



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region X- Northern Mindanao
Division of Malaybalay City
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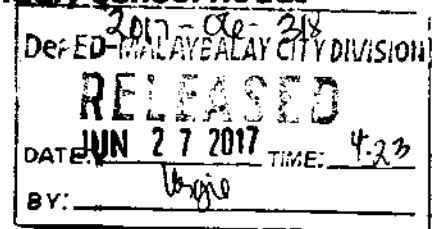


DIVISION MEMORANDUM

No. 908, s. 2017

**To: Schools Governance and Operations Division Chief and Staff
Curriculum Implementation Division Chief and Staff
Public and Private Elementary and Secondary School Heads
This Division**

[Signature]
From: EDILBERTO L. OPLENARIA, CESO VI
OIC - Schools Division Superintendent



Date: June 23, 2017

**Subject: OBSERVATION OF NATIONAL DISASTER CONSCIOUSNESS
MONTH (NDCM) 2017 IN THE MONTH OF JULY**

1. Pursuant to Executive Order No. 137, s. 1999 entitled Declaring the Month of July of every year as National Disaster Consciousness Month, this Office instructs all schools to observe the NDCM in accordance with DepEd Order No. 25, s. 2017. The theme for this year's observance is **"4Ks: Kamalayan sa Kahandaan, Katumbas ay Kaligtasan"**.
2. In view of this, all schools are expected to undertake relevant activities that emphasize Disaster Risk Reduction and Management (DRRM) education, such as, but not limited to the following:
 - display of streamers indicating this year's theme (streamer's design can be downloaded from the link <http://bit.ly/NDCMstreamer>);
 - devoting time for discussion of preparedness, mitigation and prevention during the rainy season in the class;
 - symposium or forum on DRRM;
 - conduct of on-the-spot poster making, jingle-making, quiz bowl, and essay writing contests;
 - search for Mr. Preparedness and Ms. Resilient (for secondary) and Little Responder (for elementary); and

- other related activities to ensure heightened awareness and consciousness among teachers, personnel and school children on what to do before, during, and after the occurrence of all forms of possible hazards in your respective schools.
3. Accomplishment Report detailing conducted activities and winners shall be submitted on or before **August 11, 2017 through** the Project Development Officer II (DRRM), **Jimdandy S. Lucine**.
 4. For guidance and compliance.

Enc:

- A. NDCM Streamer Design
- B. Mechanics Template for Poster-Making Contest
- C. Mechanics Template for Jingle-Making Contest

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Records Unit | DRRM

TO BE POSTED IN THE WEBSITE



**NATIONAL DISASTER RISK REDUCTION AND
MANAGEMENT COUNCIL**



DepEd Division of Malaybalay City



NATIONAL

DISASTER

CONSCIOUSNESS MONTH

**JULY
2017**

THEME: "4Ks: Kamalayan sa Kahandaan, Katumbas ay Kaligtasan"

#ResiliencePH

Mechanics Template for On-the-spot Poster Making Contest

1. This contest is open to all students from **<Insert Grade Levels>**. All participants must be currently enrolled for school year 2017 – 2018. **<You may add here how the registration will be. Is there a registration fee? Is there a limit to number of contestants?>**
2. Qualified contestants must register on or before **<Insert the date when you want to accept registration>**.
3. The time and day of the contest shall be on:
Date: **<Insert the date you want to conduct the contest>**
Venue: **<Insert where you want to conduct the contest>**
Time: **<Insert the time the contest will start>**

Important note: Registered entries who fail to attend the orientation for contest contestants will be disqualified.

4. Contestants shall provide their own drawing materials such as **<Enumerate all allowed drawing materials>**. The contestant's artwork shall be painted on **<Choose between a landscape 10" by 15" (1/8) illustration board or one whole Cartolina>**.
5. The theme of the contest is "4K: Kamalayan sa Kahandaan, Katumbas ay Kaligtasan". All artworks must be done on-the-spot, and must be completed within the allotted time of two hours. Unfinished artwork will be disqualified and will not be included in the judging.
6. All entries will be pre-numbered. No signatures, names, or other identifying marks should appear at either side of the material of the entry.
7. The winner shall be judged using the following criteria: Originality and Creativity (60%), Relevance to the Theme (30%), and Neatness of Art Work (10%) for a total of 100%.

Originality and Creativity (60%). What is the main idea behind the artwork? How novel is the design? Does the artwork make use of the medium and materials in a creative way? How does the artist make use of the oil pastels to convey his original concept? Judging must also take into account the artist's use of color, texture and other elements of art to communicate his overall concept.

