

Republic of the Philippines Department of Education Region X

DIVISION OF MALAYBALAY CITY





DIV	ISION MEM	ORAN	DUM
Nο	326		2017

TO:

Chief Education Supervisors & Staff, CID & SGOD

Public Elementary and Secondary School Heads

This Division

From:

EDILBERTÓ L. OPLENARIA, CESO V

School Division Superintendent

Date:

July 5, 2017

Subject:

DISSEMINATION OF DEPED MEMORANDUM NO. 114, \$, 2017

(REITERATION OF THE REPORTORIAL OBLIGATION OF SCHOOLS.

SCHOOLS DIVISION OFFICES, AND REGIONAL OFFICES PURSUANT TO

DEPED ORDER NOS. 40, S. 2012, 55, S. 2013, AND 18, \$,2015)

- Pursuant to DepEd Memorandum No. 114, s. 2017 entitled 1. "Reiteration of the Reportorial Obligation of Schools, Schools Division Offices, and Regional Offices Pursuant to Deped Order Nos. 40, S. 2012, 55, \$. 2013, And 18, S. 2015", all schools are hereby directed to submit reports on Children-At-Risk (CAR) and Children in Conflict with the Law (CILC) using the attached template.
- 2. The deadline of submission will be on or before July 14, 2017 attention: Rosie A. Salupado, Education Program Supervisor in Schools Governance and Operations Division.
- Immediate dissemination and compliance of this Memorandum is 3. highly desired.



Republic of the Philippines Bepartment of Education

30 JUN 2017

DepEd MEMORANDUM No. **114** s. 2017

REITERATION OF THE REPORTORIAL OBLIGATION OF SCHOOLS, SCHOOLS DIVISION OFFICES, AND REGIONAL OFFICES PURSUANT TO DEPED ORDER NOS. 40, S. 2012, 55, S. 2013, AND 18, S. 2015

To: Regional Directors
Schools Division Superintendents
Public and Private Elementary and Secondary Schools Heads
All Others Concerned

- 1. The Department of Education (DepEd) reiterates the reportorial obligation of schools, schools division offices (SDOs), and regional offices (ROs) to ensure the strict implementation of DepEd Order (DO) No. 40, s. 2012 entitled Child Protection Policy, DO 55, s. 2013 entitled Implementing Rules and Regulations of Republic Act (RA) No. 10627 otherwise known as the Anti-Bullying Act of 2013, and DO 18, s. 2015 entitled DepEd Guidelines and Procedures on the Management Children At-Rick (CAR) and Children in Conflict with the Law (CKL).
- 2. Pursuant to the aforementioned issuances as well as to DepEd Memorandum (DM) No. 59, s. 2015 entitled Change in and Additional Information to DepEd Memorandum No. 68, s. 2014 and, thus, to DM 68, s. 2014 or the Submission of School-Based Child Protection and Anti-Bullying Policies and Reports on Compliance, the following mandates for schools, SDOs and ROs are hereby recognized:
 - a. Public and private schools, both elementary and secondary schools, shall submit the following to their respective SDOs one week after the start of the school year:
 - i. Accomplished Report on Incidents of Bullying (Enclosure No. 1 of DM 59, s. 2015);
 - Accomplished Report on Incidents of Child Abuse (Enclosure No. 1B of DM 59, s. 2015);
 - iii. Accomplished Report on Cases Involving CAR and CICL in Schools (Appendices D and F of DO 18, s. 2015);
 - iv. A copy of the School-Based Child Protection Policy and Anti-Bullying Policy certifying their adoption and localization of DO 40, s. 2012; and
 - v. Report on the Status of their Established Child Protection Committee.

