



Republic of the Philippines
 Department of Education
 Region X – Northern Mindanao
DIVISION OF MALAYBALAY CITY



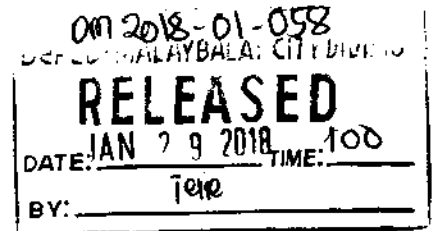
Sayre Highway, Purok 6, Casisang, Malaybalay City
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January 22, 2018

DIVISION MEMORANDUM

No. 058 s. 2018

TO : Chief Education Supervisor & Staff, CID and SGOD
 Public Schools District Supervisors
 Elementary School Heads
 Section/Unit Heads and Staff
 All Others Concerned



[Signature]
FROM : EDILBERTO L. OPLENARIA, CESO VI
 Schools Division Superintendent

RE : COMPARATIVE ASSESSMENT FOR ELEMENTARY SCHOOL TEACHER II AND TEACHER III POSITIONS.

1. This is to inform the field on the School Comparative Assessment for Applicants for Teacher II and Teacher III Positions for Elementary and of the following minimum qualification requirements:

Position	Education	Experience	Training	Eligibility
Teacher II	Bachelor of Elementary E.Juc. or Bachelor's degree with 18 Professional Units in Education	1 year relevant experience	None required	RA 1080 (Teacher)
Teacher III	Bachelor of Elementary Educ. or Bachelor's degree with 18 Professional Units in Education	2 years relevant experience	None required	RA 1080 (Teacher)

2. All qualified applicants shall submit their pertinent documents for ranking to their respective School Principals following the criteria stated in the DepED Order No. 66 s. 2007 not later than *February 2, 2018*.

3. The School Principal shall conduct initial evaluation of the qualification of all applicants and prepare a Selection Line Up (*see attached template*) to be posted in three (3) conspicuous places for at least fifteen (15) calendar days.

4. The School Personnel Selection Board (PSB) shall then evaluate and deliberate the qualifications of those listed in the selection line-up and make a systematic assessment of the qualifications and conduct further assessment such as: written examination, skills test, interview and others of the qualified candidates.

5. Selection Line Up, Comparative Assessment (Rank list), and School Human Resource Merit and Promotion Board (HRMPSB) minutes during deliberation shall be submitted to the



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Division Office Personnel Unit as part of the requirements of the Civil Service Commission for the attestation of appointments.

6. Immediate and wide dissemination of this memorandum is desired.

Copy furnished:

Records Unit
Personnel Unit

TO BE POSTED ON THE WEBSITE