

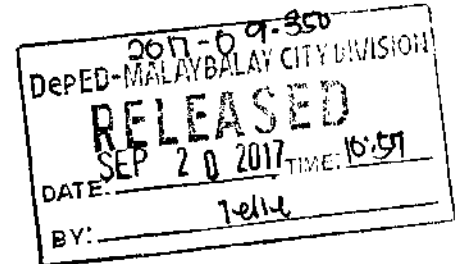


**DIVISION MEMORANDUM**

No. 484 s. 2017

TO: Chief Education Supervisors and Staff - CID and SGOD  
Public Elementary School Heads Concerned  
All Others Concerned

FROM:  **EDILBERTO L. OPLENARIA, CESO VI**  
Schools Division Superintendent



DATE: September 19, 2017

**SUBJECT: DIVISION SCHOOL-BASED FEEDING PROGRAM SEARCH FOR SY 2016-2017 AND CREATION OF THE DIVISION SBFP COMMITTEE**

- Pursuant to the herein **RM No. 401, s. 2017 re: 2017 Regional Search For Outstanding Implementers In School-Based Feeding Program**, this Office hereby disseminates the guidelines and evaluation tool for the 2017 Reg'l. Search for Outstanding Implementers in School-Based Feeding Program in the public elementary schools.
- The activity aims to identify the schools which will serve as the Division entry to the Reg'l. Search for SBFP Outstanding Implementers to be undertaken on November – December 2017.
- All Public Schools District Supervisors are instructed to submit one or two entry/ies for the Division Search for Outstanding Implementers in SBFP for SY 2016-2017 on September 25, 2017 to this Office Attention: DR. MASCOSJULITA K. FULGENCIO – Unit Head. Further, it is informed that the Division Search will be conducted from September 26- 29, 2017.
- Moreover, this Office creates the 2017 Division SBFP Search Committee to wit:

Position	Name	Areas Assigned
Chairman	LORENZO O. CAPACIO, Ed.D	Enclosure No. 2 to RM No. 401
Co-Chair	NANCY L. DEQUITO	Enclosure No. 3 items 3,14,15
Members	MARCOSJULITA K. FULGENCIO	Enclosure No. 3 items nos. 10,11,15
	ALMA B. MOLINA	Enclosure No. 3 items nos. 1,2,4,5
	MARY LARCY B. POJAS	Enclosure No. 3 items nos. 6,7,8
	MARIE CRIS V. OBENITA	Enclosure No. 3 items nos. 4,5,12,13
	KEZIAH FATIMA M. UN	Enclosure No. 3 items nos. 7, 8,11

- Widest dissemination and compliance is desired.

Encl.:

As stated

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REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF EDUCATION  
REGION X

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**Tayo**  
PARA SA  
EDUKASYON  
DEPED-X  
Cagayan de Oro City

August 24, 2017 <sup>17</sup> 8 SEP 2017

**REGION MEMORANDUM**

No. 401 s. 2017

**RELEASED**

**2017 REGIONAL SEARCH FOR OUTSTANDING IMPLEMENTERS  
IN SCHOOL-BASED FEEDING PROGRAM**

To: Schools Division Superintendents  
Division SBFP Focal Persons  
*This Region*

1. Pursuant to DepEd Order 39, s. 2017 entitled *Operational Guidelines on the Implementation of School-Based Feeding Program for School Years 2017-2022*, this Office announces the 2017 Regional Search for Outstanding Implementers in the School-Based Feeding Program (SBFP) for SY 2016-2017.
2. Each Schools Division is advised to submit two (2) entry schools. The Division Level Evaluation Sheet and the school documentation of their implementation must be submitted to the Educational Support Services Division (ESSD) of this Office attention: Shiella Rose C. Balbanida on or before October 4, 2017.
3. The Regional Search Committee will evaluate the entry schools. Top three (3) winners will be awarded as the Regional Outstanding SBFP Implementers (ranked as first, second and third respectively). The tentative schedule for the Regional Evaluation is from November – December 2017.
4. The top three (3) Regional Outstanding SBFP shall vie for the 2018 National SBFP Excellence Award sponsored by the Jollibee Group Foundation (JGF).
5. Enclosed are the following documents for your reference:
  - Enclosure No. 1 - Guidelines on the Conduct of the Regional Search for Outstanding Implementers of the SBFP
  - Enclosure No. 2 - Interview with Parents/Barangay Officials Form
  - Enclosure No. 3 - Evaluation Tool for the Regional Search for Outstanding Implementers of the SBFP