Relevance to the Theme (30%). How does the artwork convey the theme? How does the artist convey the importance of knowing preparedness towards safety? How does it inspire the viewer? Does the artwork have any emotional resonance and does it stay with you after viewing it?

Neatness of Artwork (10%). How is the overall production quality? How much skill was employed to produce the entry?

8. Prizes. **<Indicate the prizes that will be won.>**
9. Relatives up to the fourth degree of co-sanguinity of employees of **<Insert name of the school>** shall be ineligible to join.
10. Major winners will be posted in the DepEd Malaybalay City Division – DRRM Facebook Group page.

Adopted from: Pandayan Bookshop On-the-spot Poster Making Contest Mechanics

Enclosure C to DM No. 706, s. 2017

Mechanics Template for Jingle Making Contest

1. This contest is open to all students from **<Insert Grade Levels>**. All participants must be currently enrolled for school year 2017 – 2018. **<You may add here how the registration will be. Is there a registration fee? Is there a limit to number of contestants?>**
2. Qualified contestants must register on or before **<Insert the date when you want to accept registration>**.
3. The time and day of the contest shall be on:
Date: **<Insert the date you want to conduct the contest>**
Venue: **<Insert where you want to conduct the contest>**
Time: **<Insert the time the contest will start>**

Important note: Registered entries who fail to attend the orientation for contest contestants will be disqualified.

4. Groups must have three (3) to five (5) members only.
5. Song entries must:
 - a. Bear the theme "4K: Kamalayan sa Kahandaan, Katunmbas ay Kaligtasan";
 - b. Be written in English or Tagalog;
 - c. Be within 3 to 5 minutes in length including intro and extro;
 - d. Be in **.mp3** format;
 - e. Be rendered/interpreted in a genre selected by the songwriters; and
 - f. Not contain any indecent and offensive words.
6. All songs must be composed on the spot and should be observed by the panel of judges. Participants will be given three (3) hours to finish their songs, complete with musical accompaniment and is recorded.
7. The winner shall be judged using the following criteria: Originality (30%), Content (30%), Song mechanics (melody, musical accompaniment, etc.) (20%), and Significance to the Theme (20%) for a total of 100%.
8. Prizes. **<Indicate the prizes that will be won.>**
9. Relatives up to the fourth degree of co-sanguinity of employees of **<Insert name of the school>** shall be ineligible to join.
10. Jingles (in .mp3 format and with lyrics) of the major winners shall be emailed to **jimdandy.lucine@deped.gov.ph**.

Mechanics Template for Quiz Bowl Contest

1. This contest is open to all students from **<Insert Grade Levels>**. All participants must be currently enrolled for school year 2017 – 2018. **<You may add here how the registration will be. Is there a registration fee? Is there a limit to number of contestants?>**
2. Qualified contestants must register on or before **<Insert the date when you want to accept registration>**.
3. The time and day of the contest shall be on:
Date: **<Insert the date you want to conduct the contest>**
Venue: **<Insert where you want to conduct the contest>**
Time: **<Insert the time the contest will start>**

Important note: Registered entries who fail to attend the orientation for contest contestants will be disqualified.

4. Each team will be composed of **<How many members each group should have? Shall a team be composed of any grade level or only one grade level?>**.
5. Each team will be provided with board and pen from which they will write their answers.
6. The quiz bowl consists of three rounds namely: Easy, Moderate, and Difficult.
7. Ten questions will be allotted for each round.
8. At the end of each round, the quizmaster shall read the scores garnered by each team.
9. The quizmaster shall read a question twice.
10. Once the contest has started, the contestants will not be allowed to glance at the other teams' boards. Once caught glancing at other teams' board, that team will be disqualified.
11. Teams shall be given 10 seconds to answer each question.
12. A signal shall be given for the teams to raise their boards.
13. Once the board is raised, nobody is allowed to make any changes to their answers.
14. Winner will be announced at the end of the contest.
15. The top three teams will be declared as winners.
16. In case of tie, a tie-breaking question will be given.
17. The point system will be as follows:
 - a. Easy Round: 3 pts. for each question
 - b. Moderate Round: 5 pts. for each question
 - c. Difficult Round: 10 pts. for each question
11. Prizes. **<Indicate the prizes that will be won.>**

Enclosure E to DM No. 208, s. 2017

A. Mechanics Template for Essay Writing Contest (for computer-based essay writing)

1. This contest is open to all students from **<Insert Grade Levels>**. All participants must be currently enrolled for school year 2017 – 2018. **<You may add here how the registration will be. Is there a registration fee? Is there a limit to number of contestants?>**
2. Qualified contestants must register on or before **<Insert the date when you want to accept registration>**.
3. The time and day of the contest shall be on:
Date: **<Insert the date you want to conduct the contest>**
Venue: **<Insert where you want to conduct the contest>**
Time: **<Insert the time the contest will start>**

Important note: Registered entries who fail to attend the orientation for contest contestants will be disqualified.

