



DEPARTMENT OF EDUCATION
Region X-Northern Mindanao
DIVISION OF MALAYBALAY CITY

Sayre Highway, Purok 6, Casisang, Malaybalay City
Email Address: depedmalaybalay@gmail.com; Official website: www.depedmalaybalay.net



MEMORANDUM

**TO: Chief Education Supervisor and Staff, CID
Public Schools District Supervisors
School Heads (Elem. & Secondary)
School ICT Project Team
School ICT Coordinators
All Others Concerned**

FROM: EDILBERTO L. OPLENARIA, CESO VI
Schools Division Superintendent

DATE: December 4, 2017

**RE: 2017 Search for the Best Practices and Outstanding Implementers on ICT Integration
in the Public Schools**

1. Pursuant to the herein Division Order No. 01, s. 2017 re: *Guidelines on the Search for the Best Practices and Outstanding Implementers on ICT Integration in the Public Schools*, the field is hereby informed about the conduct of the 2017 Search for the Best Practices and Outstanding Implementers on ICT Integration in the public schools of DepEd-Division of Malaybalay City on December 21, 2017 at a venue to be announced later.
2. This activity aims to:
 - a. Inculcate the culture of sharing and collaborating of ICT in teaching and learning;
 - b. Provide a forum to update participants on the ICT4Ed Project consistent to DepEd Computerization Program (D.O. No. 78, s. 2010); and,
 - c. Evaluate and recognize the best practices and outstanding implementers on ICT integration based on Division Order No. 01, s. 2017.
3. The participants of this activity are the Elementary and Secondary School Heads and School ICT Coordinators. School Heads who are on official business should send a representative to the above-mentioned activity.
4. The Search provides the following mechanics:
 - a. The Search shall be open to all employees and learners of DepEd-Division of Malaybalay City for all categories except the search for best community or stakeholders support.





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- b. There shall be two (2) categories, such as: Best Practices and Outstanding Implementers. Each Category has sub-categories. Each applicant shall specify which category or sub-category they intend to apply for the Search.

Category 1: Best Practices on ICT Integration in the Public Schools

Sub-categories:

- Best Practices in Professional Development
- Best Practices in ICT Resources
- Best Practices in Budget Allocation
- Best Practices in Technology Integration
- Best Practices in Learner's Development
- Best Practices in Community and Other Stakeholder's Support

Category 2: Outstanding Implementers

Sub-Category 2.1: Outstanding Implementers of the School ICT Integration

- Outstanding Implementers in Professional Development
- Outstanding Implementers in ICT Resources
- Outstanding Implementers in Budget Allocation
- Outstanding Implementers in Technology Integration
- Outstanding Implementers in Learner's Development
- Outstanding Implementers in Community and Other Stakeholder's Support

Sub-Category 2.2: ICT4Ed Special Recognition

- Best School ICT4Ed Leadership
- Best School ICT4Ed Coordinator
- Best School ICT4Ed Project Team
- Best ICT4Ed Community and Stakeholder's Support
- Best ICT4Ed Innovation

Sub-Category 2.3: Digital Interactive Instructional Materials

- Best Digital Interactive Instructional Materials (IMs) Presenter
- Best Digital Interactive IMs Developer
- ICT4Ed: The High Tech Teachers' Choice Award

Special Awards

- Best Presentation
- Best Poster

- c. Proponents are required to submit a 5 to 10 minute-video presentation to this Office Attention: Paul John P. Arias on or before December 18, 2017. It shall also include their compiled documentation or supporting documents (authenticated photocopies only) for further evaluation of the judges/evaluators. Since the ICT4Ed Project Team will conduct a preliminary evaluation of the video presentation and documents on December 20, 2017. Hence, all



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proponents are advised to submit their videos and documents on or before December 18, 2017 (Monday).