6. More information may be inquired from Shiella Rose C. Balbanida, ND II - ESSD via email at [hnuessd\\_depedregionx@yahoo.com](mailto:hnuessd_depedregionx@yahoo.com).

7. Immediate and wide dissemination of this Memorandum is desired.

**ALLAN G. FARNAZO**  
*Director*

Encls.: As stated

Included in the perpetual index under the following subjects:  
SCHOOL PROGRAM

ESSD/shiella

**III. Awards and Prizes**

<b>Awards</b>	<b>Prizes</b>
Regional Winners of the Search for 2017 Outstanding Implementer SBFP <ul style="list-style-type: none"><li data-bbox="294 450 498 486">• First Place</li> <li data-bbox="294 562 534 598">• Second Place</li> <li data-bbox="294 674 511 710">• Third Place</li></ul>	<ul style="list-style-type: none"><li data-bbox="843 416 1287 486">• ₱50,000.00 cash prize plus trophy and certificate</li> <li data-bbox="843 528 1287 598">• ₱30,000.00 cash prize plus trophy and certificate</li> <li data-bbox="843 640 1287 710">• ₱20,000.00 cash prize plus trophy and certificate</li></ul>

**Guidelines on the Conduct of the 2017 Regional Search for Outstanding Implementers of the School-Based Feeding Program (SBFP)**

**I. Evaluation Process**

**A. Division Level**

1. The SDS shall form a Schools Division Search Committee who shall evaluate the SBFP implementing schools.
2. The Schools Division Search Committee shall evaluate the schools and shall choose two (2) schools to represent the division.
3. The SDS shall nominate the two (2) entry schools to the Regional Director together with the Division Level Evaluation Sheet and school documentation of their implementation.

**B. Regional Level**

1. The Regional Director (RD) shall form a Regional Search Committee who shall evaluate the school entries to the contest.
2. The Regional Search Committee shall evaluate the schools and shall choose three (3) winners to be awarded as Regional Outstanding SBFP Implementers.
3. The school with the highest score shall be ranked as first, the school with the second highest score shall be ranked as second, and the school with the lowest score among the three winners shall be ranked as third.
4. The three (3) Regional Outstanding SBFP Implementers shall vie for the 2018 National SBFP Excellence Award sponsored by the Jollibee Group Foundation (JGF).

**II. Time Frame**

Phases	Persons Responsible	Date
• Division selection and submission of schools to represent the division	Division Search Committee	August to September 2017
• Regional evaluation and awarding of the Outstanding Implementer of SBFP	Regional Search Committee	October to December 2017

**Search for Outstanding Implementers of the School-Based Feeding Program (SBFP)**

**INTERVIEW WITH PARENTS/BARANGAY OFFICIALS**

Region : \_\_\_\_\_

Division: \_\_\_\_\_

District: \_\_\_\_\_

School: \_\_\_\_\_

**Instruction:** This interview should be accomplished only by the members of the National Evaluation Team. At least four (4) parents and one (1) barangay official should be interviewed.