4. All essays must be done on the spot. Essays must be in English. The minimum number of page is one (1) and the maximum number of page is two (2) pages.
5. The specific topic shall be given during the actual competition. The topic, which is to be decided by the school, shall be related to the theme of the contest which is "4K: Kamalayan sa Kahandaan, Katumbas ay Kaligtasan".
6. The competition starts as soon as the specific topic is given. Each participant will be given three (3) hours to finish the essay. The participants must be informed thirty minutes prior to the end of the competition to wrap up their essay.
7. All essays must be in:
 - a. Format: Portable Document Format (PDF)
 - b. Font: Times New Roman
 - c. Spacing: Single space
 - d. Paper Size: Letter (8.5" x 11") with 1" margin on all sides
 - e. Font color: Black
8. All entries must be typed in Microsoft Word and be saved as PDF.
9. The winners shall be judged using the following criteria: Originality and Communications (40%), Content (40%), and Writing Mechanics (20%).

Originality and Communications (40%). Does the essay have a creative approach to a topic or story? Do vocabulary and usage enhance the essay? Is the reader left with a "finished" feeling?

Content (40%). Is the main idea well developed throughout the essay? Is the essay well organized? Is the point of view consistent throughout?

Writing Mechanics (20%). Are spelling, capitalization, and punctuation correct? Is the sentence structure correct? Is the paragraphing appropriate? Is the essay consistent in tense?

10. Prizes. **<Indicate the prizes that will be won.>**

11. Relatives up to the fourth degree of co-sanguinity of employees of **<Insert name of the school>** shall be ineligible to join.

12. Essays (in PDF format) of the major winners shall be emailed to **jimdandy.lucine@deped.gov.ph**.

Adopted from STI Essay Writing Contest Mechanics

B. Mechanics Template for Essay Writing Contest (for handwritten essays)

1. This contest is open to all students from **<Insert Grade Levels>**. All participants must be currently enrolled for school year 2017 – 2018. **<You may add here how the registration will be. Is there a registration fee? Is there a limit to number of contestants?>**
2. Qualified contestants must register on or before **<Insert the date when you want to accept registration>**.
3. The time and day of the contest shall be on:
Date: **<Insert the date you want to conduct the contest>**
Venue: **<Insert where you want to conduct the contest>**
Time: **<Insert the time the contest will start>**

Important note: Registered entries who fail to attend the orientation for contest contestants will be disqualified.

4. All essays must be done on the spot. Essays must be in English. The minimum number of page is one (1) and the maximum number of page is two (2) pages.
5. The specific topic shall be given during the actual competition. The topic, which is to be decided by the school, shall be related to the theme of the contest which is "4K: Kamalayan sa Kahandaan, Katumbas ay Kaligtasan".
6. The competition starts as soon as the specific topic is given. Each participant will be given three (3) hours to finish the essay. The participants must be informed thirty minutes prior to the end of the competition to wrap up their essay.
7. All essays must be in:
 - a. Paper: Short bond paper (8.5" x 11") with 1" margin on all sides
 - b. Hand writing: Cursive handwriting
 - c. Ink: Black
8. The winners shall be judged using the following criteria: Originality and Communications (30%), Content (30%), Hand Writing (20%), and Writing Mechanics (20%).

Originality and Communications (30%). Does the essay have a creative approach to a topic or story? Do vocabulary and usage enhance the essay? Is the reader left with a "finished" feeling?

Content (30%). Is the main idea well developed throughout the essay? Is the essay well organized? Is the point of view consistent throughout?

Hand Writing (20%). Are the strokes correct? Are the strokes readable? Is the handwriting clean? Are there no erasures?

Writing Mechanics (20%). Are spelling, capitalization, and punctuation correct? Is the sentence structure correct? Is the paragraphing appropriate? Is the essay consistent in tense?

9. Prizes. **<Indicate the prizes that will be won.>**
10. Relatives up to the fourth degree of co-sanguinity of employees of **<Insert name of the school>** shall be ineligible to join.
11. Essays (scanned copy) of the major winners shall be emailed to **jimdandy.lucine@deped.gov.ph**.