	PSDS	0975 443 9567	
	Bonifacio Palo, Jr. - D V	PSDS	0917 889 1397	
	Jovy Molina - D VI	PSDS	0915 732 6448	
	Noel A. Tan Nery - D VII	PSDS	0917 845 6603	
	Coslita Muring - D VIII	PSDS	0917 718 0955	
Romil Jabonero - D IX	PSDS	0936 595 9586		
Manny Pimentel - D X	PSDS	0917 633 1605		
Nancy L. Dequito	Nurse II	0917 508 6934		

	Mary Larcy Pojas	Nurse II	0926 955 2595	and evaluation
	Alma Molina	Nurse II	0936 173 1249	
	Hazel Rusiana	Nurse II	916 9088	
B.Email/DEtxt (Text Messaging) Service	Chair: Paul John P. Arias	IIO	0935 787 1103	1. Print email/text messages received 2. Reply/respond to text messages received 3. Refer complaints/cases that need immediate investigation to the Quick Response Team. 4. Submit the required daily morning and afternoon reports to the Monitoring Unit for consolidation and evaluation.
	Co-Chair: Atty. Ophelia Pilar Zamora	Legal Officer	0636 960 1760	
	Member: Jutchel L. Nayra	AO V	0935 285 2051	
C.Walk-In Assistance	Chair: Jutchel L. Nayra	AO V	0935 285 2051	1.Attend to issues/concerns/complaints of walk-in clients 2. Prepare endorsement letters/communications to schools concerned 3. Provide information needed by clients 4. Submit the required daily morning and afternoon reports to the Monitoring Unit for consolidation and evaluation.
	Co-Chair: Vicente G. Sanmiguel	EPS II	0997 743 0320	
	Member: Lucilyn Cahucom	PDO I	0955 125 9232	
D.Quick Response Team	Chair: Luis Alajar	EPS, CID	0917 311 4505	1. Provide immediate resolution to complaints that are classified as urgent. 2. Conduct on-the-spot investigation and monitoring of schools as the need arises. 3. Submit the required daily morning and afternoon reports to the Monitoring Unit for consolidation and evaluation.
	Co-Chair: Ferdinand V. Mortera	SEPS	0917 855 5763	
	Member: Paterno Padua Jr.	PDO I	0917 316 0458	
	Jimdandy Lucine	PDO II	0917 713 5043	
E. Monitoring Unit	Chair: Perlita B. Wales	SEPS	0917 806 0671	1. Gather and encode data from the different units of the OBEIAC, and generate all reports.
	Co-Chair: Rosie A. Salupado	EPS, SGOD	0917 881 8413	
	Members: Gretchen Catane	EPS II	0915 557 2308	

	Ethel B. Lussier	EPS II	0916 370 1926	2. Prepare daily reports and update data for the Secretary's information. 3. Submit the required consolidated daily report to the Secretariat. 4. Document and finalize the 2017 Oplan Balik Eskwela Narrative Report. 5. Submit all the reports immediately.
	Marsifith M. Mamawag	EPS II	0926 600 4421	
F. Secretariat/Officer of the Day	Chair: Rachel Valde	EPS, CID	0917 841 5139	1. Handle/process the daily reports for the
	Co-Chair: Maria Concepcion Reyes	EPS, CID	0936 840 1920	Secretary's Information, based on the
	Members: Gretchen Catane	EPS II	0915 557 2308	submitted reports of the Monitoring Unit
	Ethel B. Lussier	EPS II	0916 370 1926	2. Handle print/video documentation
	Noli Dinlayan	PDO II	0917 105 1180	3. Oversee the general flow of the Oplan Balik Eskwela-Information and Action Center (OBE-IAC)
G. Media Relations	Chair: Josie Zamora	EPS, CID	0915 515 8802	1. Send invitations to the members of the OBE Interagency Task Force
	Co-Chair: Rachel Valde	EPS, CID	0917 841 5139	2. Set and coordinate schedules for press conference. 3. Prepare media advisories and briefers 4. Handle the daily issues/concerns of the media 5. Attend to media request for data and interview
	Members: Jasmin Adriatico	EPS, CID	0917 771 4505	
	Virgilin Pizarro	EPS, CID	0916 402 1285	
	Paterno Padua	PDO I	0917 316 0458	
H. Logistics and Support Unit	Chair: Marsifith M. Mamawag	EPS II	0926 600 4421	1. Record all guest and participants in Oplan Balik Eskwela and take daily attendance of committee members.
	Co-Chair: Lucilyn Cahucom	PDO I	0955 125 9232	2. Provide the materials and equipment needed for OBE.
	Member: Paterno Padua	PDO I	0917 316 0458	
I. Learning Information System	Chair: Novem Sescon	PO III	0906 845 6476	1. Attend to LRN queries/concerns of enrollees

	Co-Chair: Vicente Sanmiguel	EPS II	0997 743 0320	
	Member: Nancy Dequito	Nurse II	0917 508 6934	
J. Finance	Chair: Sybil Maputi	AO VI Budget	0917 529 4358	1. Handle Oplan Balik Eskwela financial requirements
	Co-Chair: Rhysa Cyle Rosalejos	Accountant III	0917 309 5862	
	Member: Joseph Garcia	ADAS III	0975 758 1442	