



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region X- Northern Mindanao

**Division of Malaybalay City**

Purok 6, Casisang, Malaybalay City  
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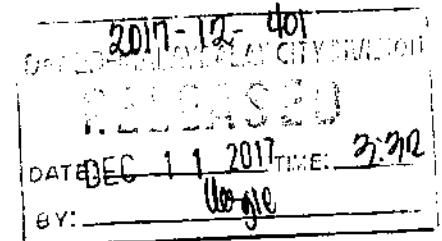
**DIVISION MEMORANDUM**

No. 680 s. 2017

**To: Chief Education Supervisors and Staff, SGOD and CID  
Public/Private Elementary and Secondary School Heads  
This Division**

**From: EDILBERTO L. OPLENARIA, CESO VI**  
OIC – Schools Division Superintendent

**Date: December 11, 2017**



**Subject: PARTICIPATION TO THE 4<sup>th</sup> QUARTER NATIONWIDE SIMULTANEOUS  
EARTHQUAKE DRILL (NSED) 2017**

1. Pursuant to the National Disaster Risk Reduction and Management Council (NDRRMC) Memorandum No. 143, s. 2017 re: Conduct of the CY 2017 4<sup>th</sup> Quarter Nationwide Simultaneous Earthquake Drill (NSED), the field is hereby enjoined to participate in the said event on **December 15, 2017 (Friday) at 2:00 pm.**
2. Private Elementary and Secondary schools in the Division are encouraged to conduct the earthquake drill on the above-mentioned date and time.
3. Below are actions that should be done in preparation for the drill:
  - a. Communicate with the Local Disaster Risk Reduction and Management Council (LDRRMC) for an orientation on earthquake to understand intensity and possible impacts. Discuss preparedness measures.
  - b. Update list of personnel/learners and contact numbers.
  - c. Determine and prepare a chart of communication flow among offices/schools and overall command system.
  - d. Determine personnel/learners with special needs in case of an earthquake; assign focal persons within the particular office/classroom to take charge of those personnel/learners with special needs.
  - e. Put up signage for evacuation routes and safe places to gather and/or evacuate to.
  - f. Ensure that everyone knows what to do during and after an earthquake.
  - g. Ensure family reunification protocol in the school.
  - h. Conduct post evaluation of the drill.

4. Furthermore, School Heads and School DRRM Coordinators are reminded to submit Rapid Assessment of Damages Report (RADaR) through text to **09776592926 (DepEd Central Office)** and **09177135043 (Division Office)** after the drill.

5. Reports, as specified in the **Division Memorandum No. 117, s. 2017**, shall be submitted to this Office Attention: Jimdandy S. Lucine, Project Development Officer II (DRRM) on or before **December 20, 2017 (Wednesday)**.

6. For compliance.

Encl:

Enclosure A – NDRRMC Memorandum No. 143, s. 2017  
Enclosure B – Earthquake Drill Evaluation Form

Copy Furnished:  
Records Unit | DRRM

TO BE POSTED IN THE WEBSITE



REPUBLIC OF THE PHILIPPINES  
**NATIONAL DISASTER RISK REDUCTION AND MANAGEMENT COUNCIL**  
National Disaster Risk Reduction and Management Center, Camp Aguinaldo, Quezon City, Philippines

**MEMORANDUM**

No. 143 s, 2017

NOV 20 2017

**TO :** All NDRRMC Member Agencies, RDRRMC III Member Agencies and OCD Regional Offices

**SUBJECT :** CONDUCT OF THE CY 2017 4<sup>th</sup> QUARTER NATIONWIDE SIMULTANEOUS EARTHQUAKE DRILL (NSED)

**DATE :**

Rule 6, Section 7 of the Implementing Rules and Regulations of the RA 10121 states that "Public awareness shall also be undertaken through the conduct of drills by the LDRRMO on a regular basis". Likewise, the National Disaster Risk Reduction and Management Plan (NDRRMP) states that one of the activities to achieve Outcome 10: "Developed and implemented comprehensive national and local preparedness and response policies, plans and systems" is to develop/ enhance and simulate scenario-based preparedness and response plans. Furthermore, one of the policy framework stated in the National Disaster Preparedness Plan as embedded in the fourth priority area of the Sendai Framework for Action 2015 – 2030 includes the target: "to promote regular disaster preparedness, response and recovery exercises."

