



DEPARTMENT OF EDUCATION  
Region X- Northern Mindanao  
**DIVISION OF MALAYBALAY CITY**  
Purok 6, Casisang, Malaybalay City



Telefax: 088 - 314 - 0094 email: [dep.ed.malaybalay@deped.gov.ph](mailto:dep.ed.malaybalay@deped.gov.ph)

**DIVISION MEMORANDUM**

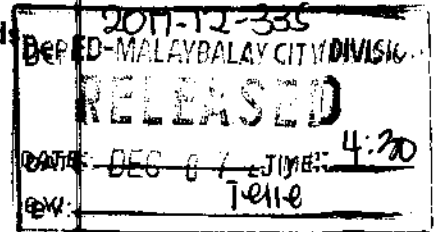
No. 670 s. 2017

**TO: Chief Program Supervisors and Staff, SGOD and CID  
Section Heads OSDS  
Public Elementary and Secondary School Heads  
All others concerned  
This Division**

**FROM: EDILBERTO L. OPLENARIA, CESO VI**  
DIC- Schools Division Superintendent

**DATE:** December 7, 2017

**SUBJECT: DIVISION LEADERSHIP TRAINING PROGRAM FOR SCHOOL  
ADMINISTRATORS, SUPERVISORS AND NON-TEACHING STAFF**



1. Pursuant to DepEd Order no. 28, s. 2017 dated June 5, 2017 re: Guidelines on the allocation and utilization of the human Resource Training and Development funds, this Office hereby conduct a Division 2-day Division Leadership Training Program for School Administrators, Supervisors and Non-Teaching Staff on **December 14-15, 2017 (Thursday- Friday)**.
2. This Training aims to;
  - a) Identified ways in integrating these roles in pursuing success in schools within the framework of shared governance;
  - b) Expressed their individual and collective commitment to the moral purpose of school leadership in order to transform their schools and improve student performance.
3. Enclosed are the list of the participants of this seminar for reference. All participants are advised to report at **Loiza's Pavillion, Casisang, Malaybalay City** at exactly 7:30am-8:00am for registration. The program will formally start at 8:00am. Meals and snacks of the participants are chargeable against HRTD Funds while the travelling expenses are chargeable against MOOE Local fund subject to the usual auditing rules and regulations.
4. Participants are enjoined to bring laptop, extension wire, wifi connection for the evaluation and other documents needed for the workshop proper.
5. Immediate and wide dissemination of this memorandum is highly desired.



DEPARTMENT OF EDUCATION  
Region X- Northern Mindanao  
**DIVISION OF MALAYBALAY CITY**  
*Purok 6, Casisang, Malaybalay City*



Telefax: 088 - 314 - 0094 email: [depednorthernmindanao@deped.gov.ph](mailto:depednorthernmindanao@deped.gov.ph)

Encl:

As stated

Copy furnished:

Records Unit

SEPS Planning and Research Section

To be posted on the website.



DEPARTMENT OF EDUCATION  
Region X- Northern Mindanao  
**DIVISION OF MALAYBALAY CITY**

Purok 6, Casisang, Malaybalay City

Telefax: 088 – 314 - 0094 email: [depmu.malaybalay@gmail.com](mailto:depmu.malaybalay@gmail.com)



Enclosure no 1. Of Division Memorandum 670 s. 2017

**LIST OF SEMINAR PARTICIPANTS**

Name	Designation	Division/Section
Lorenzo O. Capacio, EdD	Chief ES	SGOD
Rosie A. Salupado, LPT	Education Program Supervisor	SGOD
Vicente G. San Miguel, LPT	SEPS	Planning & Research
Novem A. Sescon, LPT	Planning Officer III	Planning & Research
Marsifith M. Mamawag, LPT	EPS II	SocMob
Edwin Cariaga, LPT	OIC-SEPS	HRD
Edelina Eborá, LPT	OIC-SEPS	M & E
Maitele B. Israel, LPT	OIC-EP5 II	M & E
Jimdandy Lucine, LPT	PDO II	SocMob
Paterno T. Padua Jr., MPA	PDO I	SocMob
Lucilyn M. Cahucum, LPT	PDO I	SocMob
Marcos Julita K. Fulgencio	Dentist	School Health
Maricris Obernita, RN	Nurse II	School Health
Hazel M. Kusiana, RN	Nurse II	School Health
Keziah Fatima M. Un, RN	Nurse II	School Health
Larcy Pojas, RN	Nurse II	School Health
Alma Molina, RN	Nurse II	School Health
Nancy L. Dequito, RN	Nurse II	School Health
Jennifer Lincuna, RN	Nurse II	School Health
Ralph T. Quirog, LPT	Chief ES	CID
Luis Alajar, LPT	Education Program Supervisor	CID
Rachel R. Valde, LPT	Education Program Supervisor	CID
Imelda S. Bentillo, LPT	Education Program Supervisor	CID
Jasmin J. Adriatico, LPT	Education Program Supervisor	CID
Analy L. Ocier, LPT	Education Program Supervisor	CID
Virgilin R. Pizarro, LPT	Education Program Supervisor	CID
Josie D. Zamora, LPT	Education Program Supervisor	CID
Lou-ann J. Cultura, LPT	Education Program Supervisor	CID
Virgilin R. Pizarro, LPT	Education Program Supervisor	CID
Purísima J. Yap, LPT	Education Program Supervisor	CID
Ma. Concepcion S. Reyes, LPT	Education Program Supervisor	CID
Emelyn Razo	Librarian	CID
Manuel Dinlayan III	PDO II	CID
Gretchen V. Catane	EPS II-ALS	CID
Ethyl Jane Binayao	EPS II-ALS	CID
Ediberto L. Opienaria, LPT, CESO VI	Schools Division Superintendent	OSDS
Sibyl L. Maputi	Administrative Officer V-Budget	OSDS
Florabelle R. Porras	Administrative Officer IV- Records	OSDS
Rufelia J. Limbengco	Administrative Officer IV- Cash	OSDS
Guia. Ma. G. Gamutin	Administrative Officer IV- Personnel	OSDS
Dary S. Daguimol	Administrative Officer IV- Supply	OSDS
Rhysa Cyle C. Rosalejos, CPA	Administrative Officer IV- Records	OSDS
Atty. Ophelia Pilar R. Zamora	Attorney III	OSDS
Paul John Arias	ITO III	OSDS
Jutchel L. Nayra, DPA	Administrative Officer V-Budget	OSDS
<b>Schools and Learning Centers</b>		
Narita S. Padua	PII	Kalasingay CS
Anastacio Ma	PI	Dalwangan ES



