



DEPARTMENT OF EDUCATION
Region X- Northern Mindanao
DIVISION OF MALAYBALAY CITY

Sayre Highway, P6, Casisang, Malaybalay City, Bukidnon
Telefax # 088-314-0094

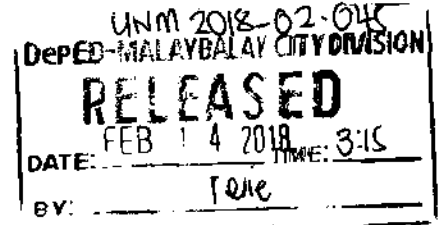


MEMORANDUM

To: **RHYSA CYLE C. ROSALEJOS**
Accountant III

From: **Schools Division Superintendent**
This Division

Date: **February 14, 2018**



In view of my attendance to the Continuous Improvement (CI) Symposium for the Second Batch of Division and Regional Office Teams on February 15-16, 2018 at Cagayan de Oro City, you are hereby designated as Officer In-Charge, Office of the Schools Division Superintendent.

You shall represent the undersigned in meetings which calls for his presence. You shall act on routine matters of the SDS's Office. Matters which need policy-determining decisions should be held in abeyance until **February 15, 2018**.

Your designation will take effect on **February 15, 2018**.

For information, guidance and compliance.


EDILBERTO L. OPLENARIA, CESO VI
OIC-Schools Division Superintendent

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SDS
Records Section

To be posted in the website