

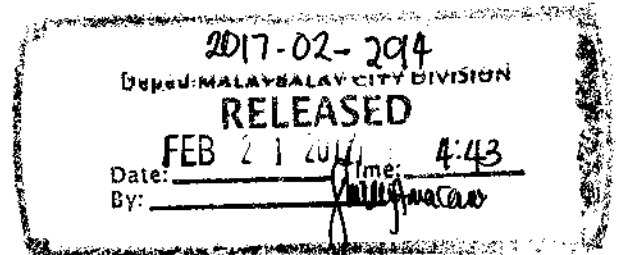


DEPARTMENT OF EDUCATION
Region X- Northern Mindanao
DIVISION OF MALAYBALAY CITY

Sayre Highway, P6, Casisang, Malaybalay City, Bukidnon
Telefax # 088-314-0094



MEMORANDUM



To: **RALPH T. QUIROG**
Chief Education Supervisor - CID

From: **Schools Division Superintendent**
This Division

Date: **February 21, 2017**

In view of my official travel to Development Academy of the Philippines (DAP), Ortigas Center, Pasig City on February 22-24, 2017, you are hereby designated as Officer In-Charge, Office of the Schools Division Superintendent.

You shall represent the undersigned in meetings which calls for his presence. You shall act on routine matters of the SDS's Office. Matters which need policy-determining decisions should be held in abeyance until **February 24, 2017**.

Your designation will take effect on **February 22, 2017**.

For information, guidance and compliance


EDILBERTO L. OPLENARIA, CESO VI
OIC-Schools Division Superintendent

Copy furnished:

SDS
Records Section