DEPARTMENT OF EDUCATION  
Region X- Northern Mindanao  
**DIVISION OF MALAYBALAY CITY**



Purok 6, Casisang, Malaybalay City

Telefax: 088 - 314 - 0094 email: [deped@deped.gov.ph](mailto:deped@deped.gov.ph)

Zelda T. Arceno	PI	Patpat ES
Berna Bateriza	PI	New Ilocos/Kap. Anghel ES
Perlita B. Wales	SP I	Kalasangay NHS
Leny G. Ama	PI	Sumpung CS
Mary Fe C. Gumayao	PII	Can-ayan IS
Marylan G. Tandog	HTIII	Tintingan/Candiisan ES
Nyms Docdocil	HTI	MAKIBAFS
Paulina M. Minao	HTI	Kilapagan/Taguilanao ES
Susan S. Olana	PIV	BNHS Main
Roel Tilanduca	HTII/OIC	BNHS Dalwangan Annex
Flavio Alas Jr.	TIII/OIC	BNHS Imbayao Annex
Jonathan T. Dagaang	HTI	Imbayao/Sta Ana ES
Liza G. Balintongog	PII	Malaybalay City CS
Abel P. Galer	PI	BCT ES
Edsel James Quemado	Ti/OIC	Casisang NHS
Cosjulita K. Olarte	PI	Barangay 9 ES
Sonny M. Rojas	PI	Casisang CS
Josette S. Ygonia	PI	AVES
Severina A. Gamot	HTI	Natidisan ES
Cynthia T. Berial	PI	San Jose ES
Victor F. Mahestrado	HTI	Panamuncan/Mabuhay ES
Romeo T. Valdez	PII	Casisang SA SHS
Noemie Hisona	Ti/OIC	MCNHS
Teofilo L. Ontoy Jr.	PI	Aglayan CS
John P. Rarogal	PII	MCNSHS
Genevieve P. Perino	PI	Cabanganhan ES
Sharon Mae A. Bongocan	PI	Magsaysay Es
Juan B. Bacang	PI	Bendolan/Mapayag ES
Maria Ella S. Rabino	PI	Laguitas ES
Alberto V. Berondo	PI	Bangcod CS
Pastor P. Abejuela III	SHS PII	Bangcod NHS
Servillano B. Balicanta	HTIII	Binaibagan ES
Amor Celeste P. Rojas	HTI	Simaya/Padernal ES
Armand Anthony S. Valde	PI	Dapulan/Calawag ES
Ricky S. Barcena	PI	Micote ES
Benjamin M. Buhawe	PII	Linabo CS
Naome T. Francisco	HTI	Lalawan ES/Paiwaig
Cosjulita K. Olarte	PI	Sawago ES
Roy Sumanduran	HTI	San Roque ES
Noralyn P. Ronolo	HTI	Malapdap ES
Renato R. Reyes	PI	San Martin ES
Rogelio M. Minoza	HTI	SMAINHS
Rosabella B. Onipa	HT1	AMNHS
Paul O. Orong	PII	Managok NHS-Main
Evernold Berial	PI	Managok CS
Marites C. Melendez	TIII/OIC	Managok NHS-Annex Miglamin
Rosalinda G. Puno	HTI	Bagong Silang ES
Paul Patrick T. Padua	HTI	Langasahan/Matangpatang ES
Evelyn E. Salem	HTIII	Miglamin ES
Demie J. Pabillaran	PII	Zamboanguita CS
Mylene Joy L. Molina	HTI	St. Peter/ Indalasa ES



DEPARTMENT OF EDUCATION  
Region X- Northern Mindanao  
**DIVISION OF MALAYBALAY CITY**  
*Purok 6, Casisang, Malaybalay City*



Telefax: 088 - 314 - 0094 email: [deped@malaybalaycity.gov.ph](mailto:deped@malaybalaycity.gov.ph)

Ruly G. Crusio	HTIII	Kibalabag/Silae/ Pighalugan Es
Neri C. Pancho	TI/OIC	ST. PNHS
Gemma A. Maramba	TIII/OIC	SNHS
Raquel S. Ombayan	HTI	Mapulo/Tuburan ES
Arlene C. Gantaiao, LPT	HTI	Budil