- b. SDOs shall submit the following reports to their respective ROs on or before **June 30 of every year**:
 - Accomplished Division Consolidated Report on Incidents of Bullying (Enclosure No. 2A of DM 59, s. 2015);
 - ii. Accomplished Division Consolidated Report on Incidents of Child Abuse (Enclosure 2B of DM 59, s. 2015);
 - iii. Accomplished Division Consolidated Report on Cases Involving CAR and CICL in Schools (Appendices D and F of DO 18, s. 2015);
 - iv. Accomplished Division Consolidated Report on Schools with Localized Child Protection Policy and Anti-Bullying Policy; and
 - v. Division Consolidated Report on Schools with Established Child Protection Committee.
- c. ROs shall submit the following reports to the Office of the Undersecretary for Legal Affairs on or before July 15 of every year:
 - Accomplished Regional Consolidated Report on Incidents of Bullying (Enclosure No. 3A of DM 59, s. 2015);
 - Accomplished Regional Consolidated Report on Incidents of Child Abuse (Enclosure 3B of DM 59, s. 2015);
 - Accomplished Regional Consolidated Report on Cases Involving CAR and CICL in Schools (Appendices D and F of DO 18, s. 2015);
 - iv. Accomplished Regional Consolidated Report on Schools with Localized Child Protection Policy and Anti-Bullying Policy; and
 - v. Regional Consolidated Report on Schools with Established Child Protection Committee.

3. Immediate dissemination of this Memorandum is desired.

ATTY. ALBERTO T. MUYOT

Undersecretary Officer-in-Charge

Encls.:

As stated

References:

DepEd Order: (Nos. 15, s. 2015; 55, s. 2013; 40, s. 2012) DepEd Memorandum: (Nos. 59, s. 2015; 68, s. 2014)

To be indicated in the <u>Perpetual Index</u> under the following subjects:

OFFICIALS F

REPORTS

PUPILS

POLICY

SCHOOLS

(Enclosure No. 1A to DepEd Memorandum No. 59, s. 2015)

(To be submitted to the Division Office a week after the start of each school year)

School-Based Report on Incidents of Bullying School Year __

Scho Addr						Classification: (Level: "(Kinderg	Private parten/l	/Public) Elementa	ary/Secondary)	·				
			Nature of B	ullying		Victir	ns		Регре	trator]	:	-
Date/ Place of Incident	Physical	Social	Gender- Based	Cyber Bullying	Retaliation	HAME	Age	Sex (M/F)	NAME	Age	Sex (M/F)	Action Taken	Recommendation	Status (Resolved/Pending/ Referred to other agency)
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- Note: Bullying is perpetrated by a student against another student which may be:

 Physical unwanted physical contact (punching, shoving, pushing, kicking, stapping, fickling, headlocks etc.)

 Social reters to any deliberate, repetitive and aggressive social behavior intended to hunt or belittle an individual (name-calling, cursing, labelling, etc.)

 Gender-Besed refers to any act that huntifiates or excludes a person on the basis of perceived or actual sexual orientation and gender identity

 Oyber Bullying any bullying done through the use of technology or any electronic means (texting, email, challing, online games etc.)

Reviewed and Conformed by:	Name and Designation	 Prepared by:	Name/Designation
Date:		Date:	 -

(Enclosure No. 18 to DepEd Memorandum No. 59, s. 2015)

Total

(To be submitted to the Division Office one	[I] week size	. Me obeling of every	school year)

Classification: (Private/Public) Level: (Kindergarten/Elementary/Secondary) School: Address: Status Relationship to the Victim (Resolved/Pending/ Nature of Abuse Action Taken Victims Perpetrators Date of Referred to other Incident egency) Verbal/ NAME (Last Name, First Name, M.I.) NAME (Last Name, Fest Name, M.I.) Sex (M/F) Sex (M/F) Age Physical **Psychological**

School-Based Report on Incidents of Child Abuse

School Year

Child Abuse refers to the malifeatment of a child, whether habitual or not, which includes any of the following.

Physical – refers to accent hat inflict boodly harm and which subjects children to perform tasks which are hazardous to their physical well-being:

Sexual – refers to accent hat we sexual in refers to accent in refers to accent the sexual hazardous to their physical well-being:

Sexual – refers to accent hat we sexual in refers to accent on missions countries and hazardous to their physical well-being:

Physical – refers to accent and the sexual in refers to accent on missions countries and the refers to accent on commissions countries and refers to accent on commissions countries on mental or amoltonal suffering to the child which include intrinsication, hazardous, staking, guidet indicate, threat of deduction from grade or ment as a from of punishment, and repeated vertast ebuse.