In view hereof, the CY 2017 4<sup>th</sup> Quarter Nationwide Simultaneous Earthquake Drill (NSED) is scheduled on **15 December 2017** and will commence at **2:00 PM**. The ceremonial venue will be in **San Jose del Monte City, Bulacan**.


The objectives are as follows:

1. To test the efficiency and usefulness of the preparedness, response and recovery plans, systems and policies developed in their respective localities/ offices/ schools;
2. To evaluate the effectiveness of contingency plan;
3. To test the coordination and communication mechanism during response operation; and
4. To understand the command and control mechanism in emergency and disaster operation at the DRRMCs.

All NDRRMC member agencies, RDRRMC III member agencies, and OCD Regional Offices are directed to spearhead the conduct of earthquake drill in their areas of jurisdiction.

Proper documentation and the conduct of the Post Activity Evaluation is encouraged. Result of the analysis and documentation should be submitted to the Capacity Building and Training Service through electronic mail at [cbts@ocd.gov.ph](mailto:cbts@ocd.gov.ph) not later than 05 January 2018 for consolidation and submission to the Chairperson, NDRRMC.

By Authority of the Chairperson:

  
**USEC RICARDO B JALAD**  
Executive Director, NDRRMC, and  
Administrator, OCD



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**EARTHQUAKE DRILL EVALUATION FORM**

School Name: \_\_\_\_\_ Date/Time of Drill: \_\_\_\_\_  
 Location in the school during the drill: \_\_\_\_\_  
 Name of Evaluator: \_\_\_\_\_ Signature: \_\_\_\_\_  
 The evaluator works in  BDRRM  BFP  CDRRMO  LGU  Others, pls. specify \_\_\_\_\_

**A. Encircle the letter of your choice.**

1. Was the siren loud enough to be heard by all drill participants?  
 a. YES                      b. NO                      *If NO, please elaborate:* \_\_\_\_\_
2. Did the drill participants practice the "Drop, Cover and Hold" technique during the Alarm Phase (while the siren is being sounded)?  
 a. YES                      b. NO                      *If NO, please elaborate:* \_\_\_\_\_
3. During the Alarm Phase, what did the drill participants do?  
 a. They evacuate while the bell is ringing.  
 b. They waited for the siren to stop before evacuating.  
 c. Others, please elaborate \_\_\_\_\_
4. Did the drill participants follow their designated routes to evacuation area?  
 a. YES                      b. NO                      *If NO, please elaborate:* \_\_\_\_\_
5. What did the drill participants do during the evacuation phase?  
 a. They run.  
 b. They walk casually.  
 c. They walk faster than normal.
6. Did the drill participants bring any first aid kit or any item noticeable during the evacuation phase?  
 a. YES                      b. NO                      *If NO, please elaborate:* \_\_\_\_\_
7. Did the drill participants conduct the headcount during the headcount phase?  
 a. YES                      b. NO                      *If NO, please elaborate:* \_\_\_\_\_
8. Was the evacuation area big enough to accommodate the drill participants?  
 a. YES                      b. NO                      *If NO, please elaborate:* \_\_\_\_\_
9. What did the drill participants do while they are in the evacuation area?  
 a. They stay in their assigned place in the evacuation area.  
 b. They did NOT stay in their assigned place in the evacuation area.  
 c. They go back to the building without instruction.

**B. Please write down your observations in the space provided.**

1. Any other problem observed during the drill that might need to be addressed?  
 Please elaborate: \_\_\_\_\_
2. How long did it take for all the drill participants to vacate the building and time to reach the designated evacuation area? \_\_\_\_\_
3. Observed Number of Participants (estimates will do):

PARTICIPANTS	NO. OF LEARNERS	NO. OF PWDS	NO. OF PERSONNEL
COUNT			

**C. If you have suggestions, please write them down in the space below.**

\_\_\_\_\_  
 \_\_\_\_\_