



DEPARTMENT OF EDUCATION
Region X- Northern Mindanao
DIVISION OF MALAYBALAY CITY
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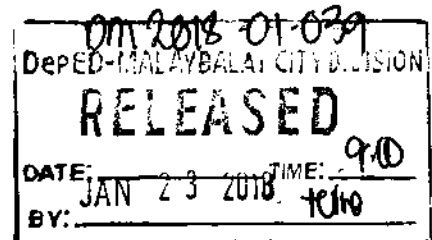
DIVISION MEMORANDUM
NO. 039 S. 2018

To: Chief Education Supervisors & Staff, CID & SGOD
Public Elementary and Secondary School Heads
This Division

From: 
EDILBERTO L. OPLENARIA, CESO VI
Schools Division Superintendent

Date: **January 22, 2018**

Subject: **SUBMISSION OF ANNUAL IMPROVEMENT PLAN FOR THE SCHOOL YEAR 2018-2019**



1. Pursuant to DepEd Order No. 44, s. 2015 re: Guidelines on the School Improvement Planning Process (SIP) and the School Report Card (SRC) this Office informs the school heads to submit the Annual Improvement Plan (AIP) for the School Year 2018-2019.

2. School heads are advised to submit three (3) copies of the Annual Improvement Plan to the Schools Governance and Operations Division, Planning and Research Section attention: **Vicente G. San Miguel**, Senior Education Program Specialists on or before January 26, 2018.

3. Immediate dissemination of this Memorandum is desired.

Copy furnished:

- Records
- SEPS Planning & Research