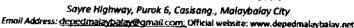


DEPARTMENT OF EDUCATION

Region X-Northern Mindanao

DIVISION OF MALAYBALAY CITY





2017-06-049

Deped-Malaybalay City Division

RELEASED

DIVISION MEMORANDUM NO. 尘し、 s. 2017

TO

ATTY. OPHELIA PILAR RUBIO-ZAMORA, Legal Unit

LORENZO O. CAPACIO, Chief Education Supervisor SGOD

ROSIE SALUPADO, EPS-SGOD

JUTCHEL L. NAYRA, Administrative Officer V

JESUS V. MURING, EDD, PSDS-District I
BONIFACIO M. PALO, PSDS- District V
CARLOS E. RARA, PSDS- District IV
ABA Q. ALLABA, PSDS- District III & II
JOVY G. MOLINA, PSDS- District VI
NOEL A. TAN NERY, PSDS- District VII
COSLITA K. MURING, PSDS- District VIII
ROMIL T. JABONERO, PSDS- District IX
MANNY B. PIMENTEL, PSDS- District X

ALL ELEMENTARY AND SECONDARY SCHOOLS HEADS

This Division

FROM:

EDILBERTO L. OPLENARIA, CESO VI

OIC-Schools Division Superintendent

DATE:

JUNE 6, 2017

RE

ADDENDUM TO DIVISION MEMORANDUM NO. 254 RE: PARTICIPATION

TO THE SEMINAR WORKSHOP ON DEPED GRIEVANCE MACHINERY &

ALTERNATIVE DISPUTE RESOLUTION- MEDIATION

 In order to ensure that grievances shall be settled at the lowest level possible and all disputes subject to mediation shall be managed in a fast, fair and non-adversarial process resulting to harmonious relationship among employees in the workplace, a Seminar-Workshop on Department of Education's Grievance Machinery and Alternative Dispute Resolution-Mediation will be conducted by cluster, to wit:

PARTICIPANTS
Districts I&II
Districts III & IX
Districts IV&X
Districts V &VI
Districts VII &VIII

2. The venue of the Seminar-Workshop will be at **The Garden Party Venue**, **Claro M. Recto Extension**, **Malaybalay City**.

DEPARTMENT OF EDUCATION



Region X-Northern Mindanao
DIVISION OF MALAYBALAY CITY

Sayre Highway, Purok 6, Casisang., Malaybalay City

Email Address: depedmalaybalay@gmail.com. Official website: www.depedmalaybalay.net

- 3. All Public Elementary and Secondary School Heads are directed to send two (2) representatives from their schools, preferably those who are members of the School Grievance Committee, to attend the Seminar-Workshop and submit their names on or before <u>June 8, 2017</u> to the Legal Unit of this Division (Attention: Atty. Ophelia Pilar E. Rubio-Zamora). See attached list of schools and paying participants.
- 4. A registration fee of Three Hundred Twenty-Five Pesos (Php325.00) shall be collected per participant which shall cover two snacks (AM & PM) and lunch. Registration and travel expenses of the participants shall be charged against School MOOE subject to the existing accounting rules and regulations.
- 5. All queries concerning this activity are advised to be referred to Atty. Ophelia Pilar E. Rubio-Zamora, Attorney III of the Division.

6. For compliance.

Cc: Legal/Records

TO BE POSTED IN THE WEBSITE