Revalunship to the Victim refers to relatives (father, mother, cousin atc.) or school personnel (leachers and non-teaching staff). No amicable serdement for any accs of child abuse.

Reviewed and Confor	med by:	Name and Designation	Prepared by:	Name/Designation
•	Date:		Date:	

(Enclosure No. 2A to DepEd Memorandum No. 59, s., 2015) (To be submitted to the Regional Office on or before June 30)

Name/Designation

Date

Division Consolidated Report on Incidents of Bullying

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Physical Social Gender-Bullying Retaliation of Male Victims Ublic Elementary Sub-Total Secondary Sub-Total Sub-Total Sub-Total Sub-Total Signature Kindergarten Social Social Gender Bullying Retaliation of Female Victims Total No. of Female Victims N	otal
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(To be submitted to the Regional Office on or before June 30)

Date

Division Consolidated Report on Incidents of Child Abuse School Year

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Note: → Child Abuse refers to	····		. 					

Date

(Enclosure No. 3A to DepEd Memorandum No. 59, s. 2015)

Reviewed and Confirmed by:

(To be submitted to the Office of the Undersecretary for Legal and Legislative Affairs on or before July 15.)

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(Enclosure No. 38 to DepEd Memorandum No. 59, s. 2015)

(To be submitted to the Office of the Undersecretary for Legal and Legislative Affairs on or before July 15)

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Reviewed and Conf	irmed by. "				4 19																	Dete						

CONSOLIDATED REPORT ON CASES OF CHILDREN-AT-RISK (CAR)

Sch	ool/ Division/ Region:				
Peri	lod Covered:		<u>. </u>		
ı. Ci	HILDREN- AT-RISK (CAR)			· <u></u> ,	
	Classification	No. of	Student:	Action Taken	Remarks
		Male	Femak	2	
1.	Victim of abuse (sexual, physical, psychological, mental, economic and other mean)			·	
2.	Victim of Neglect				
3.	Coming from a dysfunctional family or without parent or guardian				
4.	Being member of a gang				
5.	Living in a community with a higher level of criminality				
6.	Living in a situation of armed conflict				
7.	Committed a status Offense under Section 57 of RA 9344, as amended	Ē			,
8.	Prostituted Children				
9.	Mendicant under PD 1563				_
10	. Solvent/ Rugby User	<u></u>		_ <u>_ </u>	
11.	. Others				
II. (Description of action taken by the school of	r division	to allev	late the risk factors	of the CAR:
Pre	pared by:			Noted by:	
 Des	ignation			Principal /Superinte	endent /Regional Director

						· Appendix F
School/ Division/ Region:		700		_		
Period Covered:		 -				
					<u> </u>	
A. Consolidated Report on	Incidents of	f Children ir	Conflict with	the Law (CIC	cu)	
Learner's Reference Number (LRN)	Age	Sex (M/F)	Case / Violation	Action Taken	Intervention/Diversion Program	Remarks
B. Description of any interv the reintegration of the CIC		_		h that the so	chool or division initiated or a	dopted which facilitate
Prepared by:	· · · · · · · · · · · · · · · · · · ·		-		Noted by:	
Designation				-	Principal/ Superintendent/ Reg	ional Director

CONSOLIDATED REPORT ON CASES OF CHILDREN-AT-RISK (CAR)

School/ Division/ Region: Period Covered:				
CHILDREN- AT-RISK (CAR)				
Classification	No. of Students		Action Taken	Remarks
	Male	Female		
 Victim of abuse (sexual, physical, psychological, mental, economic and other mean) 				
2. Victim of Neglect		<u>†</u>		
Coming from a dysfunctional family or without parent or guardian				
Being member of a gang				
 Living in a community with a higher level of criminality 				- ·
. Living in a situation of armed conflict			'	
. Committed a status Offense under Section 57 of RA 9344, as amended				
. Prostituted Children				
Mendicant under PD 1563		Ì		Marie Company of the
0. Solvent/ Rugby User 1. Others				
Description of action taken by the school or	division	to allevia	te the risk factor	s of the CAR:
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esignation		 Pr	Principal /Superintendent /Regional Direct	