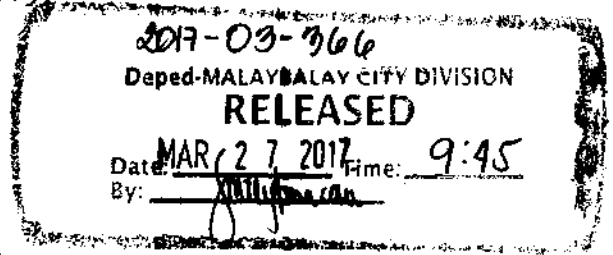




DEPARTMENT OF EDUCATION
Region X- Northern Mindanao
DIVISION OF MALAYBALAY CITY
Sayre Highway, P6, Casisang, Malaybalay City, Bukidnon
Telefax # 088-314-0094



MEMORANDUM



To: **LORENZO O. CAPACIO, Ed.D.**
Chief Education Supervisor - SGOD

From: **Schools Division Superintendent**
This Division

Date: **March 24, 2017**

In view of my official travel to the Regional office 10, Cagayan de Oro City on March 27, 2017, you are hereby designated as Officer In-Charge, Office of the Schools Division Superintendent.

You shall represent the undersigned in meetings which calls for his presence. You shall act on routine matters of the SDS's Office. Matters which need policy-determining decisions should be held in abeyance until **March 27, 2017**.

Your designation will take effect on **March 27, 2017**.

For information, guidance and compliance.


EDILBERTO L. OPLENARIA, CESO VI
OIC-Schools Division Superintendent

Copy furnished:

SDS
Records Section