- d. Proponents shall display a 48x36 inch-size vertical poster layout during the activity on December 21, 2017. The poster includes the school name and its logo, category or sub-category, proponent's name, title and description of the entry in 50-100 words. All other artistic elements of the poster shall be left to the discretion of the proponent.
 - e. ICT innovations/projects that have already won in similar or other competitions shall still be eligible to join the contest.
 - f. For further information about the guidelines/mechanics, and criteria, please refer to Division Order No. 01, series of 2017 or coordinate to Paul John P. Arias and Jutchel L. Nayra of the Division ICT4Ed Project Team.
5. A Registration Fee of Three Hundred Pesos (Php 300.00) will be charged to each participant to cover expenses for meals (Lunch) and snacks (AM & PM). Registration, travelling and other related expenses of the participants shall be charged against School MOOE/local funds. While training materials shall be charged against Division HRTD Fund subject to the usual accounting and auditing policies, rules and regulations.
6. For compliance.

Encl.:

As stated

Copy furnished:

Records Unit
AO File
ICT Unit
CID – LR Section

TO BE POSTED IN THE DIVISION WEBSITE



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Enclosure 1

2017 Search for the Best Practices and Outstanding Implementers on ICT Integration in the Public Schools

PROGRAM OF ACTIVITIES

December 20-21, 2017

Venue: _____

Day 1: Evaluation of the Video Presentation and Documents (December 20, 2017)

Time	Session	Person/s In-Charge
7:00-8:00AM	Registration of Attendance	
8:00-9:00AM	Opening Ceremonies	
	Overview of the activity	
	Brief Orientation on the Evaluation of the Best Practices and Outstanding Implementers	
	Presentation of Evaluators and Entries	
9:00AM – 12:00 PM (Session Hall 1)	Category 1: Best Practices on ICT Integration in the Public Schools Sub-categories: <ul style="list-style-type: none"> • Best Practices in Professional Development • Best Practices in ICT Resources • Best Practices in Budget Allocation • Best Practices in Technology Integration • Best Practices in Learner's Development • Best Practices in Community and Other Stakeholder's Support 	
(Session Hall 2)	Category 2: Outstanding Implementers Sub-Category 2.1: Outstanding Implementers of the School ICT Integration <ul style="list-style-type: none"> • Outstanding Implementers in Professional Development • Outstanding Implementers in ICT Resources • Outstanding Implementers in Budget Allocation • Outstanding Implementers in Technology Integration • Outstanding Implementers in Learner's Development <ul style="list-style-type: none"> • Outstanding Implementers in Community and Other Stakeholder's Support 	
12:00-1:00	Lunch Break	
1:00-4:30PM (Session Hall 1)	Sub-Category 2.2: ICT4Ed Special Recognition <ul style="list-style-type: none"> • Best School ICT4Ed Leadership • Best School ICT4Ed Coordinator • Best School ICT4Ed Project Team • Best ICT4Ed Community and Stakeholder's Support 	



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	<ul style="list-style-type: none"> • Best ICT4Ed Innovation 	
(Session Hall 2)	Sub-Category 2.3: Digital Interactive Instructional Materials <ul style="list-style-type: none"> • Best Digital IMs Presenter • Best Digital Interactive IMs Developer • ICT4Ed: The High Tech Teachers' Choice Award 	
4:30-5:00PM	Submission of Result	

Day 2: Awarding of the Search for the Best Practices and Outstanding Implementers (December 21, 2017)

Time	Session	Person/s In-Charge
7:00-8:00AM	Registration of Attendance	
8:00-12:00	Invocation	
	National Anthem	
	Welcome Message	
	Keynote Speaker	
	Overview of the activity	
	Brief Orientation on the Evaluation of the Best Practices and Outstanding Implementers	
	Presentation of Evaluators and Entries	
	Gallery Walk	
12:00-1:00	Lunch Break	
1:00-3:30PM	Awarding Ceremony Commitment Pledge	
3:30-4:30	Closing Program Closing Message Giving of Certificates Closing Song	