

DEPARTMENT OF EDUCATION Region X- Northern Mindanao DIVISION OF MALAYBALAY CITY



Sayre Highway, P6, Casisang, Malaybalay City, Bukidnon Telefax # 088-314-0094

MEMORANDUM

To:

SIBYL L. MAPUTI

Administrative Officer V

From:

Schools Division Superintendent

This Division

Date:

October 4, 2017

In view of my attendance to the Regional Celebration of 2017 World Teachers' Day at The Atrium Limketkai Center, Cagayan de Oro City on October 5-6, 2017, you are hereby designated as Officer In-Charge, Office of the Schools Division Superintendent.

You shall represent the undersigned in meetings which calls for his presence. You shall act on routine matters of the SDS's Office. Matters which need policy-determining decisions should be held in abeyance until October 6, 2017.

Your designation will take effect on October 5, 2017.

For information, guidance and compliance.

EDILBERTO L. OPLENARIA, CESO VI OIC-Schools Division Superintendent

Copy furnished:

SDS

Records Section

To be posted in the website