



Department of Education  
Region X-Northern Mindanao  
**DIVISION OF MALAYBALAY CITY**  
Purok 6, Casisang, Malaybalay City



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**DIVISION MEMORANDUM**

No. 067, s. 2018

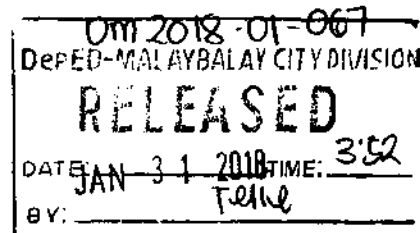
**TO:** Chief Education Supervisors and Staff, CID & SGOD  
Elementary and Secondary School Heads  
This Division

**FROM:**   
**EDILBERTO L. OPLENARIA, CESO VI**  
Schools Division Superintendent

**DATE:** January 31, 2018

**RE:** **Reading Enhancement and Development (READ) Program**

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1. Relative to the implementation of Malaybalay City Division's **Project READ (Ready to Engage on Activities for Developing Reading)**, this Office will conduct a Reading Enhancement and Development (READ) Program on February 6, 2018 at The Gardens Party Venue, Claro M. Recto Street, Malaybalay City.

2. This enhancement aims to:

- 1.1.1 Establish an effective reading program that meets the learning requirements of a child.
- 1.1.2 Ensure that the learner enjoys his new development experience.
- 1.1.3 Prepare the teachers for the task of advancing the teaching strategies.
- 1.1.4 Augment the remediation program initiated by the Division.

3. Participants to this training workshop are Elementary English/Reading Coordinators of schools listed attached as Enclosure A.

4. Training Materials and Kits are chargeable against Human Resource Training Development-Division Office (HRTD-DO) Funds while travel and other expenses of all participants shall be charged against local funds subject to the usual accounting and auditing policies, rules and regulations.

5. For guidance and compliance.

**Enclosure A:****PARTICIPANTS**

<b>NAME</b>	<b>DISTRICT</b>	<b>SCHOOL</b>
1. Grecilda C. Sulinay	1	Kalasungay Central School
2. Felicitas J. Kintanar	1	Patpat Elementary School
3. Elsa P. Tan	2	Sumpung Central School
4. Almera C. Larrobis	2	Candiisan Elementary School
5. Marilou A. Labandero	3	Sta. Ana Elementary School
6. Corazon B. Tubeo	4	Malaybalay City Central School
7. Iris V. Galendez	4	Barangay 9 Elementary School
8. Lucille M. Tuston	5	Casisang Central School
9. Jocelyn D. Medrano	5	Natid-asan Elementary School
10. Amely L. Malinao	6	Aglayan Central School
11. Merlita A. Meliston	6	Magsaysay Elementary School
12. Cheryl L. Monton	7	Bangcud Central School
13. Joyliune P. Olian	7	Dapulan Elementary School
14. Mercita N. Balite	8	Linabo Central School
15. Bobby Tagailo	8	Paiwaig Elementary School
16. Cecille D. Polley	9	Managok Central School
17. Juvilyn H. Satur	9	Maligaya Elementary School
18. Desire S. Sumaylo	9	Miglamín Elementary School
19. Cherry B. Bangis	9	Matangpatang Elementary School
20. Joy Ruth A. Tabamo	10	Zamboanguita Central School
21. Apple S. Gumindo	10	Kibalabag Elementary School
22. Mari-Ane T. Almahan	10	Kulaman Elementary School



### TRAVEL ORDER

No. 176 s, 2018

NAME	DISTRICT	SCHOOL
1. Grecilda C. Sulinay	1	Kalasungay Central School
2. Felicitas J. Kintanar	1	Patpat Elementary School
3. Elsa P. Tan	2	Sumpang Central School
4. Almera C. Larrobis	2	Candiisan Elementary School
5. Marilou A. Labandero	3	Sta. Ana Elementary School
6. Corazon B. Tubeo	4	Malaybalay City Central School
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Destination: The Garden Party Ver.ue, Claro M. Recto Street, Malaybalay City,

Departure: February 6, 2018

Expected Date of Return: February 6, 2018

Purpose: To attend the Reading Enhancement and Development (READ) Program

Remarks: Travel is official.

APPROVED:

  
**EDILBERTO L. OPLENARIA, CESO VI**  
Schools Division Superintendent