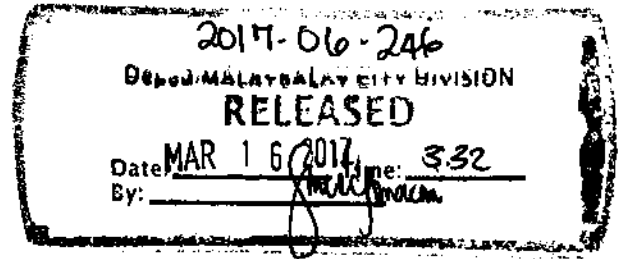




DEPARTMENT OF EDUCATION
Region X- Northern Mindanao
DIVISION OF MALAYBALAY CITY
Sayre Highway, P6, Casisang, Malaybalay City, Bukidnon
Telefax # 088-314-0094



MEMORANDUM



To: **JUTHEL L. NAYRA, DPA**
Administrative Officer V

From: **Schools Division Superintendent**
This Division

Date: **March 16, 2017**

In view of my attendance to the Pre-Work Activity for the Conduct of Regional K to 12 Conference Cum Commitment Signing of the Regional Education Development (REDP) on March 17, 2017 at Cagayan de Oro City, you are hereby designated as Officer In-Charge, Office of the Schools Division Superintendent.

You shall represent the undersigned in meetings which calls for his presence. You shall act on routine matters of the SDS's Office. Matters which need policy-determining decisions should be held in abeyance until **March 17, 2017**.

Your designation will take effect on **March 17, 2017**.

For information, guidance and compliance.


EDILBERTO L. OPLENARIA, CESO VI
OIC-Schools Division Superintendent

Copy furnished:
SDS
Records Section