<b>1. Mayroon bang naitulong ang programa sa kalusugan ng inyong anak/ ng mga bata? Ano-ano ang mga ito?</b>	
<b>2. Ano ang inyong masasabi sa naging implementasyon ng Punong-guro at mga guro sa programa?</b>	
<b>3. Naniniwala ba kayo na karapat-dapat manalo ang inyong paaralan sa Search for Outstanding School Implementer of SBFP ? Bakit?</b>	

**Respondent's Name & Signature:** \_\_\_\_\_

**Contact Number:** \_\_\_\_\_

**Interviewed by:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Evaluation Tool for the Search for Outstanding School Implementer of the School-Based Feeding Program (SBFP)

	Points	Score
<b>1 Percentage of beneficiaries rehabilitated to normal status</b> 10 points if all beneficiaries rehabilitated to normal status 8 points if at least 90% rehabilitated to normal status 6 points if at least 70-89% rehabilitated to normal status	<b>10</b>	
<b>2 Percentage attendance of beneficiaries</b> 5 points if all beneficiaries attained at least 85-100% attendance. 4 points if not all beneficiaries attained at least 85-100% attendance.	<b>5</b>	
<b>3 Compliance to guidelines</b> Creation of SBFP Core Group Orientation for Implementers conducted Provisions of RA 9184 (complete with supporting documents) complied with Nutritional assessment conducted Deworming conducted Separate area for feeding provided Food safety standards followed Daily feeding supervised by school head	<b>8</b> 1 1 1 1 1 1 1	
<b>4 Vegetable Garden</b> 10 points if establishment of vegetable garden & at least 50% of harvests channeled to feeding (should be supported by documents) 8 points if vegetable garden was established but less than 50% of harvests were channeled to feeding (should be supported by documents)	<b>10</b>	
<b>5 Establishment of home gardens by the families of beneficiaries</b> 5 points if 100% of the families of the beneficiaries were able to establish home gardens 4 points if at least 90% of the families of the beneficiaries were able to establish home gardens 3 points if less than 90% of the families of the beneficiaries were able to establish home gardens	<b>5</b>	
<b>6 Development of health &amp; nutrition values &amp; behavior</b> 2 points if the activities below were conducted daily 1 point if the activities below were conducted but not daily Hand washing before & after feeding Prayer before & after meals Good table manners Good grooming & personal hygiene Nutrition Education	<b>10</b> 2 2 2 2 2	

7 Presence & Completeness of the following forms: 2 points for every form properly filled-up and updated 1 point only if filled-up but not complete and updated Cycle Menu Market Form WFP PPMP/APP Request for Quotation List of names of beneficiaries SBFP Forms 1-4		16	
8 Prompt submission of liquidation Reports 10 points if on-time liquidation of at least 75% of cash advance 8 points if liquidation of at least 75% of cash advance but not on-time 8 points if on-time liquidation but not 75% of cash advance		10	
9 Documentation of good practices developed 5 points if good practices developed are recorded and documented 4 points or less if good practices were developed but not documented		5	
10 Involvement/support of parents & community 5 points if the involvement/support of parents & community are recorded and documented 4 points or less if there is involvement/support of parents & community but not documented		5	
11 Conduct of advocacy and social/resource mobilization activities 5 points if advocacy and social/resource mobilization activities are recorded and documented 4 points or less if advocacy and social/resource mobilization activities were conducted but not documented		3	
12 Practiced composting in schools 5 points if composting was conducted and compost pit is functional 4 points or less if composting was conducted but compost pit is no longer functional		3	
13 Practiced waste segregation in schools 5 points if waste segregation is being practiced & trash cans are provided 4 points or less if waste segregation is being practiced but no trash cans provided		3	
14 Coordination with the barangay on livelihood trainings 2 points if livelihood trainings were coordinated with the barangay & conducted 1 point if livelihood trainings were coordinated with the barangay but not conducted		2	
15 Result of interview with parents 5 points if all respondents gave positive feedback from the interview 4 points or less if not all respondents gave positive feedback from the interview		5	
<b>TOTAL:</b>		<b>100</b>	